



Regular Meeting of the Board

Wednesday February 25, 2015 7:00–9:00 P.M.

American Jewish University

15600 Mulholland Drive, Room 223, Main Campus, 2nd Floor, Bel Air, CA 90077

Accessible from the west side of Casiano Road; park at lower parking (Lot 1) below the security kiosk

Accommodations for Disabilities. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability, and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, listening devices, or other auxiliary aids and/or services will be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting BABCNC Administrator, Cathy Palmer, at (310) 479-6247 or email council@babnc.org.

Public Access to Documents. In compliance with California Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed before the meeting at our website by clicking on www.babnc.org or at the scheduled meeting. The QR code in the upper left hand of this page links to the Agenda and Minutes webpage for the Council. In addition, if you would like a copy of any record related to an item on the agenda, contact BABCNC Administrator, Cathy Palmer, 310-479-6247 or email council@babnc.org.

Notice of Meetings. The agenda is physically posted for public review at Bel Air Foods (formerly “Bel Air Market”), 2323 Roscomare Rd., 90077, Glen Center Postal Service 2934 1/2 N Beverly Glen Cir 90077, Laurel Canyon Country Store 2108 Laurel Canyon Blvd, 90046, Glen Market, 1603 N Beverly Glen Blvd., 90077 and/or Bel Air Bar & Grill, 662 North Sepulveda Blvd., 90049. The agendas are also posted to the babnc.org website and sent to those who have signed up for Early Notification System with the City of Los Angeles.

Public Comment. **The public is welcome to speak.** The meeting is being audio taped. Any person wishing to speak must fill out a Speaker Card and submit it to the presiding officer of the Council. A separate card should be filled out for each item on the Agenda. Comments on items not on the Agenda will be heard during the Public Comment. Public Comment is limited to 3 minutes per speaker unless waived by presiding officer. Please refrain from speaking unless and until the presiding officer calls your name to speak.

1. Call to Order

2. Roll Call

Notwithstanding the BABCNC Bylaws, per approval of the Los Angeles Department of Neighborhood Empowerment (DONE), the quorum necessary for BABCNC to conduct business is 12 members.

3. Pledge of Allegiance

4. Adoption of the February 25, 2015 Agenda

5. Approval of the January 28, 2015 Minutes

Copies of the January 28, 2015 Minutes have been circulated with the draft agenda (Attachment A).

6. Public Comment

BABCNC welcomes public comment on any topic that is not on the adopted agenda. Each speaker will be limited to three minutes.

Reports of Officers

7. President's Report – *Travis Longcore*

a. Representatives of Elected Officials and Agencies

- i. Captain *Evangelyn Nathan* & Captain *Vito Palazzolo*, West Los Angeles Police Station
- ii. *Andy Shrader*, Council District 5 Director of Environmental Affairs, Water Policy & Sustainability, will introduce *Celine Kuklowsky*, Sr. Researcher, California Center for Sustainable Communities, UCLA & *Kristen Holdsworth*, Project Manager, UCLA Institute of the Environment and Sustainability. *Melanie Winter*, Director of Water LA will speak on what to do about these findings and *Penny Falcon*, Manager, DWP Water Conservation Policy, Legislation, and Grants, will discuss DWP's incentives for water savings and water saving devices.
- iii. Council District 5 Representatives, *Gurmet Khara* & *Noah Muhlstein*

b. Robert's Rules of Order

Discussion of proper procedures. A handout summarizing the motions that can be used in a meeting is included in the agenda package (Attachment B).

c. Officer Positions and Terms of Office

An update on the officer positions allowed under the Bylaws, the allowable terms of office, and consideration of succession planning for new officer positions.

d. Code of Conduct Compliance

All Board members are required to sign the Code of Conduct form at the DONE website. Please reference <http://empowerla.org/code-of-conduct/>

e. Appointment of Parliamentarian

f. Recognition of Representative of Holmby Hills Homeowners Association as a Member of the Board

g. Nomination of Maureen Levinson, as an At-Large representative, to the Board

Nomination by the President will be subject to a vote of the Board (Attachment C).

h. Ad-Hoc Committee on Mansionization

Consideration of motion (Attachment D) on establishment of an ad hoc committee on mansionization. If approved, the chair and members of the committee will be elected.

8. Vice President's Report – *Nickie Miner*

9. **Secretary's Report – Robin Greenberg**

10. **Treasurer's Report – Alan Fine**

a. **Approval of January 2015 Expenditure Report**

Consideration of January 2015 expenditure report and bank statement is included in the agenda package (Attachment E).

Reports of Committees

11. **Planning and Land Use Committee – Michael Kemp, Chair**

a. **1326 N. San Ysidro Drive** ZA 2014-3685-(ZV) (ZAA)

The legalization of an existing 2nd Floor, 324 s.f. accessory living quarters, on top of an existing legal non-conforming two-car garage (codified under Permit # 1936LA13784), in conjunction with an existing 1,782.0 s.f. single family dwelling in the RE-15-1 Zone.

Motion: The BABCNC recommends that the City of Los Angeles Zoning Administrator approve the application as presented.

b. **10701 W. Sunset Blvd.** ZA 2014-3929 CUW

Construction and installation of a wireless telecommunications facility for Verizon Wireless consisting of (12) panel antennas, (12) RRUs, and (1) parabolic dish mounted on a new 45' high monopine; placement of equipment cabinets, standby generator, and (2) raycaps at grade behind 8' high CMU enclosure.

Motion: The BABCNC recommends that the City of Los Angeles Zoning Administrator approve the application with the following conditions: a. The proposed "monopine" shall be of a high-quality dense-branch design in order to preserve the visual appeal of greenery and landscaping along Sunset Boulevard. b. The antennas shall be covered with "socks" so that the antennas camouflage with the tree itself.

c. **924 Bel Air Road** ZA 2014-4571 ZAA

ZA adjustment to allow an 8' wall & driveway gates to be constructed on top of a retaining wall varying in height from 0' to 3'6" for a combined variable height of 8' to 11'6" within the required front yard setback and right of way, in lieu of 3'6" otherwise permitted in the front yard setback.

Motion: The BABCNC recommends that the City of Los Angeles Zoning Administrator deny the application as presented.

d. **11007 W. Bellagio Place** ZA 2014-4714 ZAD

The request is for the ZAD to permit four retaining walls in conjunction with additions/revisions made to an existing SFD.

Motion: The BABCNC recommends that the City of Los Angeles Zoning Administrator deny the application as presented.

e. **Updates on Pending Issues:**

- i. Update on ICO for "Mansionization" Ordinance. (Copies of the draft ICO were sent to Board members on February 15, 2015).
- ii. Update on pending Ridgeline Ordinance.
- iii. Update on project at 901 Strada Vecchia.

12. **Bylaws & Rules Committee – Larry Leisten, Chair**

13. **Public Safety/Disaster Preparedness Committee – *Chuck Maginnis, Chair***

14. **Outreach and Education Committee – *Robin Greenberg, Chair***

a. **Report on DONE Outreach Task Force Meeting of 01/16/2015 (Attachment F1)**

b. **Report on CD5 Coalition; Paul Koretz, Guest Speaker 01/17/2015 (Attachment F2)**

15. **Ad-Hoc Committee Use of Financial Surplus Before End of Fiscal Year – *Jamie Hall, Chair***

Reports of Representatives

16. **West Los Angeles Regional Alliance of Councils (WRAC) – *Robin Greenberg***

a. **MOTION: RE: Support for Council File 14-1624** That the Public Works Department, with assistance from Department of Transportation, Planning, CA, DONE, Chief Administrative Officer and Chief Legislative Analyst, be instructed to present a report setting ways and means by which the City may best serve community organizations seeking to undertake community improvement projects (CIS).

b. **MOTION: RE: Support for Council File 13-0025SI**: Police Commission report 14-0441 regarding recommendations for hit and run collision reward system.

c. **MOTION: RE: Support for Council File 14-1738**: That the Police Department report on the status of its plan to issue body worn cameras to LAPD officers.

d. **MOTION: RE: Martin Cadillac**: Resolved the WRAC does not support the Martin Cadillac Project as presented in the DEIR (800,000 square foot development site Olympic and Bundy).

e. **MOTION: Request Extra Funds for DONE Staffing** WRAC supports additional funding for DONE for staffing to supervise the Neighborhood Councils, and that a Community Impact Statement be submitted to Council File indicating same. CIS requested
See Attachment G: Letter of Support for Extra Funding for DONE dated November 10, 2014, signed by Budget Advocates, Jay Handal & Terrence Gomes, and given to City Council on November 18, 2014.

f. **MOTION: RE: Support for Council File 15-0020 – Collecting Fees Related to Condition Compliance**
Requests that Planning Department report back on best practices to enforce planning conditions. See Attachment H.

17. **Community-Police Advisory Board (C-PAB) Report – *Robert Ringler***

Next C-PAB Meeting: Tuesday February 24, 2015 at 7:00 P.M. at the West Los Angeles Community Police Station, 1663 Butler Avenue.

18. **Traffic Committee Report – *Robert Ringler***

Next LAPD West Bureau Traffic Committee: Wednesday March 11, 2015 at 8:30 A.M. at the West Los Angeles Community Police Station, 1663 Butler Avenue.

19. **Santa Monica Mountains Conservancy Report – *Travis Longcore***

a. **Update on LAFD Tree Canopy Project**

20. Budget Reps' Report on Budget Advocates – *André Stojka & Nickie Miner*

21. Unfinished Business

a. Red Flags – *Jamie Hall, Cassandra Barrere & Dan Palmer*

Update on status of signs and poles to accompany red flags to be deployed in BABCNC territory under red flag conditions.

b. Google Apps: Status – *Jamie Hall*

Update on use of Google Apps for BABCNC email services, possible motion on authorization of licenses for new Board members.

22. New Business

a. Council Votes Yes on Hiring Outside Council CF-14-1606 – *Gary Plotkin*

Discussion and possible motion to oppose action by City of Los Angeles to hire outside legal counsel to represent the City in suits where residents challenge Planning and Land Use decisions. Background information is on the www.babcnc.org website and in Council Files No. 14-1606 and 14-1438.

b. Emergency Management Department grant for customized Neighborhood Management Plan – *Chuck Maginnis*

Motion: That BABCNC participate in a grant application for a customized Neighborhood Management Plan for Casiano Bel Air Park, authorizing Chuck Maginnis as authorized to prepare and submit the proposal, subject to the approval and the signature of the President.

23. Good of the Order

Members of the Board have the opportunity to report any item of interest to the Council.

24. Adjourn

UPCOMING MEETING – Wednesday March 25, 2014 at AJU

Parliamentary Motions Guide

Based on *Robert's Rules of Order Newly Revised (10th Edition)*

" B "

The motions below are listed in order of precedence. Any motion can be introduced if it is higher on the chart than the pending motion.

YOU WANT TO:	YOU SAY:	INTER- RUPT?	2ND?	DEBATE?	AMEND?	VOTE?
Incidental Motions no order of precedence. Arise incidentally and decided immediately.						
§21 Close meeting	I move to adjourn	No	Yes	No	No	Majority
§20 Take break	I move to recess for	No	Yes	No	Yes	Majority
§19 Register complaint	I rise to a question of privilege	Yes	No	No	No	None
§18 Make follow agenda	I call for the orders of the day	Yes	No	No	No	None
§17 Lay aside temporarily	I move to lay the question on the table	No	Yes	No	No	Majority
§16 Close debate	I move the previous question	No	Yes	No	No	2/3
§15 Limit or extend debate	I move that debate be limited to ...	No	Yes	No	Yes	2/3
§14 Postpone to a certain time	I move to postpone the motion to ...	No	Yes	Yes	Yes	Majority
§13 Refer to committee	I move to refer the motion to ...	No	Yes	Yes	Yes	Majority
§12 Modify wording of motion	I move to amend the motion by ...	No	Yes	Yes	Yes	Majority
§11 Kill main motion	I move that the motion be postponed indefinitely	No	Yes	Yes	No	Majority
§10 Bring business before assembly (a main motion)	I move that [or "to"] ...	No	Yes	Yes	Yes	Majority
Incidental Motions - no order of precedence. Arise incidentally and decided immediately.						
§23 Enforce rules	Point of order	Yes	No	No	No	None
§24 Submit matter to assembly	I appeal from the decision of the chair	Yes	Yes	Varies	No	Majority
§25 Suspend rules	I move to suspend the rules which ...	No	Yes	No	No	2/3
§26 Avoid main motion altogether	I object to the consideration of the question	Yes	No	No	No	2/3
§27 Divide motion	I move to divide the question	No	Yes	No	Yes	Majority
§29 Demand rising vote	I call for a division	Yes	No	No	No	None
§33 Parliamentary law question	Parliamentary inquiry	Yes	No	No	No	None
§33 Request for information	Point of information	Yes	No	No	No	None
Motions That Bring a Question Again Before the Assembly - no order of precedence. Introduce only when nothing else pending.						
§34 Take matter from table	I move to take from the table ...	No	Yes	No	No	Majority
§35 Cancel previous action	I move to rescind ...	No	Yes	Yes	Yes	2/3 maj. w/ notice
§37 Reconsider motion	I move to reconsider the vote ...	No	Yes	Varies	No	Majority

ATTACHMENT “C”

MOTION TO APPROVE MAUREEN LEVINSON

AS MEMBER OF BEL AIR-BEVERLY CREST NEIGHBORHOOD COUNCIL

WHEREAS, the Bylaws of the Bel Air-Beverly Crest Neighborhood Council (“BABCNC” or “Council”) currently in effect are those revisions approved December 17, 2012, by Department of Neighborhood Empowerment of the City of Los Angeles, and adopted by this Board November 28, 2012;

WHEREAS, Article 6.1 of said Bylaws identifies the residential groups having Membership on the Board of the Council, including Bel Air Association (BAA), for the purpose of representing Stakeholders living, working or owning property within the territorial boundaries claimed by BAA, as those boundaries are described on a map on file in the office of the BABCNC;

WHEREAS, Article 6.7 provides a procedure for the Board to appoint a new Board Member due to a vacancy;

WHEREAS, over the past 3 years BAA has chosen to no longer participate on the Board, even after numerous requests to return to the Council to participate in and contribute to Council matters;

WHEREAS, during the course of these past few years the Stakeholders living within the territory claimed by BAA have been without representation on the Board to address matters impacting their immediate neighborhood and community;

WHEREAS, the Bylaws of the Council will soon be amended and designate the territory previously claimed by BAA as a “district” of the Council, subject to the public election of one Board Member by its Stakeholders;

WHEREAS, upon approval by the Board of Neighborhood Commissioners of newly amended Bylaws, and until a public election is held to elect Board Members to these “district,” the Board of the Council will be empowered to appoint a Member to represent a “district” until such time of public election;

WHEREAS, Maureen Levinson, a Stakeholder living within the territorial boundaries previously claimed by BAA, has come before the Council over the past year to participate in and contributed to Board Meetings toward the goal of addressing matters that otherwise would not come before the Board due to a lack of participation by BAA in representing Stakeholders within its claimed territory;

NOW THEREFORE, the BOARD of the Council does hereby find:

1. Stakeholders living, working or owning property within the territory claimed by BAA deserve and are in urgent need of representation on the Board of the Council;
2. A immediate need exists on the Board to fill a void on the Board for a representative to represent Stakeholders living within the territory previously claimed by BAA;
3. Maureen Levinson is a qualifying Stakeholder living within territory within the territorial boundaries not presently represented on the Council;

AND IT HEREBY MOVED AND RESOLVED THAT:

4. The President of the Board has the power to nominate, and the Board has the power to ratify, the appointment of Maureen Levinson to the Board to represent Stakeholders living, working or owning property within the territory previously claimed by BAA, until such time as a public election is held for such “district” under newly adopted Bylaws.

ATTACHMENT "D"

Ad Hoc Committee on Mansionization

WHEREAS, The Bel Air-Beverly Crest Neighborhood Council is deeply concerned about existing and future development of residential property in the hillside communities in Los Angeles; and

WHEREAS, this construction, on a massive scale and often by speculating land developers, has resulted in a substantial burden on the surrounding community, and has been exacerbated by a lack of funding and necessary personnel at the Department of Building and Safety to enforce existing regulations and to protect public safety; and

WHEREAS, proper attention to these issues will require focused and sustained effort from BABCNC in the coming months in addition to the attention of the Planning and Land Use Committee:

THEREFORE BE IT RESOLVED, that an Ad Hoc Committee on Mansionization be formed of no more than five members of the Board of Directors of BABCNC for the period of one year, specifically to provide a liaison to the Department of Building and Safety to lobby for compliance with existing City codes, develop recommendations for consideration of the Board on changes to City law to address mansionization, and to report regularly to the Board on these two tasks.



STATEMENT OF ACCOUNTS

UNION BANK
CENTURY CITY 0206
PO BOX 512380
LOS ANGELES CA 90051-0380

Page 1 of 2

Statement Number: 0053624540
01/01/15 - 01/30/15

"E"

Telephone Banking

For 24-hour Automated Direct Service
800-238-4486
800-826-7345(TDD)
Representatives are available
Monday through Saturday

To open additional accounts,
or apply for loans, call your
banking office at 310-551-8900

You may also access your account online
at unionbank.com

Thank you for banking with us
since 2014

BEL AIR BEVERLY CREST NEIGHBORHOOD COUNCIL
IL
200 N SPRING ST FL 20
LOS ANGELES CA 90012-4801

- Merchant Services has a variety of secure processing solutions that are compliant with cardholder security standards. Get up to \$300 in rebates when you apply and are approved for a new Merchant Services account by 3/31/15. Call or stop by a branch office or see unionbank.com/merchantofferUB for details.

Business Basics Checking Summary

Account Number: 0053624540

Days in statement period: 30

Balance on 1/1	\$	1,683.40
Additions		1,158.30
Subtractions		-2,005.30
Checks	-2,000.30	
Other Withdrawals	-5.00	
Balance on 1/30	\$	836.40
Statement Average Ledger Balance		1,371.94

Additions

Date	Description/Location	Reference	Amount
1/2	CITY OF LOS ANGE EFT PAYMT PPD *****0735	55113550 \$	1,158.30

Checks

Number	Date	Reference	Amount	Number	Date	Reference	Amount
5012	1/6	08301086	1,158.30	5014	1/15	07507262	342.00
5013	1/6	06886138	250.00	5015	1/22	08329304	250.00
Total							\$ 2,000.30

Other Withdrawals including fees and adjustments

Date	Description/Location	Reference	Amount
1/30	SERVICE CHARGE W/PAPER STATEMENT		\$ 5.00

About Your Monthly Service Charge

You can avoid a monthly service charge in one of the following ways

- keep at least \$1,000.00 in your account at all times
- keep an average balance of at least \$3,000.00 in your checking account — your average checking balance between 1/1 and 1/30 was \$ 1,371.94

About Your Monthly Service Charge

- keep a Combined Balance of at least \$5,000.00 in your combined checking, savings, time deposit and money market accounts — your Combined Balance between 1/1 and 1/30 was \$ 1,371.94

Your account was charged a monthly service charge. You may be able to avoid this charge in the future by changing to a different type of account. Call Telephone Banking at 800-238-4486 for details.

Information and Banking Office Services

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.



Department of Neighborhood Empowerment

Reporting Month: JANUARY MONTHLY EXPENDITURE REPORT
 NC Name: Bel Air-Beverly Crest Submitted: 2/20/2015 16:06:47

Budget Fiscal Year: 2014-2015

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)						
A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR	1099 Reportable
1	1/5/15 P.O. Box renewal	OPERATIONS	US Postal Service	N/A		\$342.00
2	1/13/15 December website maintenance	OUTREACH	Aaron DeVandry	BABCNC 19	<input checked="" type="checkbox"/>	\$250.00
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)						
\$592.00						
\$13,110.49						
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS					
C	OUTSTANDING COMMITMENTS					
	C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)					
	C 2. Rent/Lease					
	C 3. Contractual Services					
	C 4. Large Purchases					
	C 5. Neighborhood Purpose Grants (pending or in process)					
	C 6. Temporary Staffing Services					
	C 7. Storage					
	C 8. Other Outstanding Commitments ==> Description: January Website Maintenance					
\$965.25						
\$250.00						
\$1,215.25						
\$14,917.74						
D	Total Expenditures & Commitments					
E	Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc)					
F	Approved Budget 2014-2015					
G	Balance of Budget					
\$37,000.00						
\$22,082.26						

Reporting Month:	JANUARY
NC Name:	Bel Air-Beverly Crest

MONTHLY CASH RECONCILIATION			
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)
\$275.10	\$1,158.30	\$1,433.40	\$592.00
			Remaining Balance (E) = C - D
			\$841.40

MONTHLY BUDGETARY ANALYSIS				
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	Total Spent in Prior Months (C)
100	Operations	\$14,750.00	\$342.00	\$6,598.74
200	Outreach	\$14,250.00	\$250.00	\$6,511.75
300	Community Improvement	\$4,000.00	\$0.00	
400	NPG	\$3,000.00	\$0.00	
500	Elections	\$1,000.00	\$0.00	
900	Unallocated		\$0.00	
	TOTAL	\$37,000.00	\$592.00	\$13,110.49
				Unspent Budget Balance (D) = A - B - C
				\$7,809.26
				\$7,488.25
				\$4,000.00
				\$3,000.00
				\$1,000.00
				\$0.00
				\$23,297.51

NEIGHBORHOOD COUNCIL DECLARATION

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature		Signer's Signature	
Print Name	Alan G. Fine	Print Name	Robert A. Ringler
Date		Date	
NC Additional Comments			

Revision Date 1-26-15

Reporting Month:	JANUARY
NC Name:	Bel Air-Beverly Crest

"F1"

Report on Outreach Task Force meeting held at the Department of Neighborhood Empowerment
Friday, January 16, 2015 at the DONE offices at 200 N. Spring Street Room 2005:

Attached is 1) Action Items 2) Empower LA Outreach Plan 3) 2015 Outreach
Plan

OUTREACH AD HOC COMMITTEE

ACTION ITEMS

1. Outreach Task Force Composition
Shall be comprised of 21 members. The 7 B.O.N.C. commissioners to submit 3 names each from their region.
2. Task Force to:
 - a. Analyze current situation regarding outreach activities.
 - b. Define the term "Outreach" and its purpose.
 - c. Review and discuss model programs or best practice strategies.
 - d. Establish consensus on parameters of outreach that NCs must set forth..
 - e. Confer with D.O.N.E. staff re: Best Practices and marketing strategies that proves successful in outreach.
3. Final Goal
 - a. Reaching out to areas for input on outreach practices: emails, survey, public meetings, etc.
 - b. Discussion of ideas from existing information through surveys, meetings, etc: website development, community partnership outreach, conducting outreach training.
 - c. Metric: Every NC should have written outreach plan. Outreach should be measured by level of improved community participation and engagement.

**PLEASE NOTE THIS WAS A DRAFT AND CHANGES
WERE MADE ON THE ACTUAL SURVEY FOUND:**

<http://form.jotformpro.com/form/41355155678966>

Empower LA Outreach Plan

Who is your Audience?

Though NC's should serve everyone in a community, who are your targets this year? The people who are not currently engaged at all? A group that was significantly affected last year due to community issues? Younger stakeholders?

What are your measurable goals to engage your audience?

Increase attendance at meetings. Produce more events? Online Metrics? etc.

Where do you plan on engaging your audience?

Farmer's markets? Online-meetup groups or communities? Next Door? Schools?

When and how often will you reach out?

Weekly newsletter? Two events throughout the year? Daily Tweets?

Why this plan?

This is where you really ask, why is this our plan? Are they new ideas to solve an engagement problem, or is this the same thing done year after year because it works or perhaps because the council has no other ideas? What was learned from last year's attempts, and what is different now?

Selection Procedures Stipulation Worksheet - Attachment

**[Insert Name] NEIGHBORHOOD COUNCIL
SELECTION OUTREACH PLAN**

PLEASE PROVIDE INFORMATION below on how your Neighborhood Council will conduct Stakeholder Outreach for its Selection. The Department recommends incorporating Selection Outreach into your existing outreach methods and planned events as well as working with other Neighborhood Councils in your region to maximize outreach funds.

1). What is your Neighborhood Council's **Selection Outreach BUDGET**: \$ _____

2). **Selection GOALS**: # of Candidates: _____ # of Voters in the Selection: _____

3). **Selection PUBLICITY**: How will your Neighborhood Council recruit candidates and publicize the selection?
(please check all boxes that apply)

• Digital/Online Campaign ☐ Website ☐ E-mail Database ☐ E-Newsletter ☐ Twitter ☐ YouTube ☐ Facebook

☐ Other: _____

• Print Campaign ☐ Newsletters ☐ Flyers ☐ Direct Mail ☐ Street Banners ☐ Postings ☐ A-Frames

☐ Other: _____

• Media Campaign ☐ Cable Channel 35 ☐ Radio Spots ☐ Public Service Announcements

☐ Other: _____

• Canvassing Campaign ☐ Council Meeting Announcements ☐ Neighborhood Walks ☐ Telephone Chain

☐ Other: _____

• Regional Campaign ☐ No ☐ Yes, please explain: _____

4). **Which of these organizations will your Neighborhood Council enlist to help publicize the selection?**
(please check all that apply)

☐ CPAB ☐ Social Services/Food Banks ☐ Homeowners/Residential Associations

☐ Chamber of Commerce ☐ Religious Institutions ☐ Local Parent-Teacher Associations

☐ Local Library ☐ Historical Associations ☐ Community Based Organizations

☐ Other Organizations (Please describe): _____

5). How will your Neighborhood Council incorporate Selection Outreach into your existing outreach events?

6). **Other information**: _____

Please attach any pertinent outreach materials. Thank you!

^ F2 ^

Report on Homeowner Associations CD5
Saturday, January 10, 2015 10:00 am
Marcia Selz
Councilman Paul Koretz

1. What are your top three most outstanding achievements as a member of the city council?
answer: anti mansionization-Mike Bonin is tracking conditions
ACE
Los Encinos Mermaids - Lakeside
2. In 2015, what are your top three goals for CD5?
answer: Fire department hiring (3 new classes)
Identifying problems
Planning
Environmental
Appointment to Metropolitan Water District
3. In 2014 and in previous years, you have politicized land use decisions by overruling the Area Planning Commission. Will this change in 2015?
There will be a possible 245 on Prosser - 3½ foot fence
4. What are five things that you have done to reduce waste in your Council offices?
Moved both district offices - pay less rent
5. What new technology solutions have you implemented to reduce expenses?
Hiring more IT people
Updated contact management

COALITION OF HOMEOWNER ASSOCIATIONS - COUNCIL DISTRICT 5

Saturday, January 10, 2015, 10:00 AM

Location: 1 W Century Drive, Los Angeles, CA 90067

AGENDA

9:30 am: Refreshments, 10:00 am: Start time

1. Call to order
2. Need minutes
3. Introduction of Councilmember Paul Koretz
4. Issues and Questions:

- ACE Los Encinas Mermaids Lakeside (revenue assured park)*
- A. What are your top three MOST outstanding achievements as a member of City Council? (2 minutes)
anti monopolization - Mike Bonin tracking conditions
- B. In 2015, what are your top three goals for CD 5? Briefly, what will you do to accomplish these goals? (3 minutes)
*Firedept hiring 3 new classes identify problems - planning environmental
got apt to Metropolitan water district*
- C. In 2014 and in previous years, you have politicized land use decisions by overruling the Area Planning Commission. This has made you and your office appear to be associated with cronyism and special interests. Will this practice change in 2015? Have you decided that you no longer override planning decisions in favor of contributors to your political campaigns?
possible 345 (Prasser) 3 1/2 fence -
- D. What are five things you have done to reduce waste in your Council offices?
reduce older with younger - moved both district offices - pay less rent
- E. What new technology solutions have you implemented to reduce expenses?
hire more IT people updated contact mgt
- F. Now that Joan Pelico has gone on leave, who is your chief of staff?
David Hirsch
- G. In Westwood, we have seen developers and Planning Department staff collude to circumvent community leaders and avoid restrictions of the Specific Plan.
"we should have a conversation!"
a) In 2015, what will you do to keep this from happening?
b) What are you doing about making changes to the Westwood Design Review Board?
Ron will replace everyone beyond term limits 2 4yr terms
- H. The Simms Case will now cause Community Leaders to just say 'no' and not negotiate with developers. Could you please explain why you did not support the community in this matter?
He was not supposed to do a restaurant. He got concessions -
- I. What will you do to ensure that more traffic lights are coordinated in CD 5?
Jay Greenstein - it may not be feasible synchronized west - funds are paid in
- J. 901 Strada Vecchia is a Bel-Air megamansion by developer Mohamed Hadid. What have you done to protect the neighboring homes from the impacts of this development?
Sean has gone out to see him work on the weekend
- K. Why have you ignored the community below West Hollywood bounded by Orlando on the West, Willoughby on the North, Fairfax on the East and Beverly Blvd on the South? The development of the oversized McMansions is ruining the character of our neighborhoods. This entire community is primarily Spanish style homes built in the 1920s and early 1930s. What can you do to help us?
- L. Homeowners in Encino do not want a proposed cellular tower to be located on a private lot in a SFR neighborhood. The property owner will receive a monthly rental fee from Verizon for a 60-foot tower disguised as a pine tree. What will you do to prevent this bad precedent?
public right of way - zoning pertains to entire area -
- M. Cheviot was not in the EIR for the light rail. What mitigations will you require to offset the traffic on Motor Avenue? When will the traffic models be available to the public?
- N. Please tell us three things that you did in 2014 to preserve the hillsides.
- O. What is your position on the 20,000 sq ft maximum on the Angelo Drive development? Will the 75,000+ sq ft project with a 500' ft surround swimming pool (1 of 4), be permitted on this unstable slope.
- P. On December 16, 2014, City Council approved a three-year contract to hire very, very expensive Land Use attorneys to defend the City against lawsuits, typically brought by HOA groups based on various procedural violations. This motion essentially uses taxpayer monies to pay these law firms to defend the City against taxpayers, that is, homeowners who are fighting to protect their neighborhoods. The motion also authorized the City Attorney to employ any outside firm without the need for Council approval. This smacks of cronyism in City Hall. Did you support this motion?
- Q. The frequency of these lawsuits has increased because the City has failed to adhere to the requirements of CEQA and the Brown Act. What will you do to ensure that LA City adheres to CEQA? Will you offer a motion requiring CEQA to be applied on large projects (TBD), since these need this environmental ordinance the most?

*Salun will
train city leaders
manuscript*

*Worst
offender*

public

Land use entitlement approvals granted by the City require developers to defend and indemnify the City in the event of litigation.

1. Will you offer a motion to require the City to collect costs from developers and/or have developers fund a portion of the City Attorney's office staff to handle these cases internally?

NOTE: The City has not kept track of outside law firm expenses that the developer should pay. In past years, the City did not, so developers did not pay anything. This is a scandal in and of itself.

2. In defending the city, these law firms will learn confidential information, e.g., the City's philosophy about settlement and other strategic issues. These law firms also represent developers. This knowledge will benefit their developer clients. What will you do regarding this conflict of interest?

- R. On the extremely busy Encino corner of Victory Blvd. and Balboa Blvd, development of a 6-story apartment complex with 187 dwelling units and 344 parking spaces is proposed. The developer wants four entitlements including a zone change from Public Facilities to RAS4-1L-high density housing, allowing up to 108 dwelling units per acre. LA DOT claims "no significant traffic impacts" will occur. This is bogus. The Encino Neighborhood Council's Planning and Land Use Committee will meet on Tuesday regarding this massive Balboa Park Terrace apartment project. Will you please send a knowledgeable deputy to speak against this high density project?
- S. Last May, you put forward a Motion to amend the Baseline Mansionization. City Planning has been unresponsive. This timeframe for amendments has passed. What are your next steps?
- T. What is the status of the 360 N. Stone Canyon Road project, where you reversed a Planning Commission decision regarding variances and asserted jurisdiction on behalf of developers Mark and Arman Gabay who intend to build a 42,409 square foot residence in Bel-Air? This smacks of special treatment for campaign contributors and friends!!!
- U. What are you doing to ensure the recording of the easement for the wildlife corridor at 1400 Linda Flora, which was a condition for the development of the property?
- V. Retaining walls in Bel Air exceed legal height limits, for example, 11201 Chalon and the neighboring property. What will you do to ensure the Retaining Wall Ordinance is enforced?
- W. The proposed development at Devon and Wilshire (Westwood) is asking for seven stories instead of the six-story limit according to the Wilshire-Westwood Scenic Corridor Specific Plan. Will you support the six-story height limit?
- X. What will you do to protect the public from large toy drones flying over neighborhoods?
- Y. What is the timeframe for the City to restore tree-trimming? Who is liable, the homeowner or the City, when tree branches (or an entire tree) on the parkway damages a car or injures a person?
- Z. It is common knowledge -- and the basis of many lawsuits against the City -- that EIR's are actually written BY companies hired and paid by the developer, and are based on studies that are commissioned and paid for, directly or indirectly, by the developer, thus guaranteeing a total lack of objectivity. These biased and bogus EIR's are rubber-stamped by the Planning Department without further investigation. This results in approvals of questionable projects. Then HOAs have to sue the City? What will you do to end this situation so that there will be fewer lawsuits against the City?
- AA. Councilman Bonin recently proposed that the City enforce the conditions in Conditional Use Permits, which are supposed to mitigate impacts of new construction projects on neighborhoods. What are the details of this proposal? Do you support it? What do YOU propose to do to ensure enforcement and collection of penalties in CD 5?
- BB. What are you doing to require developers in CD 5 to bear more of the infrastructure costs for the projects? These projects wear and stress the infrastructure, causing destruction of streets and water mains.
- CC. What are you going to do to make the DWP more accountable?
- DD. The Council Office seems unresponsive to implementing traffic-calming and diversion measures to reduce cut-through traffic. What will you do to make your office more responsive? What will you do to secure traffic mitigation measure for side streets that were not meant to be highly trafficked?

- 5. Next meeting: City Controller Ron Galperin, Saturday, March 7, 2015
- 6. Adjournment

"6"

From: Jay <sgrest@aol.com>
Date: Mon, Nov 10, 2014 at 9:42 PM
Subject: DONE Staffing- Time Sensitive Materials
To: sgrest@aol.com

Dear NC Members:

As most of us are aware, the Department of Neighborhood Empowerment (DONE) is severely under staffed. DONE currently has only 1 supervisor and 5 field staff, of which one is on restricted duty, leaving only 4 staffers to cover and support 95 neighborhood councils.

THIS IS A VIOLATION OF THE CITY CHARTER.

Many NC's need training and support, that DONE is just not able to supply them with, due to the City Council reducing the budget and staffing by 2/3 since 2009.

The Budget Advocates have written a letter to all elected officials with our position on this matter. The Board of Neighborhood Commissioners did so as well today.

I have attached a copy of the budget advocates letter for you to see.

This Wednesday, the City Council will hear item 24, an increase in "Exempt Positions" within the city. This could possibly allow DONE to get some emergency help. Please note: EVERY

DEPARTMENT will be asking for those 50 positions, but few have been as depleted as DONE.

We are asking for 7 of the newly created positions to be specifically for DONE staff.

We ask you to support the letter of request attached. You can do this as an individual as well as a board.

If you do support us, then please send an e mail to:

cityhall@empowerla.org,

with a copy to

sgrest@aol.com.

Your help and support is greatly appreciated.

Best

Jay Handal

Chair: West Los Angeles Neighborhood Council

Co-Chair: Los Angeles City Budget Advocates

Chair: C4C Mentoring Program

Vice-Chair: Westside Regional Alliance of Councils

Hearing Examiner: Los Angeles Police Commission

310-466-0645

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11/10/2014

Honorable Mayor Garcetti
Honorable Herb Wesson, President of the Los Angeles City Council
Honorable Members of the City Council
Mr. Miguel Santana, C.A.O.
City of Los Angeles
200 N. Main Street
Los Angeles, California 90012

Dear Mayor Garcetti:

We are writing to you today as the Chairs of the Budget Advocates.

It has been brought to our attention that the Department of Neighborhood Empowerment has a serious personnel shortage, due to the inability to hire for positions recently vacated, as well as the inability to fill those positions authorized in this years fiscal budget.

After discussion, we hereby submit our facts and findings to you with our request:

Whereas the Department of Neighborhood Empowerment (DONE) has been authorized 3 positions in the fiscal 2014/15 budget, and

Whereas DONE has lost 4 staff members and been unable to fill those positions due to manager hiring, and

Whereas DONE has 95 neighborhood councils with more than 1800 elected members to support and service, and

Whereas DONE currently does not have the capability to manage and support the Neighborhood Council system per its mandate under the existing City Charter, and

Whereas DONE currently has more than 1.3 million dollars banked to self fund personnel,

Therefore, the Budget Advocates requests that the CAO, Mayor and the managed hiring committee immediately release 7 "Emergency Appointment" positions to DONE on a forthwith basis to immediately allow DONE to hire and fulfill its mandate under the City Charter in supporting the Neighborhood Council system.

In addition, we hereby request that on Wednesday, Agenda item 24, you dedicate 7 positions in the increase of Exempt Positions, to the Department of Neighborhood Empowerment. This to be in the new ordinance.

Sincerely:

Jay Handal
Co-Chair



Sincerely:

Terrence Gomes
Co-Chair

The _____ Neighborhood Council supports Council File 15-0020

(<http://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=15-0020>) asking that the Planning Department to report back in 45 days on the best practices of other jurisdictions, including the County of Los Angeles, to ensure proper resource allocation for condition inspections and enforcement AND further asks that the Council instruct the Planning Department, in consultation with the City Attorney, and any other appropriate City department, bureau, or agency, to work cooperatively to propose a method by which inspection fees related to condition compliance are required and collected by the City prior to the release of any final approval of a projects

Additional requirements are frequently placed on development projects through conditions of approval. "...often these conditions go overlooked because of the City's lack of resources to enforce its own conditions. On 01/06/2015, the Los Angeles Times published an article, "In L.A., Conditions Placed on Developers Go Unheeded (<http://www.latimes.com/local/cityhall/la-me-development-ignored-20150105-story.html#page=1>)," that spoke to the need for additional fees to cover the expense of allocating more staff to inspect and enforce the conditions of approval on the City's many projects. In other jurisdictions, such as Los Angeles County, conditions of approval specify the number of inspections required over the duration of the grant term necessary to ensure proper compliance with the conditions of approval. The conditions also obligate an applicant to cover the cost of such inspections. This approach ensures that the City has the resources it needs to enforce commitments made to the community, and helps to keep neighborhoods first.