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**General Meeting Agenda
Wednesday, July 24, 2013**



**The Tree People
12601 Mulholland Drive
Beverly Hills, California 90210
(At the corner of Mulholland Drive and Coldwater Canyon Drive)
7:00-9:00 p.m.**

The public is welcome to speak. Meeting is being audio taped.

*We request that you fill out a **Speaker Card** to address the Council on any item on the Agenda. Comments from the public on other matters not appearing on the Agenda will be heard during the Public Comment period. Public comment is limited to 3 minutes per speaker unless waived by the presiding officer of the Council. (As a covered entity under TITLE of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, listening devices, or other auxiliary aids and/or services will be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator at 213 485-1360.)*

General Meeting

- 1. Call to order** – Council Member roll call (Quorum = 12) (1 minute)
- 2. Pledge of Allegiance** (1 minute)
- 3. Approval of Minutes, February 27th, March 27th, April 24th and May 22nd** Some of these minutes may have already been approved. (motion)
- 4. Approval of tonight’s Draft Agenda**
 - a. changes or additions**
- 5. Public Comments** – (15 minutes – 3 minutes per speaker)
- 6.** (Agendas, brochures, & public service handouts are available at side table.)
- 7. President’s Report** – *Robert A. Ringler*
 - Discussion and possible motion on Email from Amber Meshack, D.O.N.E.
 - Important Training on Planning and Land Use (See attached announcement)
 - Change of posting locations (motion)
 - Santa Monica Mountains Conservancy Appointment – Robert A. Ringler
 - Update on BSL LED Conversion Program – Travis Longcore, Ph.D. (motion)

- BABCNC Report on Authentication Process (motion to approve) - *Andre Strojka*
- Discussion and Finalization of BABCNC member roster (motion) - *Robert A. Ringler*
- Consideration of a Community Neighborhood Council Picnic for August – *Gary Plotkin*
- Approval of Standing Rules and By-law changes and PLU recommendations re: changes to sec18 of the rules" Discussion and motion to change Board Structure (motion) – *Larry Leisten and Gary Plotkin*
- Update on Fire Safety signs - *Andre Strojka*
- Election of Board Officers, President and Vice-President (Nominated, Gary Plotkin for President and Robert A. Ringler for Vice President) Motion.

8. Treasurer Report – Alan Fine (10 minutes)

- Update and approval of Treasurers Report (motion)
- New funding requirements from D.O.N.E. (New Funding Program Workshops)

9. Planning and Land Use Committee (PLU) – *Ramin Kolahi*

- Report on PLU June 11th and July 9th meetings
- PLU Committee Annual Nomination: Ramin Kolahi, Don Loze, Michael Chasteen, Robin Greenburg, Gary Plotkin, and Nickie Miner (motion)
- PLU Committee New Member Nomination: Michael Kemp and Jamie Hall (motion)
- Approval of Michael Chasteen as Vice-Chair.
- Bar Marmont Update – ZA – 2011-2594-CUB – 8171 W. Sunset Blvd. (motion)
- Urban Beekeeping (Possible motion)
- Charlie’s Pantry, 2992 Beverly Glen Circle, Motion to support Conditional Use Permit to allow beer and wine sales.

9. Public Safety/Disaster Preparedness Committee – Chuck Maginnis (10 minutes)

- Senior Lead Officer 8A29 - Chris Ragsdale, WLA Community Police Station
- Senior Lead Officer - Ralph Sanchez, Hollywood Community Police Station
- Report on June 5th Public Safety/Disaster Preparedness Committee Meeting
- Update on Emergency Notifications

10. West Los Angeles Regional Alliance of Councils (WRAC) – Robin Greenberg & Steve Twining (5 minutes)

- Update on July 17th meeting
- Four motions to DWP Board of Commissioners (see supporting materials for details on each motion) – Steve Twining

11. Outreach Committee Report – *Robin Greenberg*

12. Bylaws & Rules Committee Report – *Larry Leisten*

13. Council District 5 Report – Field Deputy Jeff Ebenstein and Planning Deputy Noah Muhlstein (5 minutes)

14. Council District 4 Report - Field Deputy & Deputy of Housing and Transportation - Sharon Shapiro (5 minutes)

15. Traffic Committee Report and Police Advisory Board Report – Robert A. Ringler (1 minute)

1. Next LAPD West Bureau Traffic Committee, Wednesday, August 14th - 8:30 a.m. at the West Los Angeles Community Police Station, 1663 Butler Avenue

16. Private and Public Schools News – (1 minute)

17. New Business/General Announcements (1 minute)

18. Motion to Adjourn Meeting



Skylight Gardens

****Refreshments Courtesy of: *Skylight Gardens* - 1139 Glendon Ave, Los Angeles, CA 90024 - 310-824-1818**

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NEXT BABCNC MEETING: August 28, 2013

**BEL AIR-BEVERLY CREST NEIGHBORHOOD COUNCIL
MINUTES OF MEETING
February 27th, 2013
Community Magnet School**

Draft

**11301 Bellagio Road
Los Angeles, CA 90049**

Persons in Attendance

Quorum: 12

2013 Stakeholder Groups with Certified Representatives	Present	
<i>Bel-Air Association</i>		
None		
<i>Bel-Air Crest Master Homeowner Association</i>		
Irene Sandler		X
<i>Bel Air Ridge HOA</i>		
Andre Stojka	X	
<i>Bel-Air Glen HOA</i>		
Larry Leisten (not in quorum)	X	
<i>Benedict Canyon Association</i>		
Alan Fine	X	
Don Loze		X
Nickie Miner	X	
Michael Chasteen	X	
<i>Benedict Hills Estates Association</i>		
Ed Brody	X	
<i>Casiano-Bel Air HOA</i>		
None		
<i>Casiano Estates Association</i>		
Gary Plotkin	X	
<i>Crests Neighborhood Association</i>		
Ron Galperin		X
<i>Employee Associations</i>		
None		
<i>Faith-Based Organizations</i>		
Lonnie Mayfield		X
<i>Holmby Hills Homeowners Association</i>		
Avi Rojany		X
<i>K-6 Private Schools</i>		
Vicki Kelly	X	
<i>K-12 Public Schools</i>		
Carla Cretaro		X
<i>K-6 Private Schools</i>		
John Amato	EXCUSED ABSENCE	X
<i>7-12 Public Schools</i>		
None		
<i>Laurel Canyon Association</i>		
Cassandra Barrere		X
Monica Weil		X
Toni Tucci		X
Gary Gole	X	
<i>Lookout Mountain Alliance</i>		
Christopher Carradine		X
<i>Members-at-Large</i>		
Carol Sidlow	X	
Charles Maginnis	X	
<i>Moraga-Sepulveda Business Area</i>		
None		
<i>North Beverly Drive/Franklin Canyon Homeowners Association</i>		

None		X
Residents of Beverly Glen		
Ramin Kolahi	X	
Robert A. Ringler	X	
Roscomare Valley Association		
Robin Greenberg	X	
Steve Twining	X	
Santa Monica Mountain Conservancy		
Carolyn Carradine		X
Save Our Strip		
Jim Nelson		X
GG Verone		X
TOTAL: 14 Board Members present		

ROLL CALL (Agenda Item #1)

- *President Ringler* called the meeting to order
- *Nickie Miner* called roll. The required quorum is 12. 14 Board members were present.

PLEDGE OF ALLEGIANCE (Agenda Item #2)

- ◆ Pledge of Allegiance was recited.

APPROVAL OF MINUTES FROM PREVIOUS MEETING (Agenda Item #3)

- ◆ Minutes for approval for October 24, 2012 & January 23, 2013 are deferred until the next meeting.

PUBLIC COMMENTS (Agenda Item #4)

- *Travis Longcore, Ph.D.*, Beverly Glen resident and Professor of environmental sciences, working with Urban Wildlands Group, commented that he is researching the effects of **night-lighting** on eco-systems and people, and has concerns about changes in street lighting by the City of Los Angeles in the hillside communities. Council recommended that he address this at a public meeting with Street Lighting; contact the administrator at *Councilman Koretz's* office to have a meeting for leniency and to inform the community.

PRESIDENT'S REPORT (Agenda Item #6)

Elections – Update - Ramin Kolahi and Larry Leisten

- *Ramin Kolahi* noted that two candidates have submitted [their election paperwork to be elected as at large delegates](#) from the outreach. Flyers and yard signs were given to members to place. The Outreach Committee was to continue to reach out for candidates through emails, newsletters and signs, for candidates and for people to come to the March 27th election. *Thomas Soong* from Empowerment will be the Neutral 3rd party for the election. Candidates' applications will be posted in advance. The Board set the **candidate filing deadline** as **March 4th at 5:00 p.m.** (no motion).

BABCNC Authentication of Board members - See Exhibit D (motion) – Andre Strojka

- ◆ **Motion** was made by *Gary Plotkin* that the draft to approve the Annual Board Member Authentication be approved as amended and that *Andre Strojka* be authorized to distribute the documents with description of boundaries within the BABCNC area, with a 3-day request for response to each of the board members. Typo on the form was to be corrected to “complete” from “completed.” Motion seconded. Discussion held. **Motion passed unanimously.**

DWP Water Line Project on Coldwater Canyon

- *Robert Ringler* noted that *Jeffrey Ebenstein* CD5 & *Sharon Shapiro* CD4 wanted to be here but were not present.
- *Joe Resong* with LADWP gave an update: Starting on **March 9th** re-striping the Ventura & Coldwater intersection would begin. Traffic limitations and street closures were discussed. *Mr. Resong* had been working with CD2 for a year, with DOT on traffic flow and hiring traffic officers. *Carol Sidlow* and *Larry Leisten* noted that Beverly Glen and Mulholland needed an officer there. *Larry Leisten* noted that DWP had not related to CD5 about Beverly Glen, which was in need of attention in this matter. Weekly email updates would be forthcoming.

Report on School Incident

- *Robert Ringler* notified Council members of a rare incident at the school on the date of the last meeting: At around 9:45, the young lady working at the school (to open and close the facility after the meeting) was approached by individuals in a late model black Range Rover, who drove up, took pictures of her car, asked what she was doing and told her she didn't belong here. The lady has been upset and did not come in to work this evening. *President Ringler* will report this to the School District and to *Officer Chris Ragsdale*, our LAPD Senior Lead Officer.

TREASURER'S REPORT (Agenda Item #7) – Alan Fine

- Alan Fine reported there was no Treasurer's report today due to no recent activity and only just receiving the list from DONE with the balance of \$25,151.00. Alan will have to further reconcile the Visa and checking balances. He noted that as of June 30th, we have to use all our funds or they go back to the General Fund. Next month, he will present the new budget and will need to hear about possible expenditures prior to that. Discussion was held about Apple One's contract policies for the prospective office worker for the Council. Emergency Preparedness was asked if they needed equipment or materials.

PUBLIC SAFETY / DISASTER PREPAREDNESS COMMITTEE, PART I (Agenda Item #8) Chuck Maginnis and Officer Chris Ragsdale, Senior Lead Officer,

Emergency Preparedness - Chuck Maginnis

- Chuck Maginnis announced upcoming Emergency Preparedness Committee Meeting for March 6th at 7:00 p.m. at Bel Air Ridge, for homeowner associations to see what they have in place for emergency preparedness, and what they want to do as far as emergency notification. Chuck sent out a survey about waking people up between 10:00 p.m. and 7:00 a.m., to include everyone in deciding what constitutes an emergency that they're willing to be awakened for. Nickie Miner asked if Chuck knows NextDoor.com, neighborhood communication system.
- **Note: Discussion of Public Safety is below, following Chris Ragsdale, Senior Lead Officer's arrival.**
- Robert Ringler moved that agenda item #12 on Land Use be presented next.

LAND USE COMMITTEE (Agenda Item #12 – moved up) – Carol Sidlow & Ramin Kolahi, Co-Chair today

1458 North Blue Jay Way

- Carol Sidlow noted that Lori Drucker and her husband were present, and that the Committee voted to support their request for a variance for an over-height fence at 1458 North Blue Jay Way. Carol described this as in-community character, not controversial and having the full support of the Sunset Hills Homeowner's Association and their neighbors. Carol made a motion that the Board supports the request for the variance.
 - ◆ **Motion** to support request for a variance for over-height fence, gate and hedge at 1458 North Blue Jay Way. Ramin Kolahi seconded. Discussion held. None opposed and no abstentions. **Motion passed as consensus.**

76 Beverly Park Lane

- Carol Sidlow introduced Mr. Chris Parker, who came to PLU about a project in Beverly Park. At issue was the converting of an existing kitchen into a service/caterer's kitchen at 76 Beverly Park Lane in Beverly Park Estates. The PLU Committee voted to support the second kitchen. Ramin Kolahi asked about the issue of party homes that could impact traffic. Nickie noted that even though the issue was two kitchens, BP is a community unto itself with its own rules and regulations, and that they are very strict about whom they admit, and that the Benedict Canyon area does not have a concern about Beverly Park with regard to party houses. Gary Plotkin also noted that the BP HOA is a strong organization.
- Chris Parker noted that an associate met with the HOA and got the architectural approval several months ago; however, he forgot to bring the proof. Gary Plotkin asked to defer the vote until documentation was provided, as it was not properly noticed. Steve Twining and Carol felt Chris Parker's word was good enough, and Steve noted that Mr. Parker was running many of these projects.
- Gary Plotkin stated that, technically, the motion was not properly noticed, and could not be made tonight, per Empowerment (a forthcoming letter would explain the details of the requirements). Ramin Kolahi reiterated that PLU has supported it and would like to make the motion, and that the Board consider whether to table it or not.
 - ◆ **Motion** was made for the Board to approve the Land Use Committee's recommendation to support the second kitchen at 76 Beverly Park Lane. Ramin Kolahi seconded. **2 absentions. Motion passed.**
- Carol Sidlow announced that she had to leave, ~~and fortunately there was still a quorum of 12.~~

PUBLIC SAFETY / DISASTER PREPAREDNESS COMMITTEE, PART II (Agenda Item #8)

Public Safety – Chris Ragsdale

- Chris Ragsdale, Senior Lead Officer, discussed Public Safety issues, including a robbery in our community, wherein a crew with machinery stole the wheels of a Cadillac Escalade, parked in front of the owners house, in the middle of the night. He noted about four incidents on the Westside in recent months involving SUV's with nice big rims.
- Robert Ringler reported to Chris Ragsdale the incident of January 23rd (described above, under President's Report, Agenda Item #6). Chris suggested in the future, they try to get a license plate numbers.

- Chris noted that a particularly overzealous Neighborhood Watch has been involved in confrontations and heated exchanges with people they think are suspicious.
- Chuck Maginnis notified Chris of the March 6th Emergency Preparedness Committee meeting (as noted above).
- Chris reported they had been responding to complaints from local residents throughout the hillside area regarding traffic to party houses, a couple of spots where kids congregate to smoke weed, cigarettes, drink, neck, but noted that fortunately, there had not been a lot of crime in the hillside area.
- Chris was informed of the planned Coldwater Canyon closures, and plans for traffic flow support.
- Robert Ringler asked Steve Twining if we could move his item after the bylaws, a pressing item.

BYLAWS & RULES COMMITTEE REPORT– Larry Leisten (Agenda Item #10)

Proposed amendments to BABCNC bylaws; Agenda-setting proposal (motion) Exhibit C (Larry Leisten)

- Larry Leisten reviewed the proposed amendment to the BABCNC bylaws, regarding agenda-setting and noted the following: Empowerment had advised the Neighborhood Council if the Agenda-Setting Committee and/or the Executive Committee, wish to set the agenda on a monthly basis, it has to occur at an open publicly-noticed meeting and not by telecom. Alternatively Typically the President sets the agenda. The agenda has to be adopted by the Board before the meeting starts or as a first item on the agenda, and only then becomes official. The agenda has to be published 72 hours in advance. The procedure for the President setting the agenda is as follows: The President is required to send an email 7 days prior to the monthly board meeting to each and every board member, soliciting input for the agenda. If someone wants an agenda item included, they have to respond within 48 hours from the time the President’s email was sent out so that the President has a couple of days to get it finalized and posted three days before the meeting. The President can consult with up to two Council members (Larry recommended these include either one or both Vice President and/or a Committee Chair) in preparation of published agenda for each Regular Meeting ~~–~~(which also needs to be identified in the Standing Rules.) Discussed was that not all requested agenda items will be included on the next agenda, as all items need to be prioritized. At the time of agenda approval, we can remove or table an item, by continuing it or not continuing it, but we cannot add an item without giving public notice of the item. Robert Ringler noted another way to have an item placed on the agenda, if ~~it~~ not included in that meeting, would be for the person to use Public Comments, up to three minutes, to announce that they called or emailed the President, to place something on the agenda but didn’t get it on, so that it goes on public record, letting the Council decide how to handle it.
- ◆ Larry Leisten **moved** to approve this motion to the matter of bylaws, to amend the Duties of Officers, Article 9: Ramin Kolahi seconded. Discussion held. **0 Nays. 0 Abstentions. Motion passed unanimously.**

Ethics Exam Requirements, Responsibilities and Penalties for Council members

- Robert Ringler asked Larry Leisten to prepare a motion for the next meeting addressing the need for members to keep up and pass their Ethics exams in a timely manner, and those who keep refusing to take this exam when up for renewal shouldn’t have a vote on anything on the Council, shouldn’t Chair or Co-Chair or VP any committee. If they can’t pass this exam, they are not qualified to run a committee or vote on any issue before the Council.

WEST LOS ANGELES REGIONAL ALLIANCE OF COUNCILS WRAC – Steve Twining – (Agenda Item #9)

Charter Amendment for the City to live within its means. Exhibit B & supporting documents – motion for approval

- ◆ **Motion** was read by Steve Twining, as seen on Exhibit B, regarding City insolvency, that “the City Council needs to place on the ballot the Charter Amendment, which will require the City to ‘live within its means.’ This would mandate that the City develop and adhere to a five-year financial plan, pass two-year balanced budgets on generally accepted accounting principals, and over the next 10 years fix our streets and the rest of our infrastructure, and fully fund our pension plans.”
- Issue was taken with the demanding nature of the language that the NC demand the City will do this or that, and it was suggested that the motion should be structured to suggest things be done, such as:
 - In the 1st sentence, change the City Council “needs” to place on the ballot to the City Council “is requesting” to place on the ballot, and change the Charter Amendment “will require” to “that would require” the City to live within its means.
- The motion was amended to read that the “City Council is requesting to place on the ballot the Charter Amendment...” The amended motion was seconded.
- ◆ **Motion as amended was seconded, 7 in favor, 2 opposed and 2 abstaining. Motion passed.**

Second Motion regarding Illegal Digital Billboards:

- ◆ **Motion** was read by Steve Twining as follows: “The Board of Bel Air-Beverly Crest Neighborhood Council urges the City of Los Angeles to fully implement the Appeals Court Ruling of the Summit, LLC versus the City of Los Angeles, and to remove 103 illegal digital billboards blanketing our city. We further request that the City refrain

from making any changes to the zoning laws relative to digital billboards until the illegal billboards are removed and any such proposed change has been subjected to an open and transparent outreach process to community stakeholders.”

- There was discussion the Supreme Court of California affirmed it in full (the request for review was denied so the Appeals confirmed) and asked if they wanted to change the motion to include, “as affirmed by the Supreme Court”. Also discussed was the question of who should be responsible to remove the illegal billboards -- the people who are putting them up or the City; that if the responsible parties (*Clear Channel and CBS*) don't remove them then it was felt that the City should.
 - ◆ *Robin Greenberg* seconded the motion. The **motion as amended was passed with 11 in favor and one abstention.**
- *Robert* deferred all the other items on the agenda until next time.

OUTREACH COMMITTEE REPORT / UPDATE – *Robin Greenberg* (Agenda Item #11)

No report was given.

COUNCIL DISTRICT 5 REPORT (Agenda Item #13)

No report was given.

COUNCIL DISTRICT 4 REPORT (Agenda Item #14)

No report was given.

TRAFFIC COMMITTEE (Agenda Item #15)

No report was given. As per Agenda, the next LAPD West Bureau Traffic Committee meets Wednesday, March 13th - 8:30 a.m. at the West Los Angeles Community Police Station, 1663 Butler Avenue

PRIVATE AND PUBLIC SCHOOL NEWS (Agenda Item #16)

No report was given.

NEW BUSINESS/GENERAL ANNOUNCEMENTS (Agenda Item #17)

No report was given.

MOTION TO ADJOURN MEETING (Agenda Item #18)

Motion to adjourn the meeting was made, seconded and meeting was adjourned.

NEXT BABCNC MEETING: March 27, 2013

Respectfully submitted,

Nickie Miner

**BEL AIR-BEVERLY CREST NEIGHBORHOOD COUNCIL
MINUTES OF MEETING**

March 27, 2013

Community Magnet School

**11301 Bellagio Road
Los Angeles, CA 90049**

Draft

SPECIAL TOWN HALL MEETING

- *Thomas Soong*, our Representative from the Department of Neighborhood Empowerment (DONE), agreed to run the election for us as an impartial party. Of note, *Thomas* will be leaving his position with DONE and *Amber Meshak* will be taking his place as our next project coordinator. *Amber* was unable to be here this evening.
- The Town Hall format was used to give everyone in the room – stakeholders, board members & candidates – an opportunity to select the two positions. Previously, we took a vote by a show of hands. The Board modified that to use a secret ballot.

ELECTION OF ‘AT LARGE’ CANDIDATES

- Candidates for two seats on the Board were to be elected. *Michael Kemp* and *Lawrence Leisten* were the candidates for an at-large seat. Qualifications reviewed included being over 18 years of age and not being represented by an association. Since *Michael* is a member of the Roscomare Valley Association, he therefore recused himself, and, by default, *Lawrence Leisten* would take that seat, however, per *Thomas*, a vote for this seat would still take place. The only selection would be between candidates *Travis Longcore* and *Chuck Maginnis*, running for the at-large factual basis seat. *Thomas* offered all four candidates a chance to speak. **Motion** to adjourn the meeting was made, seconded and the meeting adjourned. Votes were counted and election results were announced during the Board meeting that followed.

ELECTION RESULTS

- *Thomas* announced that *Larry Leisten* has the at-large seat by a vote of 16 to 10. *Travis Longcore* and *Chuck Maginnis* ran for the at-large factual basis seat, with 16 votes for *Chuck* and 10 for *Travis*, *Chuck Maginnis* has the seat. *Robert* thanked everyone for participating in our 1st town hall meeting & thanked *Thomas* for running it.

GOODBYE TO THOMAS SOONG:

- The BABCNC thanked *Mr. Thomas Soong* for his work with us and wished him the best of luck when he moves on to the Southeast and Southwest Valley.
- *Thomas* mentioned that April is “National Volunteer Month,” and has asked stakeholders to Neighborhood Councils to put their names on a special sheet that he would place City Hall wall to bridge everyone together.

MINUTES OF THE BABCNC MEETING:

Persons in Attendance: 14

Quorum: 12

2013 Stakeholder Groups with Certified Representatives	Present	Absent
<i>Bel-Air Association</i>		
None		
<i>Bel-Air Crest Master Homeowner Association</i>		
Irene Sandler	X	
<i>Bel Air Ridge HOA</i>		
Andre Stojka	X	
<i>Benedict Canyon Association</i>		
Alan Fine	X	
Don Loze	X	
Nickie Miner	X	
Michael Chasteen		X
<i>Benedict Hills Estates Association</i>		
Ed Brody		X
<i>Bel-Air Glen HOA</i>		
Larry Leisten	X	
<i>Casiano-Bel Air HOA</i>		
None.		
<i>Casiano Estates HOA</i>		
Gary Plotkin	X	

Crests Neighborhood Association		
None		
Employee Associations		
None		
Faith-Based Organizations		
Lonnie Mayfield	X	
Holmby Hills Homeowners Association		
Avi Rojany		X
K-6 Private Schools		
Vicki Kelly	X	
K-12 Public Schools		
Carla Cretaro		X
7-12 Private Schools		
John Amato	X	
7-12 Public Schools		
None		
Laurel Canyon Association		
Jamie Hall (standing in for Cassandra Barrere)	X	
Monica Weil		X
Toni Tucci		
Gary Gole		X
Lookout Mountain Alliance		
None		
Members-at-Large		
Carol Sidlow		X
Charles Maginnis	(X)	
Moraga-Sepulveda Business Area		
None		
North Beverly Drive/Franklin Canyon Homeowners Association		
None		
Residents of Beverly Glen		
Ramin Kolahi		X
Robert A. Ringler	X	
Roscomare Valley Association		
Robin Greenberg		X
Steve Twining	X	
Santa Monica Mountain Conservancy		
Carolyn Carradine		X
Save Our Strip		
GG Verone		X
Cheryl Parker		X
TOTAL:	14 Present	

From DONE: *Thomas Soong:* Present
Amber Meshak: Not present
CD5 *Jeff Ebenstein* Present

ROLL CALL (Agenda Item #1)

- *President Ringler* called the meeting to order at 7:15 pm.
- *Nickie Miner* called the roll. 14 members were present and a quorum of 12 was present.
- *President Ringler* noted that the Election of Board Officers is deferred until April.
- *President Ringler* announced that *Amber Meshak*, who was unable to attend the meeting, will be our new liaison, "Project Coordinator," in place of Thomas, from the City and the Department of Neighborhood Empowerment.
- Agenda #12 items were deferred; *Robert Ringler* asked to move Gilcrest Agenda item to after President's report.
- *President Ringler* informed the Board that we used to have an agenda-setting meeting in violation of the Brown Act, as we did it as a teleconference. From this time on, the President will do the agenda, get input from some Board members, and try to be as inclusive as possible. The Board will also **approve the agenda before the start of the meeting**, giving an opportunity for those who didn't get their agenda item in, to address that.

PLEDGE OF ALLEGIANCE (Agenda Item #2)

- Pledge of Allegiance was recited.

APPROVAL OF MINUTES FROM PREVIOUS MEETING (Agenda Item #3)

- Minutes were not available.

APPROVAL OF TONIGHT'S DRAFT AGENDA (Agenda Item #4)

- ◆ **Motion** to approve Agenda as amended was made by *Vickie Kelly*, seconded by *Andre Stojka* and **approved**.

PUBLIC COMMENTS (Agenda Item #5)

- *Brandon McMann*, with the West LA Chamber, announced the **Walk for Warriors** taking place on Memorial Day morning, Monday, May 27th, on the VA Campus, for **New Directions**, a treatment facility on the VA campus helping vets in need. Handouts were provided. Donations will be accepted at www.walkforwarriors.org.
- *Pam Cook*, Beverly Glen resident, former Planning & Land Use Chair and founding Board member of the Council, asked that we be sure to have traffic enforcement along primary impacted streets for the Coldwater Cyn. closure and commented with regard to Standing Rules, that she felt there was a need for a process for non-Board members to remove Board members who are not acting appropriately. *Gary Plotkin* noted that the Rules were passed and, except for Land Use, at the time of the January or February meeting, she has been so advised. *Larry Leisten* noted that as stakeholders' meetings are concerned, we leave it to each stakeholder to elect or select their representative, and the power to elect or select is the power to remove, that it is up to the stakeholders if they want to recall someone, to work within the stakeholder group.
- *Patricia Hearst*, resident of CD11 in the audience, asked to postpone April's election of the Executive Pool until authentication forms & ethics tests were in. *Pres. Ringler* noted they'd be in by 03/31 and those who hadn't passed the ethics test would be contacted. *Patricia* also inquired about an amount in the treasurer's report for Apple One Staffing for 2012 for \$400+. *Alan* replied that D.O.N.E. informed him of it a few weeks ago. He did inquire about it.

PRESIDENT'S REPORT (Agenda Item #7)

BABCNC Authentication of Board members– *Andre Stojka*

- *Andre Stojka* provided an update on the re-authentication process to determine who is a member of this Board, if they are truly a representative of the organization or place that they're supposed to be representing. Most of the forms sent have been returned. It was to be assumed that those who did not return them were no longer interested in being on the Council, and we'd have to find some substitute group to have representation.
- *Nickie Miner* asked if substitute members can vote if they haven't passed the ethics test, and *President Ringler* replied that they are, but not a second time unless they take the ethics test. *Gary Plotkin* added they have 60 days, and that the ethics exam takes only a couple of hours.

Update on Bylaws on Conflict of Interest

- *Robert Ringler* read from our own bylaws on conflict of interest. LA Municipal Code 49.5.1, and Federal and State of California Ethics Standards: Board members will recuse themselves for matters in which they have an actual, potential conflict of interest. It will be the responsibility of the Board members to identify such conflicts and to discuss the issue with the City Attorney ...before taking any action." If you think you're going to take an action and you're concerned, you can also discuss it with us.

Public Records Request

- *Gary Plotkin* reported that there were two public requests, from *Carolyn Carradine* & *Patricia Hearst*, related to the February meeting. He had CDs made of January and February meetings that were originally recorded for the purpose of getting minutes made, and provided one to *Carolyn* and has the other. The reproduction fee was approximately \$10.96. *Gary* noted that if anyone wants a copy of something, they will have to pay the actual cost of reproduction, and that the Board will comply with requests and give notification back within the specified time.

Approval of General Manager's Special Bulletin: Item on factual basis - "Stakeholders" definition

- *Gary Plotkin* read a **motion** regarding "Stakeholders" definition as follows:
The Board of Neighborhood Commissioners consider recommendations from the Commissions Regional Plan Review Committees, suggesting changes to the stakeholder definition, currently defined as a person who lives, works or owns property in the neighborhood, and any individual who declares a stake in the neighborhood and affirms the factual basis for it. If resolved, the Commissioner recommends the Sections of the City Administrative Code, which touched upon Neighborhood Council Stakeholders, be amended as follows:
 - 1) *Remove the requirement that the Neighborhood Councils provide Governing Board positions for factual basis stakeholders,*

- 2) Allow each Neighborhood Council to determine the number, if any, of Governing Board seats that they allocate to factual basis stakeholders,
- 3) Remove the current definition of factual basis stakeholder, and
- 4) Allow each Neighborhood Council to adopt its own definition of factual basis stakeholder. The commission, by way of reference, the Commission has laid its vote on stakeholder definition motion, for a period of 60 days until May 20, 2013, in order to give the Neighborhood Councils time to weigh in on this issue. The Neighborhood Council should take a position to send to the Commission for consideration in their April meeting if possible. Please use these opportunities to act decisively to represent your community by polling your stakeholders, agendizing issues and making recommendations based upon Neighborhood Council Board actions.

- ◆ **Motion** was made to support the recommendations made by the Board of Neighborhood Commissioners as read by Gary Plotkin above. **Motion was seconded. Discussion held.** Larry Leisten noted that by endorsing this, the Board of Commissioners is recommending placing the responsibility to decide how we want to craft our neighborhood council representation with respect to the factual basis. Larry raised the question of what's the basis for being a stakeholder, and noted that the core definition has to do with living or owning property or working in an area. **1 opposed; no abstentions. Motion was unanimously approved as amended.**

Approval of Standing Rules Section on Planning & Land Use Committee – Gary Plotkin

- Gary Plotkin noted that the Standing Rules have been passed except for one item related to Land Use, that we are trying to have a separate section on Rules related to the committees and how they interface with the office. Each committee will have specific requirements to accommodate, and the intent is to draft rules for each of the committees so their work can be facilitated. Gary suggested tabling this item until the next meeting so that Don Loze's recommended changes can be considered. There would be an Ad-Hoc meeting and a Bylaws meeting in the next couple of weeks, and if these issues get cleaned up this can be continued until the April meeting.
- ◆ **Motion** was made to table the above item until April. **Motion was seconded. None opposed. Motion passed.**

Letter to Councilmember Paul Koretz on Street Lighting Options – Travis Longcore, Ph.D.

- Travis Longcore reviewed the issue of the bright-orangish lights installed in hillside neighborhoods. He contacted manufacturers and found out that there could be warmer lights used. Robert sent out the letter, based on the template approved by the residents of Beverly Glen and Benedict Canyon, to Councilman Koretz' office, to get discussion going about community input on the lights. Larry Leisten noted that had seen these lights in his neighborhood, and that his concern about them had been dismissed.
- ◆ **Motion** was made that, per information provided, similar to that written by Residents of Beverly Glen and Benedict Canyon, that the Neighborhood Council support Travis' request for a discussion to explore whether neighborhoods can have some input on the lighting discussed above. **11 yeas and 1 nay. Motion passed.**

Board Survey:

Amber Meshak was not present to discuss this.

Election of Officers by Board Members:

- Robert noted the election of officers is deferred until April.
- Robert moved the agenda items of the Treasurer's report to be next to be followed by 1500 Gilcrest.

Treasurer and Funding Report/Executive Board Report – Alan Fine (Agenda Item #8)

- Alan Fine presented the Treasurer's Report. An adjustment was made from last July 1st, of \$2,800, which reverted back to the City General Fund. DONE will no longer be paying our phone bills and advised us to set up automatic payment by the Visa card. Alan contacted Verizon regarding our delinquent accounts and will further investigate the payment of our bills. Alan and Chuck would discuss Chuck's suggestion if we're not using the bandwidth, to get rid of the phone line and go with a cell with answering service or device. Alan noted our fund balance of \$24,000.00 goes back to the City if not used as of June 30th. The deadline for issuance of City checks is May 15th and specific requests should be made known to Alan. Nickie Miner suggested the left over money be divided among Fire Stations serving Neighborhood Council and Robert added between Fire and Police departments. Chuck Maginnis suggested, for Emergency Preparedness, equipping HOAs with satellite phones. Alan indicated that he sends quarterly reports to DONE and has e-mailed the Board Members copies of the last two Visa statements. DONE requires that the monthly US Bank Visa statements be presented to and approved by the NC Board each month.
- ◆ **Motion** was made by Robert to approve the Treasurer's Report and US Bank Visa Card Account. **None opposed and no abstentions. Motion passed unanimously.**

PLANNING AND LAND USE COMMITTEE REPORT Steve Twining, Acting Chair (Agenda Item #12)

- Project located at 1500 Gilcrest was brought to the BABCNC general meeting of March 27, 2013 following the Planning and Land Use Committee Meeting of March 20, 2013 at which time a motion composed prior to the hearing, having a pre-determined bias, was read to the Committee at the completion of the hearing for both sides, the motion having been written by the Chair of the Land Use Committee not in attendance at the Land Use or general meeting. The motion advocated against the builder in favor of neighbors who brought complaints. Motion was carried as presented, with slight modification.
- Discussion and presentations by the neighbors and by the builder were then brought to and continued at the BABCNC General Meeting. The issues were complex, lengthy, involved and contentious. Two different motions were ultimately made on the same issue, the second to counteract the first. The first favored the builder and the second favored the neighbors. The second motion was determined to be binding and a letter was written to the ZA on behalf of the neighbors.

PUBLIC SAFETY/DISASTER PREPAREDNESS COMMITTEE – Chuck Maginnis (Agenda Item #9)

- Chuck gave report on the March 6th Public Safety/Disaster Preparedness Committee Meeting, beginning by thanking everybody who attended the meeting at Bel Air Ridge, noting that there were about 12 individuals there. He reminded everyone that the success of Emergency Preparedness really depends on how much interest there is from the HOA; that it's really up to us. He briefly mentioned Message Broadcast, a pay-as-you-go type scenario.

WEST LOS ANGELES REGIONAL ALLIANCE OF COUNCILS (WRAC) – Steve Twining (Agenda Item #10)

- 1) Community Care Facility Ordinance (motion to oppose Amending Motion 31B, submitted January 30, 2013 to Council File 11-0262.

- ◆ Steve made the motion that the members of the Westside Regional Alliance of Councils oppose Amending Motion 31B, submitted January 30, 2013 to Council File 11-0262, on the following grounds:

1. Lack of sufficient staff support and lack of a funding mechanism
2. Inability to presently enforce codes
3. Anticipated 10% across-the-board budget cuts to all City departments slated for FY 2013-2014
4. Complete lack of transparent fiscal analysis

They further strongly oppose the continued gutting of the R1 and other low-density residential zones in the City of Los Angeles. The General Plan of the City of Los Angeles protects the residential character of these zones. The City is therefore required by law to prepare a General Plan Amendment and to produce a full Environmental Impact Report in compliance with CEQA to establish any ordinance adding boarding houses as a by-right use into low density residential zones.”

The motion was seconded. Discussion was held. The motion passed with 8 yeas, 0 opposed.

- 2) The second item: LANCC Suggested Letter to the Mayor and City Council Members Regarding DONE and NC Funding (Motion) was **deferred** until the next meeting due to lack of materials.

OUTREACH COMMITTEE REPORT (Agenda Item #11)

Not reported.

COUNCIL DISTRICT 5 REPORT (Agenda Item #13)

Not reported.

COUNCIL DISTRICT 4 REPORT (Agenda Item #14)

Not reported.

TRAFFIC COMMITTEE (Agenda Item #16)

No report was given.

SCHOOLS NEWS (Agenda Item #17)

No report was given.

NEW BUSINESS/GENERAL ANNOUNCEMENTS (Agenda Item #18)

No report was given.

MOTION TO ADJOURN MEETING (Agenda Item #19)

Motion was made to adjourn the meeting. Motion was seconded and meeting was adjourned.

Respectfully submitted,

Nickie Miner

**BEL AIR-BEVERLY CREST NEIGHBORHOOD COUNCIL
MINUTES OF MEETING
April 24, 2013
Community Magnet School**

11301 Bellagio Road
Los Angeles, CA 90049

Draft

Persons in Attendance: 15

Quorum: 12

2012 Stakeholder Groups with Certified Representatives	Present	
<i>Bel-Air Association</i>		
None		
<i>Bel-Air Crest Master Homeowner Association</i>		
Irene Sandler	X	
<i>Bel Air Ridge HOA</i>		
Andre Stojka	X	
<i>Bel-Air Glen HOA</i>		
None		
<i>Benedict Canyon Association</i>		
Alan Fine	X	
Don Loze	X	
Nickie Miner	X	
Michael Chasteen		X
<i>Benedict Hills Estates Association</i>		
Ed Brody		
<i>Bel-Air Glen HOA</i>		
Larry Leisten	X	
<i>Casiano-Bel Air HOA</i>		
None		
<i>Casiano Estates Association</i>		
Gary Plotkin		X
<i>Crests Neighborhood Association</i>		
Ron Galperin		X
<i>Employee Associations</i>		
Marcia Selz		X
<i>Faith-Based Organizations</i>		
Lonnie Mayfield		X
<i>Holmby Hills Homeowners Association</i>		
Avi Rojany		
<i>K-6 Private Schools</i>		
Vicki Kelly		X
<i>K-12 Public Schools</i>		
Carla Cretaro		
<i>K-12 Private Schools</i>		
John Amato	X	
<i>7-12 Public Schools</i>		
Pam Marton		
<i>Laurel Canyon Association</i>		
Cassandra Barrere (Robert Ringler has a letter from Cassandra)		X
Monica Weil	X	
Jamie Hall	X	
Tony Tucci	X	
Gary Gole		X
<i>Lookout Mountain Alliance</i>		
None		
<i>Members-at-Large</i>		
Carol Sidlow		X

Charles Maginnis	X	
Moraga-Sepulveda Business Area		
None		
North Beverly Drive/Franklin Canyon Homeowners Association		
None		
Residents of Beverly Glen		
Ramin Kolahi	X	
Robert A. Ringler	X	
Roscomare Valley Association		
Robin Greenberg	X	
Steve Twining	X	
Save Our Strip		
G.G.Verone		
Santa Monica Mountain Conservancy		
None		
TOTAL: 15 present		

From D.O.N.E.: *Amber Meshack* Present

From CD5 Office, Land Use Deputy, *Noah Muhlstein* Present

MEETING CALLED TO ORDER (AGENDA ITEM #1)

- *President Ringler* called the meeting to order at 7:10 p.m. *Robert Ringler* and *Nickie Miner* thanked *Robin Greenberg* for taking written minutes tonight.
- *Secretary Nickie Miner* called the roll. The required quorum is 12 and 15 members were present.

PLEDGE OF ALLEGIANCE (AGENDA ITEM #2)

- ◆ Pledge of Allegiance was recited.

APPROVAL OF MINUTES (AGENDA ITEM #3)

- Deferred by *Robert Ringler*.

APPROVAL OF DRAFT AGENDA (AGENDA ITEM #4)

- ◆ **Motion, to accept the draft agenda as written** was made by *Alan Fine*, seconded by *Nickie Miner*, and **passed with one exception** from *Steve Twining* as there was no mention of WRAC. *Robert* noted it was most important that NC continue “to get our procedural things in order so we can be an effective advisory board to the City.”

PUBLIC COMMENTS (AGENDA ITEM #5)

- **Brenna Norton** www.foodandwaterwatch.org 323-843-8446, represents this consumer nonprofit and inquired as to placing an item on next month’s agenda RE: “**a massive 20-50 billion dollar project** that Governor Brown announced, the “**Bay Delta Conservation Plan**”; a statewide project; a “**bad project**,” defeated in 1982 in a historic referendum, back with a slightly different design, with two 35-mile tunnels, exporting more water from the “San Francisco Bay Delta.” LA will get water it doesn’t need and “**LA ratepayers will pay an exorbitant amount for this project. There’s no democratic vote...no insight into it at all.**” They’re asking the **LA City Council to not fund this project** as it will hurt local water efforts. She’ll email the letter, motion & independent economic analysis to the Board. The analysis says the **project will cost LA ratepayers 1 to 7.5 billion dollars. Motion is that LA City Council call DWP to reject this project and not spend any money on it as it is unnecessary and harmful.** *Steve Twining* will contact DWP. If it’s not on next month, it will be on the following month’s agenda.
- **Patricia Hearst**, resident of CD11 in the audience, asked whether the budget will be revised before May 15th, to which *Alan Fine* replied, no, the office administration issue is up in the air because of problems with Apple One and we are awaiting a new budget. *Robert Ringler* noted that the Board will discuss this tonight.
- **Chelsea McFarland** info@honeylove.org 424-625-8BEE is with nonprofit, “*Honeylove*,” an urban beekeeper’s organization. She stated that they have gained support of 12 neighborhood councils in LA “**to officially legalize urban beekeeping**” and have support of the County. *Ramin Kolahi* pointed out that there are land use issues associated with this. Chelsea will send their motion to be on the table next month.

PRESIDENT’S REPORT (AGENDA ITEM #6) *ROBERT RINGLER*

Noah Muhlstein - (818) 971-3088 - noah.muhlstein@lacity.org *Robert* introduced Noah as the new inductee working for *Paul Koretz* as a Field Deputy, and welcomed him to attend on a regular basis along with Jeff.

Amber Meshack from D.O.N.E. 213-978-1749 amber.meshack@lacity.org *Robert Ringler* introduced Amber gratefully, noting that she is someone who is probably responsible for our beginning as a neighborhood council.

- Amber had recently sent us a memo and spoke this evening on its contents with updates as follows:
 - 1) **Deadlines: May 15th for funding requests** for current fiscal year that ends on June 30th **June 1st to submit bylaw amendments.**
 - 2) **Treasurer's training Monday April 29th** at City Hall Downtown, 6:00 pm – not just for Alan Fine, but for all Board members, as we are all responsible for funding and to have a backup treasurer as needed. The Training Manual is on the website: **empowerla.org**
 - 3) **Board Development Series:** Saturday there will be training in “**Council File Management System**” -- how to track legislative issues in the City of LA, subscribe to issues, committees, track particular file numbers, etc. As a Council, we can assign different individuals to track different issues or have someone responsible for funneling the information to the whole Board. **The filing of community impact statements needs to be done by a Board member. We can have up to 5 Board members doing it.**
 - 4) The Mayor's office has proposed that Amber's position be eliminated. She encouraged the Board that if we want staff to come, help, support us and attend our meetings, to come to City Council and say so.
 - 5) The \$37,000 has been maintained and the **budget for the new fiscal year won't be due until July.**
 - 6) Amber sent a memo that outlined a **plan of action** for us to look at and decide as a Board on a work plan.
 - 7) **RE: Board surveys.** Amber saw commonalities; e.g., we're here because we're committed to the community, to improve the quality of life and serve, and she saw some challenges. She recommended steps to take (e.g., asking Amber to work with our Executive Committee or creating an Ad-Hoc Board-Development Committee.) One question on the survey was: How much time do we think we currently spend dealing with internal Board issues vs. do we think should be spent? Organizational experts say around 30-40% of a Board's time needs to be spent on Board issues to be an effective vehicle and a voice for this area on local and citywide issues. She noted there's work to be done on conflict resolution and some other issues.
 - 8) Amber noted we need to ask: **What kind of Department we want to see & what kind of staff support do we think is necessary? There'll be fewer people to assist from the Department.**
 - 9) Asked how the Board can use 30-40% of our time on Board issues, Amber replied this does not include time spent at meetings; 30-40% is only a guideline that includes (a) **practical structural elements** (e.g., setting up internal administrative systems to improving the training and skill sets of people on the Board, recruiting future Board members and alternates, making sure the Board capacity is what it needs to be towards finances, communication/committee systems, etc.) and (b) **interpersonal** (e.g., having a process for resolving conflicts, reaching consensus, etc.)
 - 10) She doesn't know when the next **orientation meeting** for new NC members will be, but there are quarterly trainings with new topics. Next will be Planning and Land Use. Amber concluded investing in some of these activities can save time in the end. Training videos are available on the website.

Andre Stojka reported on the BABCNC Authentication Process.

- Andre provided copies of a **confidential roster** with contact info of organizations belonging to the NC, including presidents and representatives, and a **list of those interested in being on the NC**, per submissions received. Robert stated, in talking to Gary Plotkin (who is not present to explain tonight and who worked hard on this with Andre), his understanding of motion is that this list is still alive up until May 15th; the Board established a deadline that after May 15th these are the bona fide Council members that our quorum will be based on. Latecomers have to re-apply; we need a cut off date and can't go on with a floating membership. Discussion ensued about the June 2nd deadline by Empowerment. Robert asked Amber if seats would be converted to at-large and do we have flexibility with the deadline to reconstitute our Neighborhood Council, so we can give proper notification to our prior Board members. Amber noted our current quorum in our bylaws of 18 was suspended and we were allowed to operate with 12 “*which should have been taken to the Board Neighborhood Commissioners,*” and if we don't turn it in on June 2nd, “*the hammer will not come down but it puts us on the path where the Department can get more involved and bring us to the Board Neighborhood Commissioners and let them make them make decisions about our Board structure.*” Discussion ensued about operating under a quorum of 12. Robert supported Larry Leisten's point that we need due process with proper notification and a deadline. Robert discussed our effort to bring people back, and while these letters are going out, we will be contacting those we can; we want to represent as many people and associations as we can and are actively reaching out. Some HOAs who have left are entertaining returning as they've looked at our process, (e.g., the time taken working on the standing rules and new bylaws among others by Board members including but not limited to Larry Leisten and Gary Plotkin). Chuck Maginnis asked that the entire Board be copied on who is sent the letters and Amber recommended the letter be send to everybody. Ramin recommended posting it on the website. Don Loze suggested registered mail and receipt.
- ◆ Ramin Kolahi motioned that **Bel Air Beverly Crest Neighborhood Council immediately send out letters by registered mail, with return receipt requested, to all stakeholder groups in the bylaws, to respond back to the neighborhood council by May 22nd, the date of the next meeting, of their continued interest in being a stakeholder in the BABCNC, or the Board will take appropriate action at its next regular meeting in June.** Don Loze clarified **not the stakeholders, it's being a member of the Board.** Robert Ringler fully agreed and

stated we will work out the language, defined by our bylaws. **Ramin** confirmed that we change “stakeholder” to “Board member” and the motion passed.

Larry Leisten presented the Standing Rules section on Planning & Land Use Committee and By-law changes for approval

- **Larry Leisten** read aloud changes for Board approval from **paragraph 18: Interrelationship Between Committees and Office a. Land Use Committee** (a copy has been sent by emails and is on the website attached to the 04/24/13 Agenda). **President Ringler** recommended that we suspend this so everyone has a chance to read and digest it, so **Gary** could be here, as he is the Chair of the Committee who worked on it with **Don Loze** and others. **Robert** will send it out again and asked **Larry** to put down what he wants it to be, without red lines.
- **Amber** interjected that that when you are working on Standing Rules and Bylaws, the Removal Clause actually needs to be in the Bylaws not in the Standing Rules.
 - ◆ **Motion to amend Standing Rules, Paragraph 18, tabled at this time.**

Ramin Kolahi presented Planning and Land Use Committee (PLU) procedural & organizational issues

- **E-mail Issues:**
 - **“Board@babnc.org” does not work;** it has been shut down due to abuse of that email address.
 - The 450 emails that go out to all of our stakeholders, are managed under Mail Chimp, because we don’t have Heather. So, if you want something sent out, it has to be cleared. He can’t send everything out through Mail Chimp, because it goes to 450 people.
 - If you’re not getting emails, we’re not sending them to you because we don’t have your email address to forward to. So, please email him with your email address to rkolahi@babnc.org.
- **Ramin** presented a list of issues with regard to the PLU for advice and discussion. He has been on the PLU Committee for 8 or 9 months, and does not think the committee is doing its utmost, e.g., addressing Zoning & Land Use issues in our hillside communities. He brought up the following:
 - **We’re not meeting.** We’re meeting about 40% of the time, and that doesn’t serve anybody.
 - **Inconsistent location:** We need a regular place so stakeholder groups know where LU meetings are.
 - **Minutes:** There’s only one set of minutes posted on the website. We haven’t approved minutes or agendas.
 - **Agendas** are long and at a LU meeting a couple of meetings ago, it was very unclear what the updates were.
 - **There’s no process of assigning case officers.** The committee has to work for everybody.
 - **It’s unclear whether applicant or stakeholder groups have been invited to LU meetings** regarding projects in their area.
 - **Past projects** for Board members who requested to put items on Land Use agendas has been at times difficult; it seems somewhat arbitrary, but Ramin understands this is at the Chair’s discretion.
 - **Procedures** seem a little random, e.g., cases not assigned, little notification to the applicants, such as a hearing today or tomorrow that Land Use has never heard that must have been through CNC.

A long discussion ensued on the importance of the Land Use Committee. Ramin brought up the need for more people on the Committee, his recommendation to import the LU Agenda back into the Board Agenda. He asked the Board to ask the Land Use Chair to explain why the above things are happening and to have an immediate plan of action to address them. Ramin noted the LU Committee is addressing certain projects but is still not doing its fundamental task of representing the entire boundary in our Council, a lot of projects fall through the cracks.

President Ringler used his privilege to make a motion to appoint **Ramin Kolahi** to take over the Land Use Committee as Interim Chair, stating we have some talented people on the Land Use Committee, and would like to be able to keep them, under the leadership of Ramin.

- **Larry Leisten** pointed out the bylaws provide a procedure: We have the power to nominate **Ramin** but he can only become a Chair of a Committee, even interim, upon a majority vote of the Board. **Robert** noted appointing somebody new does not remove anybody; they stay on the Committee. **Larry** continued that the power to appoint is the power to remove and the Board determines if it wants a new Chair. **Motion seconded.**
- **Steve Twining** noted that the current PLU Chair should have been consulted. **Larry** noted the Current PLU Chair had an opportunity to attend and hasn’t attended a lot of meetings. **There was a call for the question.** **Don Loze** noted that the PLU Chair should have an opportunity to be present. **Robert** noted it’s up to the Board, but feels the best thing for the Board is new leadership for the PLU Committee. **Larry** stated anyone can nominate another individual to be Chair of Land Use. **Robert** will take out “interim” as it’s between **Ramin** and the Committee how long he serves; the Committee should decide how they want their committee run and it’s up to the Board to make sure we have leadership that can move our NC forward.
- ◆ **Robert** restated the motion, appointing **Ramin** to be the Chair of the Planning and Land Use Committee. 15 were present, 1 abstention, 3 opposed and 11 in favor. The motion carried.

Larry Leisten introduced a Motion To Amend The Bylaws Of The Bel Air Beverly Crest Neighborhood Council Article 6 Membership (The Ethics Requirement)

- ◆ **Larry Leisten put forth that this is a motion to amend our present Article 6, specifically Article 6.3, regarding membership and ethics, and the article into the record as follows:**

Larry noted that there are a few changes to the document that went out (attached to the Agenda for this meeting of 04/24/2013 on the website) and noted the changes below as follows:

WHEREAS, Article 6.3 of the BABCNC Bylaws provides in pertinent part that “[t]he BABCNC shall be subject to all sections of the City of Los Angeles Governmental Ethics Ordinance that apply to the BABCNC (L.A. Municipal Code Section 49.5.1 et seq. and Federal and State of California ethics standards);”

WHEREAS, in January 2006, the State of California adopted Assembly Bill 1234, commonly known as the “Ethics Training Law,” and as a result, elected, selected, and appointed Neighborhood Council board members are required to take the Ethics and Open Government training every two years (the “Ethics Training Requirement”); and

WHEREAS, a recent review of Members’ compliance with the Ethics Training Requirement Indicates several Board Members have failed to maintain their Ethics Training Requirement, long past the two year maintenance requirement period even after repeated reminders and requests;

WHEREAS, the BABCNC wishes to institute a basis for enforcement of the Ethics Training Requirement upon its Members;

NOW THEREFORE, it is resolved to amend Article 6.3 of the Bylaws in its entirety and shall read as follows:

6.3 Ethics

The BABCNC shall be subject to all sections of the City of Los Angeles Governmental Ethics Ordinance that apply to the BABCNC (L.A. Municipal Code Section 49.5.1 et seq. and Federal and State of California ethics standards)

6.3.1 Removal:

(“This is pretty much the first sentence that’s already in the existing section.” LL)

Any Board Member who has failed to complete the Ethics Requirement within a reasonable time as set forth in the Standing Rules shall be immediately removed from the Board. Such removed Board Member may re-establish Membership on the Board upon presentment of evidence of meeting completion of the Ethic Training Requirement.

6.3.2 Conflicts of Interest:

“This is the second sentence that’s in the existing section.” Larry did not read this but the following is copied from that provided in the agenda as follows:

Board Members will recuse themselves from matters in which they have an actual, potential conflict of interest. It will be the responsibility of each Board Member to identify such conflicts, and to discuss the issue with the City Attorney to identify all potential conflicts before taking any action on such matter.

- *Larry Leisten* stated the above **is the motion**. Some of this language is from LA Empowerment’s website. He stated we’re going to leave it to the Standing Rules, and he will introduce that motion next. If somebody has been out of compliance for an unreasonable time, then they are removed; they can come back when they present evidence that they have completed their ethics training.”
- **The above motion was seconded and the motion carried.**

Larry Leisten introduced a Motion To Amend the Standing Rules, paragraph 23: Failure to Maintain Ethics Requirement

- **Larry noted that this motion is to amend the Standing Rules**, addressing the question the average person would have reading his bylaws. In the bylaws, he purposely did not define the time and is putting it in the Standing Rules, because we need to understand and appreciate that once we get the bylaws submitted to Empowerment, and they approve it, we can’t continually change our bylaws. He noted that we have a lot more flexibility with Standing Rules. Empowerment informs us that we’ve have to change our bylaws now, because we will not be able to change them in 2014. So this is an **amendment to the Standing Rules, paragraph 23:**

- ◆ **Motion was made by Larry Leisten to Amend the Standing Rules of the BABCNC, Paragraph 23, Failure to Maintain Ethics Requirement.** *Larry* read the motion aloud into the record.

MOTION TO AMEND STANDING RULES OF THE BEL AIR –BEVERLY CREST NEIGHBORHOOD COUNCIL PARAGRAPH 23 – FAILURE TO MAINTAIN ETHICS REQUIREMENT

WHEREAS, Article 6.3 of the BABCNC Bylaws provides in pertinent part “[t]he BABCNC shall be subject to all sections of the City of Los Angeles Governmental Ethics Ordinance that apply to the BABCNC (L.A. Municipal Code Section 49.5.1 et seq. and Federal and State of California ethics standards);”

WHEREAS, in January 2006, the State of California adopted Assembly Bill 1234, commonly known as the “Ethics Training Law,” and as a result, elected, selected, and appointed Neighborhood

Council board members are required to take the Ethics and Open Government training every two years (the "Ethics Requirement");
WHEREAS, a recent review of Members' compliance with the Ethics Requirement indicates several Board Members have failed to maintain their Ethics Requirement, long past the two year maintenance requirement, even after repeated reminders and requests;
WHEREAS, the BABCNC wishes to institute a basis for enforcement of the Ethics Training Requirement upon its Members;
WHEREAS, the Board has recently adopted an amendment to Article 6 of the Bylaws, which provides the power to remove a Board Member for failing to comply with the Ethics Requirement within a reasonable time;

NOW THEREFORE, it is resolved to amend the Standing Rules by adding Paragraph 23 - Failure to Maintain Ethics Requirement, which shall read as follows:

(a) At each Regular Meeting, the President (or other Officer presiding over Meeting) shall announce the names of each Board Member and non-Board Member Stakeholder serving on a Committee, whose Ethics Requirement:

- (i) is scheduled to expire within the next thirty (30) to ninety (90) days;
- (ii) is scheduled to expire within the next 30 days;
- (iii) has expired;
- (iv) has recently been completed following probation; and
- (v) is more than ninety (90) days out of compliance and is thereby removed from the Board and/or a Committee.

(b) The President shall advise those Board Members and non-Board Member Stakeholders whose Ethics Requirement is expiring within the next thirty (30) day that if the Ethics Requirement is not completed by the next Regular Meeting, they will be placed upon a thirty (30) day probation, after which they will no longer be permitted to vote on matters that come before the Board or a Committee of which they may be a member.

(c) Any Board Member who has failed to complete the Ethics Requirement within a period of ninety (90) days following expiration of the previous Ethics Requirement training shall be immediately removed from the Board. Such removed Board Member may re-establish Membership on the Board upon presentment of evidence of completion of the Ethic Training Requirement.

The motion, as read by Larry above, was seconded and passed 100%.

- *Larry Leisten stated that he wanted to present the motion on Conflict of Interest; however, due to time constraints, it was decided to put this on hold, as budgeting issues needed to be addressed at this time.*

Nickie Miner introduced a Motion To Amend By-laws Article 8.1 Officers: To remove the last sentence on term limits on Officers.

- ♦ **Nickie Miner made a motion to amend By-laws Article 8.1 Officers: To remove the last sentence on term limits on Officers.** *Nickie explained that in certain situations, when we can't replace, the current officer can continue to serve until such time as we're organized enough to replace. Chuck Maginnis seconded the motion.* Discussion ensued. *Larry let the Board know that he went to Empowerment's template to make sure we're not going against their template and found that they're silent on this matter. 7 yeas. 3 Nays. The motion carried.*

Robert Ringler's Update on transcribing minutes and office staff

- *Robert Ringler has been in contact with Lloyd's Staffing Services, sent them digital tapes for January, February and March to get them transcribed, to get them posted and our previous motions. He also forwarded the job description for Heather to find a permanent staff person.*

Andre Stojka on Fire Safety:

- See funding request below.

Motion to re-evaluate and reassign posting locations - Robert Ringler

- Not discussed.

Election of Officers by Board Members:

- *Deferred to May 22nd*

TREASURER'S REPORT (AGENDA ITEM #7)

- *Alan Fine has given no Treasurer's report because we ended last year with \$25,000, and nothing has gone on since the last meeting, He expressed appreciation of Amber, what she's done, having many other neighborhood*

councils, and having spent so much time on this one. "She has always come up promptly with guidance and has been a great help to us."

- Alan reported the big problem with the telephone company; that DONE took over payment of our telephone bills, one about \$150 a month and the other one about \$40 a month. Alan was notified only of the \$44, the small one, the fax machine line, and kept asking, who is paying the main bill? Heather called and we had to pay \$800 to get the phone line restored. DONE said from now on they won't pay the bills, we should put them on the Visa card. AT&T said they'd put it on the card, that we owed \$3,000, that two years of bills have not been paid by DONE. Alan recognized that DONE is short staffed, and understands that.
- At the end of the last fiscal year, about \$2,600 reverted to the general fund, that should have been encumbered and carried forward to this year to take care of the phone bills. He can place approximately \$2,500 on the Visa card, so he told the phone company to put that amount on the card and the rest can be automatically deducted from future bills. He thinks we have a limit on the VISA card quarterly, half the quarterly allotment, about \$4,000.
- The big question is to how we're going to spend the \$25,000 before the end of the year.

Funding Requests:

Funding request from Laurel Canyon, with motion in the letter dated April 18, 2013:

Per your communication to BABCNC Board members, on behalf of the Laurel Canyon Community, Wonderland Avenue School and Council District 4, this communication will serve as Laurel Canyon Association's formal request to BABCNC for funds to initiate a Pilot Program to be coordinated between the LC Community, Wonderland Avenue School and CD4. At a meeting held on April 9, 2013 by the above mentioned entities, it was decided that we must find a way to mitigate ongoing traffic congestion and student safety issues converging at the corner of Wonderland Avenue and Laurel Pass. The problems have appreciably worsened and action must be taken. The consensus of opinion centered around the establishment of a pilot program which would facilitate hiring a crossing guard and/or traffic enforcement for 5 days a week/2 hours per day to insure traffic flow and student safety every morning during rush hour and school drop off times. As we are at the end of the fiscal year budget, it was acknowledged there are no funds available in any of our budgets to pay for this much needed service, all of our funds are accounted for. It is clear that it will take time to fund raise, apply for extra financial support or solicit donations while our need is immediate.

Therefore, by mutual consent, we are petitioning the BABCNC to fund the Pilot Program at the cost of \$6,000 for 12 months while we structure an ongoing funding plan for this much needed neighborhood relief. This service would benefit the entire community by alleviating congestion and safety concerns at a critical hot spot in a heavily used thoroughfare. Further, we expect the program will be successful and serve as a template to help other beleaguered communities experiencing similar problems. Thank you for considering our request.

Cassandra Barrere, President Laurel Canyon Association Web Site: www.LaurelCanyon.org

Tony Tucci representing the Laurel Canyon Association presented the case to fund this public safety issue in Laurel Canyon, at Wonderland School, where there is bypass traffic at Laurel Pass and Wonderland. A good amount of discussion ensued surrounding the safety issues for children going to Wonderland School. Tony requested funding to continue the pilot program for a traffic control officer with white gloves for one hour, 7:30 to 8:30, M-F, at a cost of about \$50.00 a day, \$6,000 to extend the program through the school year.

Steve Twining noted Roscomare Road and *Ramin Kolahi* noted that the Glen face the same issue as Laurel Canyon. *Robert Ringle* acknowledged their concerns and noted that there is a great difference between these locations and Wonderland; however, recommended that they address their concerns at another time.

- ◆ **Funding request by *Tony Tucci* for Laurel Canyon Association's Pilot Program with the Department of Transportation of \$6,000 for the next year. The motion was seconded. 13 Yeas. 0 Nays. 0 Abstentions. Motion passed.**

Funding request from *Chuck Maginnis*, Public Safety/Disaster Preparedness Committee Chair for self-administration emergency notification for BABCNC members to allow messages to be tested, at a one-time charge of \$50 which if successful and easy to administer would provide a clear path for the NC and HOAs interested in covering our community for emergency notification, inexpensively, without a monthly fee.

- ◆ **Funding request for \$50 for testing self-administration emergency notification system, from the Public Safety/Disaster Preparedness Committee seconded by Larry, motion passed.**

Funding request from *Chuck Maginnis*, Public Safety/Disaster Preparedness Committee Chair for purchase of used (\$250.00 each) satellite phones, in case of emergency and cell phones and landlines don't work, etc., for each HOA interested in paying a monthly fees of \$25.00 or \$40.00 a month, \$300 a year, for 100 minutes per year. *Alan* suggested we vote now, we first try a limit of four on a trial basis, so in the future homeowners may agree to buy. *Larry* asked if the motion is to agree to possibly purchase up to 4, 5 or 6 phones, but the Council doesn't purchase that phone until that association signs a contract with the provider; to which *Chuck* replied, no, until they commit in writing to us, that they will go ahead and pay the \$300 a year for service.

- ◆ **Funding request for \$1,800 plus tax from the Public Safety/Disaster Preparedness Committee for purchase of satellite phones: 9 Yeas. 3 Nay. Motion carries.**

Funding request for fire prevention signs for \$3,000: Motion on Fire Safety by Andre Stojka

I propose we place on the agenda the following proposal:

Because of the high fire danger in the Santa Monica Mountains areas of the BABCNC,
And because the roads and streets of our communities are used by substantial numbers of commuter automobiles with smokers, bringing considerable fire risk to the BABCNC area,
And because the City of Los Angeles has not placed sufficient numbers of No Smoking signs to visually warn commuters of the fire risk,

The Bel Air-Beverly Crest Neighborhood Council hereby authorizes expenditure from its funds of not more than \$3,000.00 to be paid to a sign fabrication company to design and create 50 copies of a sign, (with ground stakes) reading substantially: NO SMOKING; HIGH FIRE DANGER; REPORT SMOKERS (213-000-0000); FINES UP TO \$541.00 At the bottom would be a City of Los Angeles seal and the copy: A service of the Bel Air, Beverly Crest Neighborhood Council. Signs will be given to members of each community for placement within the community on commuter streets.

Larry Leisten acknowledged that this is a really good idea, but also would like to see signs with notices that deals with brush clearance to gardeners working with equipment like, don't do this on a windy day. *Robert* noted this is a separate issue. *Larry* did not want the signs limited to no smoking. *Don Loze* noted there's a similar sign on Laurel Canyon and thinks the fine subject of State and City laws should be there. His recollection is that there's a thousand dollar fine. *Andre* has communicated with fire chiefs to refine language and to find out what it's going to be. Alan called for the question. *Robert* stated that the signs language can be worked on.

- ◆ **Funding request for fire prevention signs for \$3,000 passed.**
- ◆ **Alan moved that we pay \$500 for the annual Congress of Neighborhood Councils. Motion carries unanimously.**
- ◆ **Funding request by *Robert Ringle* for new updated office equipment including computer, digital recorder, among others, up to \$3,000, as everything is outdated and to get the office running efficiently. *Larry* seconded the motion. Motion passed.**

PUBLIC SAFETY/DISASTER PREPAREDNESS COMMITTEE – CHUCK MAGINNIS (AGENDA ITEM #8)

- Agendized items deferred; funding for safety issues discussed above.

OUTREACH COMMITTEE REPORT (AGENDA ITEM #9)

- Robin prepared outreach information on the tables before start of the meeting.

COUNCIL DISTRICT 5 REPORT (AGENDA ITEM #10)

No report given.

COUNCIL DISTRICT 4 REPORT (AGENDA ITEM #11)

No report given.

BYLAWS & RULES COMMITTEE REPORT – LARRY LEISTEN (AGENDA ITEM #12)

Discussed above, under President's Report

- ◆ ***Larry Leisten* asked that the BABCNC let the record show that the motion to amend the Standing Rules, paragraph 22 (b), Conflicts of Interest, is continued until the next meeting.**

TRAFFIC COMMITTEE REPORT AND POLICE ADVISORY BOARD REPORT (AGENDA ITEM #13)

- *Next LAPD West Bureau Traffic Committee is going to be Wednesday May 8th - 8:30 a.m. at the West Los Angeles Community Police Station, 1663 Butler Avenue*

PRIVATE AND PUBLIC SCHOOLS REPORT (AGENDA ITEM #14)

No report given.

NEW BUSINESS/GENERAL ANNOUNCEMENTS (AGENDA ITEM #15)

No report given.

MOTION TO ADJOURN MEETING (AGENDA ITEM #16)

- ◆ **Motion made to adjourn meeting. Motion seconded. Meeting adjourned at 9:40 pm.**

Respectfully submitted,

Nickie Miner

**BEL AIR-BEVERLY CREST NEIGHBORHOOD COUNCIL
MINUTES OF MEETING
May 22, 2013
Community Magnet School**

Draft

**11301 Bellagio Road
Los Angeles, CA 90049**

Persons in Attendance

Quorum: 12

2012 Stakeholder Groups with Certified Representatives	Present	
<i>Bel-Air Association</i>		
None		
<i>Bel-Air Crest Master Homeowner Association</i>		
Irene Sandler	X	
<i>Bel Air Ridge HOA</i>		
Andre Stojka	X	
<i>Bel-Air Glen HOA</i>		
None		
<i>Benedict Canyon Association</i>		
Alan Fine	X	
Don Loze		X
Nickie Miner	X	
Michael Chasteen	X	
<i>Benedict Hills Estates Association</i>		
Ed Brody		X
<i>Casiano-Bel Air HOA</i>		
None (<i>WILL BE MERGING WITH CASIANO ESTATES NOTED TODAY</i>)		
<i>Casiano Estates Association</i>		
Gary Plotkin	X	
<i>Crests Neighborhood Association</i>		
None.		X
<i>Employee Associations</i>		
None		X
<i>Faith-Based Organizations</i>		
Lonnie Mayfield		X
<i>Holmby Hills Homeowners Association</i>		
Avi Rojany		X
<i>K-6 Private Schools</i>		
Vicki Kelly		X
<i>K-12 Public Schools</i>		
Carla Cretaro		X
<i>K-12 Private Schools</i>		
John Amato	X	
<i>7-12 Public Schools</i>		
None		
<i>Laurel Canyon Association</i>		
Cassandra Barrere		X
Monica Weil		X
Jamie Hall standing in for Toni Tucci	X	
Gary Gole	X	
<i>Lookout Mountain Alliance</i>		
None		
<i>Members-at-Large</i>		
Larry Leisten	X	
Charles Maginnis	X	
<i>Moraga-Sepulveda Business Area</i>		
None		
<i>North Beverly Drive/Franklin Canyon Homeowners Association</i>		

None		X
Residents of Beverly Glen		
Ramin Kolahi	X	
Robert A, Ringler	X	
Roscomare Valley Association		
Robin Greenberg	X	
Steve Twining	X	
Save Our Strip		
None		
Santa Monica Mountain Conservancy		
None		
TOTAL: 15 present		

From DONE: *Grayce Liu* – Not Present

From CD5 Office: *Jeffrey Ebenstein, Shawn Bayliss*: – Not Present

From CD4 Office: *Sharon Shapiro*: – Not Present

Roll Call (Agenda Item #1)

- President Ringler called the meeting to order at 7:15 p.m.
- Cathy Palmer was introduced as the new administrative assistant
- Nickie Miner called roll. A quorum of 15 was present.

Pledge of Allegiance (Agenda Item #2)

- ◆ Pledge of Allegiance was recited.

Approval of Minutes from Previous Meeting dated January 23, 2013 (Agenda Item #3)

- ◆ **Motion** was made to approve the January 23, 2013 minutes. 11 members approved, **4 abstained; minutes were approved.**

Approval of tonight's draft agenda (Agenda Item #4)

- ◆ Gary Plotkin **motioned** to amend agenda with a 7:45 cutoff to address bylaws due to time. **Motion approved.**

Public Comments (Agenda Item #5)

- Patricia Hearst asked if there was a revised budget and Alan Fine said he would submit one tonight. She complimented Chuck Maginnis for his recent two meetings, and opined that the Planning and Land Use Committee did not have enough members present at their recent meeting to approve adding an item to their agenda.
- Victor Marmon returned tonight, having been here in January when he spoke about 360 N. Stone Canyon and 10550 Bellagio. He stated that the NC took a position against height limit request; ZA denied applicant's request, and applicants will appeal on June 5th. He asked the Board to reiterate the position opposing the request with WLA APC. Steve Twining if the Bel Air Association was taking a position on Land Use issues these days, to which Mr. Marmon replied that the BA Association is not taking a position on Land Use matters.

President's Report (Agenda Item #7)

- **Amber Meshak from DONE**: Not present.
- **Victoria Cross, DWP** (Government and Neighborhood Relations Liaison) (213) 367-4141; Fax: (213) 367-1434. [The Metropolitan Water District (MWD) is a local water purveyor and stakeholder of the Bay Delta Conservation Plan (BDCP). DWP is one of 26 water agencies that MWD serves.] The BDCP, which will be submitted into draft form by October 2013, proposes to restore the Sacramento-San Joaquin Delta and to deliver water through a very large tunnel or even two tunnels, instead of going through the Delta. This will provide a more reliable supply of water to California. Discussed concerns as to possible consequences of natural disasters including levees coming down, which would allow ocean water to infiltrate potable supplies; noted that the delta has been subsiding over many years, and if it were to fail, it could affect California for up to three years with more seawater intrusion. The plan implemented will affect water bills at a cost of under \$4.00 per month. Estimated cost of BDCP \$17 billion.
- **Andre Stojka reported on the BABCNC Authentication Process**, which will be a yearly process. He stated that 30 Authentication forms were sent to stakeholders listed as BABCNC Board members; 19 completed and returned forms. Eleven stakeholders did not respond. Authentication forms were resent to these 11 to give them every opportunity to participate. They were notified to respond by Friday May 17, 2013 or we would assume they were not interested in continuing their relationship with the BABCNC. As of today we have received seven receipts but not completed returns. Donald Farkas of Casiano Bel Air informed us by letter that they have merged

with Casiano Estates, already represented on the Board. There have been conversations with the Holmby Hills association and Bel Air Glen. We have not received either a receipt or acknowledgment of any kind from Lookout Mountain Alliance represented by Carol Sidlow or the Santa Monica Mountains Conservancy represented by Carolyn Carradine though we received a receipt from the Santa Monica Mountains Conservancy. How to deal with those who have not responded is an issue for the Board to decide. Discussion was held.

- **Larry Leisten presented proposed by-laws changes for approval (Agenda Item 14# moved up due to time needed).**
- Larry Leisten read multiple Articles in the By-Laws of the BABCNC detailing language changes. Following extensive discussion among members, Larry provided summaries of these changes. Discussion was held.
 - ◆ Ramin Kolahi **motioned** for approval of by-laws as presented in May 19, 2013 revisions from Bylaws Committee **10.** with following revisions:
 - 7.4.1 – Board Action – Change “...eighteen (18) Members must be present.” to “...seven (7) Members shall be in the affirmative.”
 - 10.8 – Delete “..hillside and...”
 - Add Paragraph 14.4:
Removal of Board Members
The Council shall consult with the Office of the City Attorney throughout and Board removal process. Board members may be removed in the following ways:
 - a. Petition by Stakeholders
A Board member may be removed from office by the submission of a written petition to the Secretary, which includes: i) the identity of the Board member to be removed, ii) a description, in detail, the reason for removal, and iii) the valid signatures of greater than ten percent (10%) of the Board.
 1. Upon receipt of a written petition for removal, the Secretary shall cause the matter to be placed on the agenda for a vote of the Board at the next regular Council meeting.
 2. Removal of the identified Board member requires a two-thirds (2/3) majority of the attending Board members.
The Board member who is the subject of the removal action shall have the right to deliver to Board members a written statement about the matter and/or speak at the Board meeting prior to the vote, but shall not be counted as part of the quorum, nor allowed to vote on the matter. If the vote for removal is affirmative, the position shall be deemed vacant and filled via the Council’s vacancy clause.
- ◆ Motion was seconded by John Amato. Discussion held. Call for question. **12 Yeas. 1 Nay. 0 Abstentions. Motion passed.**
- ◆ Larry Leisten **moved** to make the following addition to the bylaws: “That committee membership shall be open to all stakeholders whether or not they are Board members, but any such membership must be approved by the Board. **10 Yeas. 1 Nay. 3 Abstentions. Motion passed.**
- ◆ A **motion** was made by Larry Leisten to amend the bylaws, which were just approved, by adding the following provision: In compliance with City’s Ethic Laws, Board members who have been notified in writing and have not completed their ethics exam after three months from written notification can be removed, cannot hold committee office, and will lose their voting privileges. **13 Yeas. Motion passed by consensus.**
- ◆ Gary Plotkin **motioned** that Larry Leisten, Chair of the By-laws Committee, be authorized and directed to transfer the approved Board by-laws, passed this date, to the Empowerment template, with no factual changes, and shall be authorized to submit the Empower Template form, which will be created, to Empowerment, without the need to obtain further approval by the Board. Motion was seconded by Chuck Maginnis. Discussion held. **Motion passed unanimously.**

Please note: A copy of the approved bylaws and the template are attached as Exhibit A and Exhibit B and incorporated herein by reference.

- **Election of Secretary and Treasurer by Board Members:**
 - ◆ **Motion** was made by Robert Ringler to approve **Robin Greenberg as new Secretary for BABCNC.** Larry Leisten seconded the motion. **Motion passed unanimously.**
 - ◆ **Motion** was made by Robert to approve **Alan Fine as Treasurer for BABCNC. Motion passed unanimously.**
- **Election of President and Vice President: Deferred to June 26th**

Treasurer's Report (Agenda Item #8)

- Alan Fine presented the Monthly Treasurer's report for the period ending April 30, 2013 to the Board. He noted that we have until June 15th to use funds on Visa card as needed, Robert Ringler is handling office expenditures for office equipment, and Andre for no-smoking signs. Gary Plotkin noted that he had reached out to the Fire Station for their wish list but he has not received a response from the Captain in Charge. Alan said we can present that to them next year. Steve Twining suggested having a crossing guard at the Roscomare School. Robert noted that it was a legitimate request as previously requested but the timing is not good and to try again next time.
 - ◆ **Motion** was made to accept the Treasurer's Report, seconded by Gary Plotkin; **14 in favor. Motion carried.**
- Alan Fine discussed need for a revised budget for last year which approved \$7,500 for community improvement projects including Laurel Canyon's \$6,000.
 - ◆ Gary Plotkin made a **motion** to approve amended Budget for 2012-2013 Discussion was held. Ramin Kolahi Seconded. **13 Yeas. 1 Nay. 1 Abstention. Motion passed.**
- Alan Fine discussed the coming years' budget to include \$20,000 for secretarial assistance.
 - ◆ Gary Plotkin made the **motion** to approve the estimated Budget for 2013-2014. Larry Leisten seconded the motion. **14 Yeas. 0 Nays. 1 Abstention. Motion passed.**
- Chuck Maginnis advised the Board that Empowerment has not paid telephone bills due the carrier for more than a year, and therefore there were substantial late charges, some of which he was able to have Verizon delete. Other charges and payments are pending.
- Gary Plotkin put, as a matter of record, that the May Board minutes must be completed, in the next several days, as Empowerment must have these minutes along with the revised bylaws by June 1, 2013. Robert suggested that Ramin Kolahi's recommendations for additional bylaw changes be given to Larry.
- Gary Plotkin requested that when somebody speaks at a Board Meeting they first identify themselves, otherwise, our assistant will not be able to figure out who did what.

Public Safety/Disaster Preparedness Committee (Agenda Item #9)

Chuck Maginnis, Chair, gave report on the May 15th Emergency Preparedness Meeting. [Senior Lead Officer 8A29 Chris Ragsdale - Not present & Senior Lead Officer Ralph Sanchez - Not present]

- Chuck Maginnis reported that he has prepared detailed minutes for the last three months as a foundation for communication with regards to supplies, communications, etc. He noted that representation has been great of the five different communities; however, had no representation from two, the RVA and Laurel Canyon, and noted that it would be great to have representation. At committee meetings they have been discussing a lot of ideas that other HOAs might like if they want to refer back to the minutes. He touched upon the sprinkler systems that could be operated remotely, and the emergency notification system that was approved and implemented, with a \$50 investment already paid forward, as authorized. Chuck is preparing to test the notification system, and is working on a disclaimer for same.
- **The next EP meeting will be Wednesday June 5th at Bel Air Crest at 10:00 a.m.** Chuck encourages everyone to please come, **open invitation. Need to RSVP.**
- Larry Leisten added that he had recently heard regarding telecommunication in emergencies, that carriers advise text messaging during a disaster rather than tying up phone lines.
- Chuck thanked Patricia for her kind words and for her participation at the last few meetings. He also thanked Robert for appointing him to this position three years ago.
- Gary Plotkin suggested outreach to other group who are working on emergency preparedness such as MECCA (an affiliation of the educational and religious entities on the Mullholland corridor).
- Chuck is scheduled to speak at **Brentwood Association's** meeting on **June 11 regarding the BABCNC Safety committee and Emergency Preparedness**. Chuck noted that doing a good job for emergency preparedness gets HOAs together in our groups to fill chairs plus, in the big picture, increases communication between NC's.
- Revised Motions A and B on purchase of Satellite Phone for BABCNC HOA's: Not discussed.

Land Use Committee (Agenda Item #10)

- Report of May 14, 2013 meeting was given by Ramin Kolahi.
- Michael Chasteen, Ramin Kolahi and Don Loze attended meeting. Robert Ringler and Nickie Miner attended. Ramin noted that the Committee would be assigning Case Officers to work as Liaisons on projects between the PLU Committee, stakeholders and stakeholder groups and applicants. Steve Twining inquired about the Chalon and Bellagio projects and Ramin said he spoke with attorney representing neighbor about reiterating prior Board position to APC. Nickie was nominated as a member, to be brought to the Board for a vote.
 - ◆ Ramin Kolahi made the **Motion** to nominate Nickie Miner as a member of the BABCNC PLU Committee. Motion was seconded by Larry Leisten; **12 in favor; 2 opposed. The motion passed.**
- **Noted: There is now a permanent date and time for the PLU Committee meetings: 2nd Tuesday of each month, 7:30pm, @ the Les and Dorothy River Community Center, 10409 Scenario Lane 90077**

Outreach Committee Report (Agenda Item #11)

- Robin prepared outreach information on the tables before start of the meeting.
- Robert noted that Fire Station 99 had the Open House on May 11th
- Additionally, there is an upcoming Open House fund raiser breakfast Sunday June 2nd at 8:00 a.m. for the kids, for everybody, Beverly Glen and Sunset, with the firemen making the pancakes, Station 71 Pancake Breakfast.

Council District 5 Report (Agenda Item #12)

No report given.

Council District 4 Report (Agenda Item #13)

No report given.

Bylaws & Rules Committee Report – Larry Leisten (Agenda Item #14)

Discussed above, under President's Report

Traffic Committee Report and Police Advisory Board Report (Agenda Item #15)

- Next LAPD West Bureau Traffic Committee is going to be Wednesday June 12th, 8:30 in the morning, at the West Los Angeles Community Police Station, 1663 Butler Avenue
- LA Community Police Advisory Board (C-PAB) tour of the LAPD Bomb Squad, Tuesday, May 28th (meet at WLA Station at 12:30 p.m. RSVP required.)

Private and Public Schools Report (Agenda Item #16)

No report given.

New Business/General Announcements (Agenda Item #17)

No report given.

- **Reminder to everyone: Open House Fund Raiser Pancake Breakfast on Sunday June 2nd at 8:00 a.m.** for the kids, for everybody, at Station 71, at Beverly Glen and Sunset, with the firemen making the pancakes,

Motion to Adjourn Meeting (Agenda Item #18)

- ◆ **Motion** made to adjourn meeting. Motion seconded. Meeting adjourned at 9:10 pm.

Respectfully submitted,

Robin Greenberg,
Secretary

Dear Bel-Air/Beverly Crest Neighborhood Council Board Members,

As I e-mailed to you earlier this week, our office is focused on getting requests for board structure changes before the Board of Neighborhood Commissioners this coming Thursday, June 27, as we do not know when we will next have the next opportunity to get these matters before the Commission.

Given the urgency of the review process, we have worked with representatives from the Office of the City Attorney to get you feedback as quickly as possible so that you may consider your options and act/vote accordingly at your board meeting of Wednesday, June 26. I know this timing is not optimal, but I just received the final word from the Office of City Attorney and wanted to give you the opportunity to review it over the weekend.

Given the legal review of your board structure proposal against Charter and Plan standards, and the recent clarifications made through the Neighborhood Council Plan Review process led by the Board of Neighborhood Commissioners, we have identified three primary concerns in your board structure proposal:

- 1) As defined in the City Charter, stakeholders are ***individuals*** who live, work, or own property in the Neighborhood Council area. Entities or organizations, such as homeowner associations, are not Charter-defined stakeholders but fit into the category of “factual basis” stakeholders that allow Neighborhood Councils to broaden participation beyond Charter-defined stakeholders. While Neighborhood Councils may broaden their definition of those who may participate in the Neighborhood Council, NC’s may not further define “stakeholders” in a way that is more restrictive than the charter definition. Therefore the proposed language in the BABCNC bylaws that states “members at-large shall represent those geographic areas of the BABCNC not otherwise represented on the Council” appears to be inconsistent with the Charter-required stakeholder definition.

- 2) The majority of the seats on your board are dedicated to a single type of factual basis stakeholder entity, which are home owner associations. This raises concerns that this may violate the Plan provision that no single stakeholder group shall compose a majority of board seats. It also raises concerns about restrictions on the ability of individual

stakeholders to participate. As mentioned above, stakeholder rights are conferred to individual persons.

3) In your board structure proposal, you do not enumerate the exact number of seats allocated to each category of stakeholders or organizations. It is not clear how many of the 25 proposed board seats will be allocated to each of your three proposed stakeholder categories: residential stakeholders, non-residential stakeholders, and at-large board members. Based on your "Attachment B" it appears that there are 21 seats currently occupied. We could infer that the remaining 4 would be the new at-large seats. Still, the structure needs to be clearly defined in your bylaws so that it is clear to the Commission—and to your stakeholders—what is being proposed. While you must clearly define the stakeholder structure in your bylaws, it does not preclude use of an attachment or addendum to provide additional information regarding participants in each of the stakeholder categories.

While these concerns are substantive and speak directly to the Department's ability to recommend approval of your board structure proposal, I believe these concerns are fairly easily remedied with some simple clarifications and adjustments. I'd be happy to speak with you on Monday regarding possible solutions that you can put before your board on Wednesday.

If you are not able to meet the 72 hours' notification to post this item on your regular agenda, you can always schedule a special meeting before or after the regular meeting, to deal with this one item. A special meeting agenda only needs to be posted with 24 hours' notice.

Best Regards,

Amber Meshack
Department of Neighborhood Empowerment
amber.meshack@lacity.org
213-978-1551

Neighborhood Council BOARD MEMBER DEVELOPMENT SERIES PLANNING AND LAND USE 101

PRESENTATION BY: LOS ANGELES CITY PLANNING DEPARTMENT



Co-Sponsored By: PLANCHECKNC Los Angeles
SATURDAYS, 8:00 AM - 12:00 PM

JULY 20, 2013

Glassell Park Community Center &
Senior Center
3750 Verdugo Road
Los Angeles, CA 90065

AUGUST 17, 2013

Pacoima Family Source Center
11243 Glenoaks Boulevard, Suite #3
Pacoima, CA 91331

AUGUST 24, 2013

Kaiser Permanente Conference Center
25965 S. Normandie Avenue
Harbor City, CA 90710

PLEASE RSVP: at the following:
<https://www.surveymonkey.com/s/PlanningLandUse2013>

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Report(s) related to an agenda item will be available for review at www.EmpowerLA.org. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551 OR toll-free at 3-1-1. SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551

BEL AIR/BEVERLY CREST NEIGHBORHOOD COUNCIL

TREASURER'S REPORT

July 24, 2013

City Check Fund:

Balance - May 22, 2013 9,821.70

Disbursements:

Food for meeting	75.07
Best Buy - Laptop Computer	871.99
Best Buy - Accessories	172.18
American Dictation Co. - Recording Equipment	568.99
SonyStore - Service Contract	299.99
Amazon - Printer Ink	135.94

Total Disbursements

2,124.16

Balance - June 30, 2013

7,697.54

Supplemental Information

	2012-2013 Revised Budget	Fiscal Year to Date 7/1/12-6/30/13
Salary - Administrative Director	16,000	14,925
Office Supplies & Equipment	3,500	2,155
Telephone & Internet	4,000	4,000
Meeting Expense	450	366
Postage & Delivery	400	320
Website Maintenance	3,000	2,960
Outreach	2,150	3,752
Community Projects	7,500	6,000
	<u>37,000</u>	<u>34,478</u>

Note: Under the current Funding system, unspent funds as of June 30, 2013 are turned back to the City General Fund. As of July 1, 2013 new funding of \$37,000 is credited to our account. There has been no other activity on our account.

Four motions to DWP Board of Commissioners

1. **Motion:** To require the Board of Commissioners of the DWP to be instructed to seriously consider the views of the Ratepayers Advocate such as those relating to the \$300 million overpayment for Feed in Tariffs and the \$500 million cost to eliminated coal at the Intermountain Power Plant two years earlier than required. For example, if the above market subsidies for Feed in Tariffs were eliminated, for the same amount of money, we would have twice the amount of solar power and create twice as many jobs, much to the chagrin of the solar lobby, real estate developers and financial engineers.

2. **Motion:** to keep a professional utility executive Ron Nichols as General Manager of the DWP.

3. **Motion:** To end an additional amount above and beyond the \$1.2 Billion spent on water (20% of our water bills) to mitigate the Owens Lake Dust Control Project which measures dust 6' above the level of the lake. A lawsuit is pending. 4 million Los Angeles residents are paying to mitigate dust for a handful of people in the Owens Valley.

4. **Motion:** to carefully study the \$45 Billion cost to provide tunnels to protect smelt fish in relation to the MWD water supply whose rates have increased 47% in two years. MWD is the major supplier of water to the citizens of Los Angeles.

Submitted by Steve Twining

SANTA MONICA MOUNTAINS CONSERVANCY

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MALIBU, CALIFORNIA 90265
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FAX (310) 589-3207
WWW.SMMC.CA.GOV



June 21, 2013

Robert A. Ringler, President
Bel-Air Beverly Crest Neighborhood Council
Municipal Building
1645 Corinth Avenue, Room 103-4
Los Angeles, California 90025

Bel-Air Beverly Crest Neighborhood Council Appointment

Dear Mr. Ringler:

As the Chairperson of the Santa Monica Mountains Conservancy, I hereby appoint Travis Longcore, PH.D., to the Governing Board of the Bel-Air Beverly Crest Neighborhood Council.

Please direct any questions and future correspondence to Paul Edelman, Deputy Director of Natural Resources and Planning, at the address listed on the letterhead above, by phone at 310-589-3200 ext. 128, or email at edelman@smmc.ca.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Irma Munoz".

IRMA MUÑOZ
Chairperson