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INTERIM GENERAL MANAGER

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Bel Air Beverly Crest Neighborhood Council (BABCNC)

Special Meeting of the Board to conduct Board Training

Wednesday September 19, 2012 – 7:00 p.m.

Community Magnet School
11301 Bellagio Road
Los Angeles, CA 90049

The public is welcome to speak. Meeting is being audio taped.

*We request that you fill out a **Speaker Card** to address the Council on any item on the Agenda. Comments from the public on other matters not appearing on the Agenda will be heard during the Public Comment period. Public comment is limited to 3 minutes per speaker unless waived by the presiding officer of the Council. (As a covered entity under TITLE of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, listening devices, or other auxiliary aids and/or services will be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator at 213 485-1360.)*

- 1. Call to order** – Council Member roll call (Quorum = 12) (1 minute)
- 2. Approval of minutes** – August 22nd, 2012 meeting (1 minute)
- 3. Public Comments** – (15 minutes – 3 minutes per speaker)
(Agendas, brochures, & public service handouts are available to all on center meeting table.)
- 4. President's Report** – Robert A. Ringler
 - Introduction of guests - Department of Neighborhood Empowerment (DONE), City Attorney's Office
 1. Meeting turned over to DONE Staff
 2. *Discussion and Possible Action:* Approval of the Department of Neighborhood Empowerment's recommended interim Standing Rules/Operating Procedures and code of conduct to be used by the BABCNC board until the BABCNC board approves their own Standing Rules and Operating Procedures.
 3. *Motion to Approve:* The Bel Air Beverly Crest Neighborhood Council 2012 Election Selection Stipulation Worksheet.
 4. Discussion with the Office of the City Attorney regarding issues related to Workplace Violence, civility, meeting decorum, and harassment. This item is intended to provide the board with the opportunity to discuss and ask questions from its legal counsel on the above-listed subjects and to better facilitate operations at a Neighborhood Council meeting and among and between board members and members of the public.

5. Discussion with the Office of the City Attorney regarding the Charter, Plan for a Citywide System of Neighborhood Councils, the Administrative Code provisions applicable to Neighborhood Councils, the ethics laws applicable to Neighborhood Council board members, the Brown Act, the Public Records Act and the board's bylaws. This item is intended to provide the board with a general understanding of the legal framework applicable to Neighborhood Councils. Please note that this training does not fulfill the requirement that board members also take the mandatory 2 hour ethics course.

5. New Business/General Announcements (1 minute)

- 2012 Congress of Neighborhood Councils – September 22nd

6. Motion to Adjourn

NEXT BABCNC MEETING: October 24, 2012