



Regular Meeting of the Board

Wednesday, June 24, 2015 7:00–9:00 P.M.

American Jewish University

15600 Mulholland Drive, Room 223, Main Campus, 2nd Floor, Bel Air, CA 90077

Accessible from the west side of Casiano Road; park at lower parking (Lot 1) below the security kiosk

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Notice of Meetings. The agenda is physically posted for public review at Bel Air Foods (formerly “Bel Air Market”), 2323 Roscomare Rd., 90077, Glen Center Postal Service 2934 1/2 N Beverly Glen Cir 90077, Laurel Canyon Country Store 2108 Laurel Canyon Blvd, 90046, Glen Market, 1603 N Beverly Glen Blvd., 90077 and/or Bel Air Bar & Grill, 662 North Sepulveda Blvd., 90049. The agendas are also posted to the babnc.org website and sent to those who have signed up for Early Notification System with the City of Los Angeles.

Public Comment. **The public is welcome to speak.** The meeting is being audio taped. Any person wishing to speak must fill out a Speaker Card and submit it to the presiding officer of the Council. A separate card should be filled out for each item on the Agenda. Comments on items not on the Agenda will be heard during the Public Comment. Public Comment is limited to 3 minutes per speaker unless waived by presiding officer. Please refrain from speaking unless and until the presiding officer calls your name to speak.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the June 24, 2015 Agenda**
5. **Approval of the May 27, 2015 Minutes**

Copies of the May 27, 2015 Minutes (Attachment A) have been circulated with the draft agenda.

6. Public Comment

BABCNC welcomes public comment on any topic that is not on the adopted agenda. Each speaker will be limited to three minutes and all comments limited to 15 minutes unless decided otherwise by the chair.

Reports of Officers

7. President's Report – *Travis Longcore*

a. Representatives of Elected Officials and Agencies

- i. *Greg Bartz*, LADWP Community Liaison, CD2, 4, 6, 7 & 13
Presentation on the Lower Franklin Canyon Reservoir Cover Project
- ii. *Ray Verches*, Southern California Gas Company
Presentation, Q&A on SoCalGas' Advanced Meter Project
- iii. *Noah Muhlstein*, Planning Deputy, Council District 5

8. Vice President's Report – *Nickie Miner*

9. Secretary's Report – *Robin Greenberg*

10. Treasurer's Report – *Dan Love*

a. Consideration of May 2015 Monthly Expenditure Report (MER)

Board will consider and vote on approval of May 2015 expenditure report and bank statement (Attachment B).

b. Consideration of Part I of Budget Package

Board will consider and vote on approval of Council Budget, Council Outreach Survey & Strategic Plan (Attachment C)

c. Consideration of Dan Love as Union Bankcard Holder

Board will consider and vote on approval of Dan Love as holder of Union Bankcard on behalf of the Council.

11. New Business

- a. **Short Term Rentals:** Discussion and possible action on motion to legalize and collect Transient Occupancy Tax on short-term rentals in the City of Los Angeles introduced by Bonin, Wesson, and Koretz. Consideration of position letter submitted to BABCNC by Benedict Canyon Association.
- b. **AJU Arch:** Discussion and possible action send a letter to the Planning Department supporting AJU request to build an arch on west side of building facing Mullholland, in accordance with attached drawing. (Attachment D) – Gary Plotkin

Reports of Committees

12. Planning & Land Use Committee Report – *Jamie Hall*

- a. **Update on June 9, 2015 PLUC Meeting.** Discussion.
- b. **Consideration of motions recommended by the PLU Committee from June 9, 2015 meeting:**
 - i. **862 N. Moraga Drive DIR 2014-4936-DB**
Demolition of an existing 5-unit apartment and the construction of a new 13-unit apartment. Request relief from Code Section 12.22-A, 25: Density Bonus: project provides 7% Very Low Income units and adds 3 Bonus units. Base density = 9 units; 1 Very Low Income Unit (11%); + 3 Bonus units = 13 units.
BABCNC PLUC case manager: *Dan Love*
Motion: The BABCNC recommends that the City of Los Angeles Zoning Administrator deny the application in case #DIR 2014-4936-DB
 - ii. **2. 2553 N. Summitridge DIR 2015-1218-DRB-SPP-MSP**
Mulholland Design Review
BABCNC PLUC case manager: *Michael Chasteen*
Motion: The BABCNC PLU Committee recommends that the BABCNC take “no position” in the above noted case.

13. Bylaws, Rules, and Elections Committee – *Larry Leisten, Chair*

- a. **Update, if any, from DONE regarding elections.** Discussion.
- b. **Update on drafting of Standing Rules.** Discussion.

14. Public Safety/Disaster Preparedness Committee – *Chuck Maginnis, Chair*

- a. **Report on May 20, 2015 EP meeting with *Larry Bogatz*, Battalion CERT leader.** Discussion.
- b. **The following is recommended by the EP Committee from May 20, 2015 meeting:**
Motion: The BABCNC moves to support Jim Nelson’s Hillside Evacuation Choke Point model based upon his Laurel Canyon area presentation, as a potential pilot for the City of Los Angeles.
- c. **Discussion & Possible Action: EP Committee Presentation for WRAC – *Gary Plotkin***
- d. **Next EP meeting July 15, 2015**

15. Outreach and Education Committee – *Robin Greenberg, Chair*

16. Ad Hoc Committee on Budget and Finance – *Jamie Hall, Chair*

- a. **Update from the committee on recommended expenditures previously approved by Board**

17. Hoc Committee on Mansionization – *Gary Plotkin, Chair*

- a. **Updates from the committee.**
- b. **Discussion of Ridgeline Ordinance — *Done Loze***

Reports of Representatives

18. West Los Angeles Regional Alliance of Councils (WRAC) – *Robin Greenberg*

a. **Update and Possible Actions regarding the May 20, 2015 & June 17, 2015 meetings**

b. **The following motions are recommended by WRAC from their June 17, 2015 meeting:**

i. **Mobility Plan 2035 Statement of Overriding Considerations**

Motion: BABCNC recommends a vote of 'no confidence' in the City of Los Angeles Mobility Plan 2035 [Case Number: ENV 2013-0911-EIR and CPC-2013-0910-GPA-SP-CA-MS; State Clearinghouse No. 2013041012] because of its failure to resolve and mitigate critical issues per the Statement of Overriding Considerations, including but not limited to emergency response time, insufficient infrastructure, and broader significant negative impacts on public health, safety and welfare and authorizes submission of Community Impact Statements in relevant files consistent with this position.

ii. **Oppose AB 744 Limiting Local Government Authority Over Parking for SB 1818 Density Bonus Projects.**

Motion: BABCNC recommends the City of Los Angeles oppose AB 744 and requests Councilmembers Mike Bonin and Paul Koretz introduce a resolution opposing AB 744 and authorizes submission of Community Impact Statements in relevant files consistent with this position.

iii. **Oppose AB 1373 Exempting 40 Square Blocks of DTLA from CA Outdoor Advertising Act.**

Motion: BABCNC recommends the City of Los Angeles oppose AB 1373 and requests Councilmembers Mike Bonin and Paul Koretz introduce a resolution opposing AB 1373 and authorizes submission of Community Impact Statements in relevant files consistent with this position.

iv. **Re Revised City Sign Ordinance Motion**

BABCNC endorses the following positions on digital signs and authorizes submission of Community Impact Statements in relevant files consistent with these positions:

1. Digital signs to be placed only within sign districts (and none outside of sign districts)
2. Mandatory takedown requirement of minimum of 4 signs for each new sign erected.
3. No grandfathering or "amnesty" of billboards erected without permits or altered in violation of their permits. Enforcement / removal of illegally altered or erected signage/billboards.
4. Passage of the Sign Ordinance as soon as possible in its current form (without attempts to turn back on the now illegal/turned off digital signs) and with its strong penalty provisions for noncompliance.

v. **Neighborhood Council Monitoring of City Services**

Motion: BABCNC recommends that land use and planning-related recommendations shall be disclosed in all City determinations in a "standing" section of City Staff Reports and City Determinations called "Neighborhood Council Recommendations." Along with those recommendations, an explanation to be provided by the City decision makers if the NC recommendations are NOT followed and authorizes submission of Community Impact Statements in relevant files consistent with this position

19. Budget Representatives' Report – André Stojka & Nickie Miner

a. **Report from Budget Representatives**

- b. **Budget Day is Saturday June 27, 2015: 7:30 to 12:30 P.M.** Registration and full breakfast 7:30; program starts at 8:30 at City Hall. Link to register and provide info to be able to park: <http://form.jotformpro.com/form/50966183808970?> For additional info, please go to www.empowerla.org website.

20. Santa Monica Mountains Conservancy Report – *Travis Longcore*

- a. **Update from Santa Monica Mountains Conservancy**
- b. **Discussion and possible action on proposed tract map for Hidden Creek Estates Project in Browns Canyon. Motion:** BABCNC opposes the proposed tract map for Hidden Creek Estates because it would: a) have a significant adverse impact on the environment by extending luxury housing deep into 12,000 acres of protected public open space, b) take public land to support a private development, and c) represents unsustainable development at the urban-wildland interface that will require public subsidy for future fire protection. BABCNC authorizes submission of a Community Impact Statement to this effect if and whenever appropriate. [Attachment E (i) & Attachment E (ii)]

21. Good of the Order

Members of the Board have the opportunity to report any item of interest to the Council.

22. Adjourn

UPCOMING MEETING – Wednesday July 22, 2015 at AJU



DRAFT MINUTES of Regular Meeting of the Board
Wednesday, May 27, 2015 7:00–9:00 P.M.

Present: 23

Quorum: 15 **ATTACHMENT "A"**

2015 Stakeholder Groups / Certified Representatives	Present	Not Present
Bel Air Crest Master Homeowner Association		
<i>Irene Sandler</i>	X	
Bel Air Ridge HOA		
<i>André Stojka</i>	X	
Benedict Canyon Association		
<i>Michael Chasteen</i>	X	
<i>Nickie Miner</i>	X	
<i>Don Loze</i>		X
<i>Bob Schlesinger</i> appointed 05-27-2015	X	
Casiano Estates Association		
<i>Gary Plotkin</i>	X	
Faith-Based Organizations		
<i>Lonnie Mayfield</i>	X	
Holmby Hills Association		
<i>Jason Spradlin</i>	X	
K-6 Private Schools		
<i>Teresa Lee</i> appointed 05-27-2015	X	
7-12 Private Schools		
<i>John Amato</i>		X
Laurel Canyon Association		
<i>Jamie Hall</i>	X	
<i>Cassandra Barrère</i>	X	
<i>Cathy Wayne</i>	X	
<i>Tony Tucci</i>	X	
Members-at-Large		
<i>Larry Leisten</i>	X	
<i>Chuck Maginnis</i>	X	

2013 Stakeholder Groups / Certified Reps	Present	Not Present
Residents of Beverly Glen		
<i>Robert A. Ringler</i>	X	
<i>Dan Palmer</i>	X	
Roscomare Valley Association		
<i>Robin Greenberg</i>	X	
<i>Michael Kemp</i>	X	
Santa Monica Mountains Conservancy		
<i>Travis Longcore, Ph.D.</i>	X	
Bel Air District		
<i>Dan J. Love</i>	X	
<i>Maureen Levinson</i>	X	
Beverly Park Estates		
<i>Maureen Smith</i>	X	
	23	2
<p><u>City Officials & Guests:</u></p> <p><i>Sergeant Matthew Ensley of the LAPD</i></p> <p><i>Bruce Kuyper</i></p> <p><i>Juan Rimmon</i></p> <p><i>Ron Hudson</i></p> <p><i>Eli Dubrow</i></p> <p><i>Kim Yee</i></p> <p><i>Helene Toomey</i></p> <p><i>David Daigle</i></p> <p><i>Matthew Post of BCA</i></p> <p><i>Jim Nelson from The Hills, Laurel Canyon</i></p> <p><i>Kristen Stavola of LCA & Neighborhood Watch</i></p> <p><i>Dr. & Mrs. Phil Larson of Casiano Bel Air</i></p> <p><i>Michael Schlenker of Bel Air Crest</i></p> <p><i>Pat Nation</i></p> <p><i>Mojgan Manavi</i></p> <p><i>Hildreth Simmons of Residents of Beverly Glen</i></p>		

1. **Call to Order:** Board President, *Travis Longcore*, called the meeting to order at 7:02 pm.
2. **Roll Call:** Board Secretary, *Robin Greenberg*, called the roll, with 18 Board members present initially. Following the arrival of five board members at 7:08 pm and acknowledgements of appointments of *Teresa Lee* and *Robert (Bob) Schlesinger* to the Board, the total number of Board members present was 23.

Both *Teresa Lee* and *Bob Schlesinger* began to vote immediately following their appointment this evening, having completed the ethics and funding trainings required by DONE.

Of note, *Alan Fine* has retired from the Board as Treasurer after years of dedicated and excellent service since the inception of this neighborhood council. We all miss him and wish him the very best!

According to the BABCNC Bylaws recently approved by the Board of Neighborhood Commissioners (BONC), the quorum necessary for BABCNC to conduct business is 15. Quorum was met.

3. **Pledge of Allegiance**
4. **Adoption of the May 27, 2015 Agenda:** Motion to approve the May 27th agenda was made by *Robert Ringler*, seconded by *Larry Leisten*; At 7:08 p.m. (*Jamie Hall, Cassandra Barrère, Cathy Wayne, Tony Tucci and Lonnie Mayfield* all arrived); and as there were no objections to adopting the agenda by unanimous consent, the agenda was adopted.
5. **Approval of the March 25, 2015 and April 22, 2015 Minutes:** Copies of the March 25, 2015 minutes (Attachment A) and April 22, 2015 minutes (Attachment B) were circulated with the draft agenda. There were no additions. *Gary Plotkin* moved to approve the two sets of minutes; *Robert Ringler* seconded, and the Board unanimously adopted the March 25 and April 22 minutes as circulated.
6. **Public Comment:** BABCNC welcomes public comment on any topic that is not on the adopted agenda. Each speaker was be limited to three minutes and all comments limited to 15 minutes unless decided otherwise by the chair.

Cynthia Ford spoke on behalf of *Catherine Bard* who could not be here, and expressed thanks to everyone for support on the case of 10220 Scenario Lane, Agenda item #6.

Kim Yee, Moraga resident, related her concerns about the increasing presence of illegally parked commercial vehicles on Moraga Drive, including tour buses, tractor-trailers, semis, tow trucks and food trucks. She has communicated to City departments without success and is requesting help. *Dan Love* volunteered to assist by communicating with CD5 on this. *Ms. Yee* will send a package of documentation.

Jim Nelson: *Mr. Nelson* from Laurel Canyon began by expressing concerns about planning issues and substandard streets. He mentioned development and the ICO on mansionization. He wishes to have historical monument designation for the Wonderland Air Force Base that became a part of the Manhattan Project's plans. He is buying a hunting lodge in Laurel Canyon, creating a Seniors Village, to house seniors.

Reports of Officers

7. **President's Report – *Travis Longcore***
 - a. **Recognition of *Teresa Lee* as representative of Private K–6 School Selected Non-residential Stakeholder Group – *Travis* welcomed *Teresa Lee* who is replacing *Vicki Kelly*.**

Recognition of *Robert Schlesinger* as Benedict Canyon Association representative: *Travis* welcomed *Robert (Bob) Schlesinger*, appointed as the new Benedict Canyon Association

representative (while the thoughts of the Board are with *Alan Fine* as he recovers) for the Board seat that *Alan* previously occupied. (Added to agenda). The Board welcomed *Mr. Schlesinger*.

b. Representatives of Elected Officials and Agencies

i. *Noah Muhlstein*, Planning Deputy, Council District 5 - Not present / No report

ii. ***LAPD Sergeant Matthew Ensley:*** *Sgt. Ensley* gave report on the Special Olympics World Games Los Angeles 2015 coming this summer. He described it as the largest humanitarian event in the world in 2015. He stated that the athletes fly in on July 21 and have three days to go to host towns. On July 24, they come back to resident halls at USC & UCLA. On Opening Ceremonies Day, Saturday July 25, from 1:00 to 4:00 p.m., 80 buses will move them from UCLA to the I-405 to the Coliseum. There will be approximately 3,000 athletes at UCLA. There will then be daily shuttles to and from Balboa Sports Park up the road. From July 25 to August 2, there will be 25 sports played across L.A. and Long Beach, with six at UCLA. The major impact our community will feel will be at Sunset Blvd., when the DWP Project shuts down one lane each direction. *Sgt. Ensley* has been working with the City to see what they can do to alleviate the traffic associated with that construction project.

As to the need for traffic officers and stoplight modification, *Sgt. Ensley* stated he had discussed the timing of the DWP project and this event with CD5 and the Mayor's office. *Robert Ringler* noted that it is up to LADOT to let *Commander Pape* and the officers know as they may have an enforcement issue. He noted that there is some negotiating of DWP funds to pay for this, which DWP has agreed to. DOT will re-time light signals. *Gary Plotkin* asked for a publicity sheet to disseminate to the people in our district and those coming in from the Valley, Brentwood and the Palisades. *Maureen Levinson* mentioned need for warning signs. *Robert Ringler* reported that that Cal Trans will put signs up in the Valley to give southbound drivers advanced notice. *Sgt. Ensley* noted that only the central part of the UCLA campus in the area of the fields and dormitory will be impacted at UCLA, where shuttles will be running.

iii. ***Janet Turner on behalf of Congressman, Ted Lieu:*** *Ms. Turner* spoke later in the evening. She informed the Board that the 50% of the US Postal Service staff is retiring; new equipment is coming into place for packages to be on time, including GPS & routing systems; workers will be working in the middle of the night due to traffic. The USPS is asking for patience and says they are making an effort on mail theft. *Ms. Turner* stated she is always available and the Congressman is happy to represent us in Washington.

c. Nominations and election to fill vacancy created by resignation of Treasurer:

Motion: Nomination of *Dan Love* to fill vacancy created by resignation of Treasurer, *Alan Fine*. So moved by *Nickie Miner*, seconded by *André Stojka*. A roll call vote was taken and *Dan Love* was unanimously approved as Treasurer by all 22 Board members who voted: *Irene Sandler, André Stojka, Nickie Miner, Michael Chasteen, Robert Schlesinger, Gary Plotkin, Lonnie Mayfield, Jason Spradlin, Teresa Lee, Jamie Hall, Cassandra Barrère, Cathy Wayne, Tony Tucci, Larry Leisten, Chuck Maginnis, Robert Ringler, Dan Palmer, Robin Greenberg, Michael Kemp, Dan Love, Maureen Levinson, and Maureen Smith*. There were 0 nays, 0 abstentions.

8. Vice President's Report – Nickie Miner

Nickie Miner requested contact and updates from committee heads. She commented on the diligence of the neighbors who have been attending these meetings and accomplishing important community goals.

9. **Secretary's Report – Robin Greenberg**

Robin gave update on *Alan Fine*, and the Board noted how they all miss him.

10. **Treasurer's Report – Robert Ringler, Second Signatory and/or Treasurer Dan Love pursuant to item 7b**

a. **Approval of April 2015 Monthly Expenditure Report (MER)**

Motion: Consideration of April 2015 expenditure report and bank statement (Attachment C). Moved by *Robert Ringler*, seconded by *Gary Plotkin*, and the MER was unanimously approved by all 22 members who voted.

b. **Update, Discussion and Possible Action on Neighborhood Purpose Grant for Special Olympic World Games 2015 – Gary Plotkin**

Motion: That Bel Air Beverly Crest Neighborhood Council approves the Neighborhood Purpose Grant package that \$500 be given to the Special Olympic World Games 2015 (Attachment D). *Gary Plotkin* moved; *Robert Ringler* seconded. A roll call vote was taken and the Neighborhood Purpose Grant for \$500 to go to the Special Olympics was unanimously approved by all 22 Board members who voted: *Irene Sandler, André Stojka, Nickie Miner, Michael Chasteen, Robert Schlesinger, Gary Plotkin, Lonnie Mayfield, Jason Spradlin, Teresa Lee, Jamie Hall, Cassandra Barrère, Cathy Wayne, Tony Tucci, Larry Leisten, Chuck Maginnis, Robert Ringler, Dan Palmer, Robin Greenberg, Michael Kemp, Dan Love, Maureen Levinson, Maureen Smith*. There were 0 nays, 0 abstentions.

11. **Unfinished Business**

a. **Red Flags – Cassandra Barrère** – Update on status of signs and poles to accompany red flags to be deployed in BABCNC territory under red flag conditions: *Cassandra* related that the poles are in her driveway and locations for them will be determined, a local fire station or other.

b. **Google Apps: Status – Jamie Hall** – Update on Google Apps for BABCNC email services: *Jamie* related the importance of getting onto this due to the expense, to eliminate the need to add individual addresses to the group address as well as the need to stop sending and receiving BABCNC emails from personal email addresses for legal reasons.

c. **Discussion and Possible Action to increase of 5–10 hours per week for our Administrator, Catherine Palmer.**

Motion: *Larry Leisten* moved to increase hours for our administrator by 5-10 hours a week. *Chuck Maginnis* seconded; the question called and the motion was unanimously approved.

d. **Budget Package – Dan Love & Travis Longcore**

i. **Part I of Budget Package Due July 1:** Council Budget (Attachment E (i.)); Council Outreach Survey (Attachment E (ii.)) & Strategic Plan (See Attachment E (iii.)) [Due September 1: Self-Assessment.]

A rough draft of the budget package was prepared and circulated. The final version will be circulated and voted on at the June meeting.

Reports of Committees

12. Planning & Land Use Committee (PLUC) Report – *Michael Kemp, Chair*

a. **Update on May 12, 2015 PLUC Meeting**

Mike Kemp related that we meet every second Tuesday of the month at 7:00, thanks to *Lonnie Mayfield*, at Stephen Wise Temple.

b. **176 N. Ashdale Ave. ZA 2015-918-F**

To allow a six foot high fence/wall with 7 foot high pilasters and 2 x 6 foot high auto gates and a 6 foot high pedestrian gate in the required front yard setback in lieu of the 3'-6' allowed by code.

Motion: The BABCNC recommends that the City of Los Angeles Zoning Administrator **deny** the application in case #ZA 2015-918-F

Moved by *Mike Kemp*. There were no speaker cards; no discussion; no objection from the committee passing by unanimous consent; and the **motion passed unanimously**.

c. **1177 Tower Grove Drive AA 2015-567-PMLA**

Subdivide one lot into two lots.

Motion: The BABCNC recommends that the City of Los Angeles Zoning Administrator **deny** the application in case #AA 2015-567-PMLA.

Moved by *Mike Kemp*; no speaker cards; no discussion; no objection from the committee passing by unanimous consent, and the **motion was unanimously adopted**.

d. **901 Strada Vecchia**

Motion: That the BABCNC write a letter in **support of the decision** by the Los Angeles Department of Building and Safety to revoke the building permits for 901 Strada Vecchia, Los Angeles, CA 90077, for illegal construction and failure to respond to at least ten (10) various orders to comply. And, to **oppose** the appeal by 901 Strada LLC in the subject matter.

Moved by *Mike Kemp*. No speaker cards. *Dan Love* related that this has been a notorious enforcement issue in Bel Air and a major issue for some neighbors. There will be a hearing by Building and Safety Commissioners on June 2, 2015 at 9:30. There was no opposition to writing a letter & no objection from the committee passing this by unanimous consent. **Motion passed.**

e. **862-70 Moraga Drive**

Project: The demolition of an existing 5-unit apartment building and the construction of a new 13-unit apartment building. Base density allowed is 9 units. Applicant is requesting three (3) new additional units per density bonus calculation, and one (1) additional unit per "very low income" provision.

Public Comment Speaker Cards: *Bruce Kuyper* from Bellagio spoke on this and represented seven neighbors who signed speaker cards but did not wish to speak: *Joan Rimmon, Ron Hudson, David Daigle, Eli Dubrow, Helene Toomey, Pat Nation and Mojgan Manavi*. *Bruce Kuyper* lives a block above and the above-named individuals are all neighbors. They are asking for a hearing on this. *Travis* thanked *Bruce* for the presentation of public comment.

Motion: The BABCNC requests that the Department of City Planning **hold a hearing in** Case No. DIR-2014-4936-DB-CLQ and requests that CD 5 make the same request.

So moved by *Mike Kemp*. *Mike* related that the committee has been reviewing this project and through *Dan Love* are requesting that the City hold a public hearing on this case.

There was no objection from the committee on passing this by **unanimous consent**, and the motion will go to the City and to CD5.

13. Bylaws, Rules, and Elections Committee – LA0072Case #5042 - NC Administrative and 2016 Election Procedures Stipulation Worksheet Due June 1, 2015 (Attachment F (i.) cover letter & F (ii.) worksheet)

a. Discussion and action on proposal for recommendations and possible action to approve the Stipulations Worksheet to be submitted to Empowerment no later than June 1. Specific actions will include the following, in addition to potential action on any other element of the worksheet:

- i. Designation of Board member to serve on pool of panelists for Grievance Panels to hear grievance matters raised by neighborhood councils in other parts of the City.

Travis Longcore nominated *Larry Leisten* to serve on a pool of panelists for the seven regional Neighborhood Council Grievance Panels across the City. *Larry* accepted.

- ii. Discussion and vote on Board preference for online and/or telephone voting, and whether we wish to require voters to provide documentation versus relying on self-affirmation as verification of their qualified voting status at the election or selection of Board seats. The Board chose second box, “selections with documentation voter certification.”
- iii. Discussion and vote on whether Neighborhood Council candidates should be required to take a 5–10 minute video training about the NC System and their responsibilities as a candidate during the election process. The Board concluded “yes”.
- iv. Discussion and vote on Board Member seating period. Discussion held. The Board chose to keep existing seating period.

Following discussion this evening, *Larry Leisten* will submit the Procedures Stipulation Worksheet to DONE to include the following:

#1. Article V Section 3: Board action: Simple majority vote of Board members present and voting. An abstention is not included as a vote.

#2. Article VIII: Meetings. Section 3: Notifications/Postings: We have a website and choose to maintain five physical posting locations (detailed on the form, as found in paragraph 3 at the top of our monthly agendas). First listed location shall be Glen Market not Bel Air Postal Center as first location listed should be location accessible 24 hours x 7 days/week.

#3. Article XI: Grievance Process: Laurence M. Leisten, Board member and Chair of the Bylaws, Rules and Elections Committee, has been appointed to serve on a pool of panelists on regional Neighborhood Council Grievance Panels across the City.

#4. Article XIV: Compliance Section 1: Code of Civility: Board members will abide by the Commission’s NC Board Member Code of Conduct Policy

#5. Article XIV: Compliance Section 2: Training: There is no grace period for Board members to take these trainings. “All board members must take ethics and funding training prior to making motions and voting on funding related matters.”

Article X: Elections: Online & Telephone Voting:

#6. We want selections with documentation voter verification.

#7. Telephone Voting: We do not want telephone voting.

#8. Vote by Mail: Not applicable.

#9: Board Vote Structure: Maintain the current board voting structure (default).

#10. Candidate Filing Requirements: Yes, candidates be required to take a 5-10 minute video training (produced by the City) about the NC system and their responsibilities as a candidate during the election process prior to completing their registration.

#11. Elected Board Members Seating Period: Keep the current staggered seating of the Board (existing).

Motion: Per Article X, Elections, BABCNC will have selections with documentation of voter verification; and that candidates watch the video (**in addition to the above-noted answers to the stipulation worksheet – added**).

Larry Leisten moved, *Irene Sandler* seconded; no further discussion; question called by *Gary Plotkin* and the **motion passed unanimously**.

b. Consideration of non-substantive changes made to Bylaws by Board of Neighborhood Commissioners (Attachment G (i.) cover letter; Attachment G (ii.) Clean copy of Bylaws and Attachment G (iii.) Redlined copy) Motion and action.

Larry Leisten informed the Board that *Travis Longcore*, *Gary Plotkin* and *he* appeared before the Board of Neighborhood Commissioners a week ago Monday, and that BONC approved the Bylaws. *Larry* discussed reorganization of the Bylaws since the last draft that the Board approved in April. No substantive changes were made except on page 28, Section 2, regarding removal of grace period for completion of ethics training and funding training, as discussed earlier. In order to reconcile removal of grace period, per Empowerment and previous draft approved by Board, *Larry* explained that Board members not completing ethics training and funding training may nevertheless vote on nonfinancial matters within the 55-day grace period noted in the bylaws.

Larry noted that Attachment “B” in the Bylaws fits a new template that DONE asked him to use and describes who can run for a Board seat by category and who can vote for such a seat, as well as each Board officer position. .

Motion: *Larry Leisten* moved to adopt the non-substantive changes to the bylaws, *Tony Tucci* seconded, and the **Bylaws were adopted** with all 22 members voting.

c. Interim appointment until next City Election of Dan Love & Maureen Levinson to fill vacancies of newly created “Bel Air District” seats as a result of City approval of new Bylaws: Moved by *Robert Ringler* and seconded by *Dan Palmer*.

Interim appointment until next City Election of Maureen Smith to fill vacant seat, for Beverly Park Estates created with City approval of Bylaws: Moved by *Chuck Maginnis*, seconded by *André Stojka*.

d. Update on submission of the Bylaws – Larry Leisten

- i.** Definition of territorial boundaries for residential districts. *Larry* gave update that residential districts need to have defined boundaries, which will require input and coordination with the Department of Neighborhood Empowerment.

- ii. Outreach and procedures for appointment of non-residential seats for private schools and faith-based institutions. *Larry* related that the committee will be moving forward with establishing procedures for selection of nonresidential seats and private schools at Board Meeting under new Bylaws. He noted the need for communication among those institutions who have not had representatives on the council such as need for Stephen S. Wise Elementary to coordinate with John Thomas Dye, Harvard-Westlake with Marymount High School and Stephen S. Wise Temple with Chabad of Bel-Air.

- e. **Standing Rules – *Larry Leisten*** –The committee will also be moving forward with the Rules.

14. Traffic Committee Report – *Robert Ringler*

- a. **Report on LAPD West Bureau Traffic Committee meeting of May 13, 2015** on impacts of the DWP trunk-line project with DWP, LADOT, LAPD and UCLA. Robert will send out an email before the project starts. (This email was subsequently posted to the website).
- b. **LAPD West Bureau Traffic Committee meeting on Wednesday June 10, 2015 at 8:30 A.M.** at the West Los Angeles Community Police Station, 1663 Butler Avenue.

15. Public Safety/Disaster Preparedness Committee – *Chuck Maginnis, Chair*

- a. **Report on May 20, 2015 EP meeting with *Larry Bogatz*, Battalion CERT leader**
Chuck Maginnis gave report on the meeting, which included a water conservation presentation by two teens, a presentation on CERT and approaches to helping people in emergencies by *Larry Bogatz*, as well as an update from *Michael Schlenker* on promoting communications in the hillsides in the event of an emergency with use of ham radios and repeaters. *Jim Nelson* presented his pilot program on a choke study of the roads in Laurel Canyon to share with City first responders.

Public Comment: At this point, *Jim Nelson* took the floor, having filled out a public comment speaker card, to describe his pilot program. He presented a map of Laurel Canyon combining streets and topography, particularly noting choke points. The program involves communicating this information to LAFD and LAPD so they could better coordinate in the event of a fire. He requested that this pilot program be agendaized for discussion and possible motion next month.

Next EP meeting July 15, 2015 with *John Darnell* & *Tim Pershing* from *Richard Bloom*'s office regarding liability and other emergency preparedness issues.

16. Outreach and Education Committee – *Robin Greenberg, Chair*

Proposal for grant to purchase needed items for Fire Stations: Purchases to be made as a Neighborhood Purpose Grant to a qualifying nonprofit(s) situated to receive items on behalf of the LAFD to **Fire Stations: #99, 71, 108, 37, 41, 97 for a total of \$3,270.81.**

(See Attachment “H” for detailed shopping list and Fire Station locations)

Moved by *Robin Greenberg*, seconded by *Chuck Maginnis*, (*Robert Ringler* left and *Mike Chasteen* had already left.) *Larry Leisten* called question. The motion **passed unanimously** by all 20 Board members who were present and voted: *Irene Sandler, André Stojka, Bob Schlesinger, Nickie Miner, Gary Plotkin, Lonnie Mayfield, Teresa Lee, Jamie Hall, Cassandra Barrère, Cathy Wayne, Tony Tucci, Larry Leisten, Chuck Maginnis, Dan Palmer, Robin Greenberg, Michael Kemp, Jason Spradlin, Dan Love, Maureen Levinson, and Maureen Smith.* There were 0 nays, 0 abstentions. The President votes only to break a tie and did not vote.

17. Ad Hoc Committee on Budget and Finance – *Jamie Hall, Chair*

a. Report from the committee recommending expenditures.

(*Tony Tucci* recused himself pertaining to the fourth item on Barn Owl Boxes due to having a professional relationship with the organization, CLAW.)

Jamie Hall related that the ad-hoc committee met three times and came up with a proposal; however, as *Alan Fine* is no longer Treasurer, and we have appointed *Dan Love* as Treasurer this evening, we no longer know what the overage is. Priorities now include Fire Station (#1) (see agenda item #16, under Outreach), Ham Radios (#2) and Barn Owl Boxes (#3). It may be necessary to defer purchasing of some items to next fiscal year. The following are proposed:

- i. Ham radios: \$6,937.85 (#2)
- ii. New sign for BABCNC: \$397.85
- iii. Conference phone: \$621.95
- iv. Barn Owl boxes: \$5,000.00 CLAW Nonprofit 10 boxes for each HOA (#3)
- v. Dropbox Subscription: \$99 year
- vi. Digital Time clock: \$300
- vii. Polo shirts: \$400
- viii. Water bottles: \$450

Speaker Card: *Michael Schlenker*, Chair of EP Committee at Bel Air Ridge, explained the ham radios proposal: The equipment allows implementation of an emergency communications plan for the one frequency that connects the hillside communities to each other and the City. They recommend getting 10 radios & 3 repeaters.

MOTION: *Jamie Hall* moved that the Board adopt the proposed expenditures with preference ranking as previously indicated. *André Stojka* seconded that motion. Discussion was held. *Chuck Maginnis* stated that each community would be responsible for their respective equipment. *Michael Schlenker* will take receipt of these until given to the trained people. *Nickie Miner* proposed an amendment to the motion to bring the barn owl boxes to the top of the list and get more details on the ham radios. *Cassandra Barrère* seconded. Discussion included concern about buying equipment that people need to be trained to use, and about putting people over animals as well as questions about liability. *Chuck Maginnis* noted that this is a “best effort situation.”

Motion to Amend the Motion to change the order of priorities to owl boxes first, ham radios second: Moved by *Nickie Miner*. Roll call vote was taken with 8 yeas, 12 nays, 1 recusal, and 1 abstention. The motion to amend **did not pass**.

Motion to Amend the Motion to do a pilot program on the ham radios for a year: Moved by *Jamie Hall*. Following discussion, *Jamie Hall* **withdrew his amendment**.

Vote on the Original Motion: *Larry Leisten* called for the question and a roll call vote was taken on the original motion moved by *Jamie Hall* that the board adopt the proposed expenditures with preference ranking as previously indicated, seconded by *André Stojka*. With one recusal by *Tony Tucci*, 20 yeas by *Irene Sandler*, *André Stojka*, *Bob Schlesinger*, *Teresa Lee*, *Nickie Miner*, *Michael Chasteen*, *Gary Plotkin*, *Lonnie Mayfield*, *Jamie Hall*, *Cassandra Barrère*, *Cathy Wayne*, *Larry Leisten*, *Chuck Maginnis*, *Dan Palmer*, *Robin Greenberg*, *Michael Kemp*, *Jason Spradlin*, *Dan Love*, *Maureen Levinson*, and *Maureen Smith*, 0 nays and 0 abstentions, the **motion carried**.

b. Donation of remaining funds to Budget Representatives – Deferred

18. **Hoc Committee on Mansionization – Gary Plotkin, Chair – Deferred**

- a. Updates from the committee
- b. Discussion of Ridgeline Ordinance — *Don Loze*

Reports of Representatives

19. **West Los Angeles Regional Alliance of Councils (WRAC) – Robin Greenberg -- Deferred**

- a. Update and Possible Actions regarding the May 20, 2015 meeting
- b. Councilmember Wesson is proposing that NCs and NC Alliances be given preferential treatment at City Council and other City agency meetings (CF 15-0524). Discussion.
- c. WRAC recommends that land use and planning-related recommendations shall be disclosed in all City determinations in a “standing” section of City Staff Reports and City Determinations called “Neighborhood Council - Community Councils Recommendations.” Along with those recommendations, an explanation to be provided by the City within 30 days if the NC- CC recommendations are not followed. Discussion and possible motion.

20. **Community-Police Advisory Board (C-PAB) Report – Robert Ringler**

- a. Report on C-PAB Meeting of May 26, 2015

21. **Budget Representatives’ Report – André Stojka & Nickie Miner**

- a. Report from Budget Representatives – Deferred
- b. **Budget Day: Saturday June 27, 2015 7:30 to 12:30 P.M.** Registration & full breakfast 7:30; program starts at 8:30 at City Hall. Link to register and provide info to be able to park: <http://form.jotformpro.com/form/50966183808970>
See www.empowerla.org for additional information.

22. **Santa Monica Mountains Conservancy Report – Travis Longcore – Deferred**

- a. Update from Santa Monica Mountains Conservancy

Discussion and possible action on proposed tract map for Hidden Creek Estates Project in Browns Canyon. Motion: BABCNC opposes the proposed tract map for Hidden Creek Estates because it would: a) have a significant adverse impact on the environment by extending luxury housing deep into 12,000 acres of protected public open space, b) take public land to support a private development, and c) represents unsustainable development at the urban-wildland interface that will require public subsidy for future fire protection. BABCNC authorizes submission of a Community Impact Statement to this effect if and whenever appropriate. (Attachment I (i.) and I (ii.))

23. **Good of the Order** Members of the Board have an opportunity to report any item of interest to the Council.

24. **Adjourn – Meeting adjourned at 9:45 p.m.**

UPCOMING MEETING – Wednesday June 24, 2015 at AJU

ATTACHMENT "B"

Department of Neighborhood Empowerment

Reporting Month:

MAY

MONTHLY EXPENDITURE REPORT

NC Name:

Bel Air-Beverly Crest

Submitted: 6/21/2015 14:15:22

Budget Fiscal Year: 2014-2015

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	Network Solutions- Website expense-debit card	OPERATIONS	Network Solutions	320059090			\$184.95
2	Apps Usage-debit Card	OPERATIONS	Google	4028324436493993			\$135.00
3							
4							
5	Office Expenses-copies etc-Check	OPERATIONS	Michael Kemp	Fed Ex various			\$163.09
6	Software Renewal-Office 365-Debit Card	OPERATIONS	Microsoft	15208058700			\$99.99
7	Snacks- Meetings-Debit Card	OPERATIONS	Smart & Final	Smart & Final			\$62.59
8	Snacks -Meetings-Debit Card	OPERATIONS	Trader Joe's	Trader Joe's			\$5.19
9	LA Press-name cards-Debit Card	OPERATIONS	LA Press	LA Press			\$21.80
10							
11							
12							
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)							\$672.61
CUMULATIVE EXPENDITURES FROM PRIOR MONTHS							\$18,840.94
OUTSTANDING COMMITMENTS							
C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)							
C 2. Rent/Lease							
C 3. Contractual Services							\$7,000.00
C 4. Large Purchases							\$3,271.00
C 5. Neighborhood Purpose Grants (pending or in process)							\$5,900.00
C 6. Temporary Staffing Services							
C 7. Storage							\$1,250.00
C 8. Other Outstanding Commitments ==> Description: Aaron DeVry Web Feb March April May June							\$17,421.00
SUBTOTAL: Outstanding Commitments							\$36,934.55
Total Expenditures & Commitments							
Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc) (use '+' for credits, '-' for deductions)							\$37,000.00
Approved Budget 2014-2015							\$65.45
Balance of Budget							

Revision Date 1-26-15





STATEMENT OF ACCOUNTS

UNION BANK
CENTURY CITY 0206
PO BOX 512380
LOS ANGELES CA 90051-0380

Page 1 of 2
Statement Number: 0053624540
05/01/15 - 05/29/15

Telephone Banking
For 24-hour Automated Direct Service
800-238-4486
800-826-7345(TDD)
Representatives are available
Monday through Saturday

To open additional accounts,
or apply for loans, call your
banking office at 310-551-8900

You may also access your account online
at unionbank.com

Thank you for banking with us
since 2014

BEL AIR BEVERLY CREST NEIGHBORHOOD COUNCIL
IL
200 N SPRING ST FL 20
LOS ANGELES CA 90012-4801

- *Reminder for Consumer and Business customers: We may charge an Overdraft Fee of up to \$33 per Item whether we authorize, pay or return an Item when your ending Available Balance is overdrawn by \$5 or more. The Bank offers a number of services to help you manage your accounts including Overdraft Protection, Online and Mobile Banking, and low balance Account Alerts. Please visit unionbank.com or talk to a banker for more information.*

Business Basics Checking Summary

Account Number: 0053624540

Days in statement period: 29

Balance on 5/1	\$	1,490.01
Additions		2,604.98
Subtractions		-1,158.70
	Checks	-549.19
	Purchases	-609.51
Balance on 5/29	\$	2,936.29
Statement Average Ledger Balance		2,886.41

We waived your service charge this statement period.

Additions

Date	Description/Location	Reference	Amount
5/4	CITY OF LOS ANGE EFT PAYMT PPD *****0735	59159007	\$ 2,504.99
5/13	MSFT * O 099999999999 WA 099999999999 WA	72228635	99.99
Total			\$ 2,604.98

Checks

Number	Date	Reference	Amount	Number	Date	Reference	Amount
5021	5/4	06052118	386.10	5022	5/12	06913050	163.09
Total							\$ 549.19

Purchases ATM card and Debit card™ purchases

Date	Description/Location	Reference	Amount
5/1	WEB*NETWOR 888-642-9675 FL 888-642-9675 FL	71429562	\$ 184.95
5/5	GOOGLE *SV CC GOOGLE.CO CA CC	70522444	135.00
5/11	GOOGLE.CO CA		
5/11	SMARTNFINA LOS ANGELES CA LOS ANGELES	70017376	62.59
5/13	CA		
5/13	MSFT *MI 877-696-7786 WA 877-696-7786 WA	72228634	99.99
5/13	MSFT *MI 877-696-7786 WA 877-696-7786 WA	72228633	99.99

Purchases ATM card and Debit card™ purchases

Date	Description/Location	Reference	Amount
5/28	TRADER JOE LOS ANGELES CA LOS ANGELES CA	70816130	5.19
5/29	LA PRESS P LOS ANGELES CA LOS ANGELES CA	71513466	21.80
Total			\$ 609.51

Information and Banking Office Services

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.

Bel Air Beverly Crest Neighborhood Council
Budget for Fiscal Year 2015-2016
APPROVED on 24-Jun-15

ATTACHMENT "C"

Funds	\$ 37,000.00
Total Annual Allocation	

Budget

Code	Category	%	Total
100 Operations			
AUD	Audio and Visual Services		
EDU	Training and Board Retreat		
FAC	Facilities Related and Space Rental		1,800
MIS	Miscellaneous Expense		790
OFF	Office Equipment and Supplies		450
POS	Postage		14,500
TAC	Temporary Staff		
TRL	Translation and Transcription		
	Sub Total	47.41%	\$ 17,540
200 Outreach			
ADV	Advertising		960
EVE	Event Expense / Food & Refreshments		14,500
TAC	Temporary Staff		
NEW	Newsletter Expense		3,000
WEB	Website Maintenance/Enhancement/Creation		
	Sub Total	49.89%	\$ 18,460
300 Community Improvement			
CIP	Community Improvement Project		
	Gateway Signs		
	Sub Total	0.00%	\$ -
400 Neighborhood Purpose Grants			
GRT	Neighborhood Purpose Grant		
	Teach Our Kids Elementary School		
	Sub Total	0.00%	
500 Elections			
ELE	Election Outreach Expense		
	Sub Total	2.70%	\$ 1,000
Grand Total			\$ 37,000

Budget Narrative:

Our budget for 2016 reflects an increase in staff administration using Lloyd Staffing as the vendor.

Projected Monthly Operational Expenses	Monthly Amount*
Vendor - Item/Service Description	
1 Lloyd Staffing-Office Administrator	\$2,500.00
2 Various-Meeting Refreshments	\$80.00
3 Office Depot/Staples-Office Supplies	\$80.00
4 Aaron DeVandry-Website Maintenance	\$ 250.00
5 Google Apps	\$ 150.00
Total Monthly Operational Expenses	\$ 3,060.00



Neighborhood Council Outreach Survey for Fiscal Year 2015-2016

Neighborhood Council Name: Bel Air Beverly Crest

☐ No changes from Fiscal Year 2014-2015 ☒ Yes, see changes below.

Name and contact for your Outreach Committee Chair: Robin Greenberg

Email rgreenberg@babnc.org Phone 310 968 0605

Digital Tools:

Does your Council have: a website? Yes / No

If yes, please give us your website address: http://babnc.org

if so, does it link to EmpowerLA? ☒ Yes / No

Does your Council have: a Facebook Account? Yes / No

If yes, please give us your Facebook url: https://www.facebook.com/BelAirBeverlyCrestNC

if so, do you utilize the events feature? ☒ Yes / No

Does your Council have: a Twitter Account? Yes / No

If yes, please give us your Twitter url: https://twitter.com/BABCNC

Do you utilize hashtags with Twitter? ☒ Yes / No

If yes, what hashtags does your Council use for Twitter? vary by topic

Does your Council have: a YouTube Account? ☒ Yes / No

If yes, please give us your YouTube URL: _____

if so, do you create Council videos? Yes / No

Does your Council have: a database of Stakeholders? Yes / No

an email newsletter campaign? ☒ Yes / No

an email newsletter service? ☒ Yes / No

if so, what company? mailchimp

Does your Council have: a virtual phone line? ☒ Yes / No

if so, what company? google voice

Does your Council have: a virtual fax line? Yes ☒ No

if so, what company? _____

Print Materials:

Does your Council have: business cards for Board Members? ☒ Yes / ☐ No
business cards with general information? ☒ Yes / ☐ No
a print newsletter campaign? ☒ Yes / ☐ No
a brochure? ☒ Yes / ☐ No

Does your Council have: letterhead? ☒ Yes / ☐ No
templates for newsletters, brochures, flyers? ☒ Yes / ☐ No
branded materials (fridge magnets, bookmarks,...) ☒ Yes / ☐ No
If Yes, please list branded materials: tote bags, key chains, flashlights

Calendar:

Does your Council use: an online Calendar? ☒ Yes / ☐ No
If yes, what Calendar service do you use? _____

Does your Council use: Community Bulletin Boards? ☒ Yes / ☐ No

Partners:

Does your Council maintain working relationships with other organizations? (CPAB, Homeowners and Residential Associations, Chambers of Commerce, Library, Local Parent/Teacher Associations, Cultural Organizations, Community Theatre, Churches/Synagogues, Social Services/Food Banks, Historical Associations,...) ☒ Yes / ☐ No

If so, what are the organizations? CPAB, WRAC, Benedict Canyon Association, Bel Air Ridge Association, Casiano Estates Association, Employee Associations, Faith Based Institutions, Laurel Canyon Association, Residents of Beverly Glen, Roscomare Valley Association, Santa Monica Mountains Conservancy, K-6 Private Schools, 7-12 Private Schools, Bel Air Alliance, LANCC, BONG

Does your Council have: Local Media Contacts? ☒ Yes / ☐ No Press Release Templates? ☒ Yes / ☐ No
a media strategy? ☒ Yes / ☐ No Contacts with local print media? ☒ Yes / ☐ No
Contacts with local digital media? ☒ Yes / ☐ No a local media advertising strategy? ☒ Yes / ☐ No

Street Presence:

Does your Council advertise: Bus Stop Shelters ☒ Yes / ☐ No Bus Benches ☒ Yes / ☐ No
Street Light Banners ☒ Yes / ☐ No Sanitation Trucks ☒ Yes / ☐ No A-Frames ☒ Yes / ☐ No Yard Signs ☒ Yes / ☐ No

What is your Council's most effective tool for engaging the public and keeping them informed?

Notices are e mailed and posted about our land use meetings, our emergency preparedness meetings, our monthly meetings. E mails, print flyers, social media and posting keep everyone informed.

What is your Council's greatest opportunity for improving its outreach and for reaching the public and engaging them in the Neighborhood Council's activities?

With the onslaught of new construction projects, the land use meetings at Stephen S. Wise Temple are very well attended with neighbors seeking to learn more about the projects from the developer, the architect or the members of the land use committee. The emergency preparedness committee meets to inform members of our homeowners associations about earthquake and disaster preparedness and attracts many neighbors to its meetings. As our monthly BABCNC meetings are at the American Jewish University, we open our meetings to the students and faculty.

Strategic Plan

Neighborhood Council Name: **Bel Air-Beverly Crest**

The BIG Vision:

- **The BIG Vision:** A clear statement of what you will do to fulfill your mission in the upcoming year. Imagine a year from now, when the headline in your local paper when the headline in your local paper announces your success, what do you want the headline to say? Vision should be consistent with the City Charter mandate "To promote more citizen participation in government and make government more responsive to local needs."

BABCNC is respected as a fair and inclusive voice for its hillside communities and its input is valued by City decision makers at all levels.

The BIG Goals: Break the Vision down into achievable goals that are steps in fulfilling your vision. New for this year – Two of your BIG Goals must include how your Neighborhood Council will outreach to your stakeholders.

1. BABCNC takes positions on and files Community Impact Statements as appropriate for all major issues facing its territory and those issues of Citywide importance affecting its stakeholders.
2. BABCNC recruits candidates and holds fair and transparent elections for those elected seats established under its newly adopted Bylaws.
3. BABCNC completes a survey of stakeholders as required under its Bylaws to identify issues of importance to the community.
4. BABCNC, through the work of its committees, is in regular contact with City officials on the topics of public safety, emergency preparedness, traffic, planning and land use, and mansionization.
5. BABCNC increases its communication with stakeholders through its email mailing list, Facebook, Twitter, website, and participation in public events.

The BIG Solutions: Anticipate the challenges or obstacles that you will encounter and incorporate the solutions in your plan. Strategies to accomplish these goals include:

1. Adaptive and distributed personal contacts with the City so that a similar message is being communicated through multiple channels.
2. Use of paid advertising to increase number of stakeholders reached through social media.
3. Increased use of paid staff to process high volume of land use cases and to provide logistical support to volunteer leaders within the Board.
4. Strategic contributions to neighborhood efforts that will achieve Council goals (e.g., public safety) and raise awareness of the Council and its mission.

• **The BIG Budget:** Use the Neighborhood Council Budget template to help you categorize your expenditures based on your vision, goal and solutions.

• Outreach:

• Operations:

• Neighborhood Purpose Grants (NPG):

• Neighborhood Improvements:

• Recurring Monthly Expenditures:

• Selections:

- **Neighborhood Council Strategic Plan**

The Neighborhood Council yearly allocation for Fiscal Year 2015/2016 is \$37,000. While there are no set criteria for how much a Neighborhood Council should spend in each area, remember that the mission for Neighborhood Councils: "increase citizen participation and make government more responsible to local needs." Are your funding expenditures doing that?

Yes: BABNC Funds programs that are integral to our communities. Our Land Use Committee is respected in our communities as objective. Land Use hearings bring members of our communities into BABNC meetings to participate in the structure of their communities.

Our Public Safety/Disaster Preparedness Committee hosts a continuing series of intercommunity meetings and strategies to cope with the unique problems of hillside communities in case of fire or earthquake.

During the coming year the BABNC will sponsor intercommunity radio communications. This will include the distribution of radio transmission equipment and operator training enabling our communities to communicate and possibility help each other in the case of a disaster.

Because it can be difficult for stakeholders in the mountainous hillside area to attend BABNC meetings, we are reaching to through the acquisition of telephone equipment so that stakeholders can listen to our meetings from the comfort of their homes or businesses.

While you can give NPGs out to the community, don't forget to set aside funds to increase community awareness of what is going on with City electeds and departments so you can bring community members' concerns back to the City government.

Remember - Budgets can always be adjusted during the year with a Board vote so changes are easily made if necessary. Also, unless you've planned a big project, don't wait until the last month of the fiscal year to frantically spend down the funds. The strategic plan is to help your Neighborhood Council see when and where funds should be spent the entire year.

The BIG Score: Measure your progress and your final performance with these performance metrics. Evaluate your journey based on results that are specific, measurable and meaningful!

Example:

- 1) **Website** - measure traffic and set a specific goal number to increase traffic to your website:

The BABNC is a valued website for our communities visited by thousands of people during the past year. During the period April 1 – May 1 2015: 486 viewer visited the website with a high level of engagement viewing 1,765 pages with a bounce rate of 5.97%.

Contacts - count the # of people on your email distribution and set a specific goal number to increase your contacts .

We have 441 people on our email list. We would like to increase that number to 750 by next year

3) Meetings - look at the crowd and count your stakeholders and set a specific goal number to increase the crowd

Board meetings average 16 / month; EP committee 11/ month, and PLU 8 /month. Our goal is that 20 people per month on average attend our Board meetings.

4) Public Events - how many do you do and what is the result. Set a special goal number to increase your public events

We participate in an open house at the Fire Station each year and interact there with dozens of stakeholders.

5) Partners - make a list of organizations in your network and set a specific goal number to increase your partners

We consider the following groups to be stakeholder groups. Currently our Board as several vacancies for geographic districts. Our goal is to fill those four vacancies with representatives committed to representing those district.

LAPD WLA Police Station C-PAB

WRAC

Bel-Air Crest Master Association

Bel Air Ridge Association

Benedict Canyon Association

Casiano Estates Association

Laurel Canyon Association

Holmby Hills Homeowners Association

Residents of Beverly Glen

Roscomare Valley Association

Santa Monica Mountains Conservancy

John Thomas Dye School

Harvard Westlake School

Bel Air Alliance

LANCC & BONC

Local Businesses throughout our territory.

New for the Big Score for Fiscal Year 2015-2016 – include these citywide performance metrics measures for Neighborhood Councils so we can see Neighborhood Councils Big Impact on Los Angeles! Remember set specific, measurable and meaningful goals.

- 1. Our Neighborhood Council will file:
- # of Community Impact Statements : We submitted 7 CISs last year & would like to **file 15** next fiscal year
- # of Request for Action
- **3. Requests for Action** – Our Neighborhood Council will file 15 Requests for Action to our elected and City departments this year.
This number should not include Community Impact Statements.
- # of Requests for Action

- **3. Meetings** – Our Neighborhood Council will conduct 10 (insert a number) general board meetings and _____ committee meetings this year.

- # of General Board Meeting

10

- # of Committee meetings

24

- **Collaborations** – Our Neighborhood Council will collaborate on _____ (insert a number) events with _____ Electeds, _____ City Departments, _____ Community Organizations or Non-profits and _____ Schools

- # of events

2

- # of Electeds

- # of City Departments

2

- # Community Organizations or Non-profits

- # of schools

- **Stakeholders** – Our Neighborhood Council will increase our stakeholder database from 441 to 700 this year

- From

441

• To

700

- **Communication** – Our Neighborhood Councils will contact our stakeholders about what's going on with the Neighborhood Council and the City
- Number of times
- ☒ Every month ☐ Every year
- A year from now, ask the same questions and count the same measurables and evaluate your success. We'll be following up, too, to see how you did.

The BIG Reminder: Align your behavior with your Vision. Everything you do should be advancing you toward your Vision. If something you are doing is not aligned, it is a potential obstacle or challenge that will interfere with your goals.

At every turn, ask "Does this promote more citizen participation in government and make government more responsive to local needs." If the answer is yes, then you are bringing your Vision to life!

- Please continue to Neighborhood Council Outreach Survey for Fiscal Year 2015-2016

Soraya & Younis Nazarian Arts Pavilion



ATTACHMENT "E (i.)"

November 20, 2013

To: Los Angeles City Council
Citywide Planning Commission
Director of Planning

**Scientific Community Opposition to Hidden Creeks Estates Project
CPC-2005-6656-AD-GPA-ZC-CU-DA-ZAD, Santa Susana Mountains SEA**

Honorable Councilmembers:

We, the undersigned members of California's scientific community, express complete opposition to the proposed Hidden Creeks Estates Project that would extend suburban development over three-quarters of a mile deeper into the core habitat of the Santa Susana Mountains. This letter continues to be updated from our original July 31, 2013 letter to reflect the recent additional signers.

No substantive subdivision, or suburban neighborhood development, on the subject 285-acre hillside property is possible without unavoidable, regionally significant, adverse biological impacts. The Browns and Mormon Canyon watersheds, in which this project is proposed, contain high quality riparian and upland habitats that are integral to the Santa Susana Mountains core wildlife habitat.

The subject property abuts the 2,326-acre Michael D. Antonovich Regional Park at Joughin Ranch, a premiere natural area of the Los Angeles River watershed. This proposed three-quarter mile deep encroachment into the core of the Santa Susana Mountains ecosystem would compound the unprecedented 4,000 acres of mass grading and stacked tiers of tract homes along the northern edge of San Fernando Valley caused by the still occurring development of Porter Ranch that started in the early 1980s. Seven million cubic yards of new grading, and over 180 new homes in any urban-adjacent-wilderness area unequivocally requires that the City of Los Angeles issue a Statement of Overriding Considerations if such significant biological impacts are not avoided.

The applicant's Environmental Impact Report claims that a few mitigation measures, such as providing new athletic facilities, can offset this loss of over 150 acres of core wildlife habitat. We urge the City to not certify the flawed Final Environmental Impact Report and to emphatically deny any project on this site that includes more than the 33 homes currently allowed under the Los Angeles County General Plan. There is no public policy justification to upzone land for a project that will result in regionally significant biological impacts to one of the City's most important and accessible natural areas.

Thank you for your time and consideration. Our affiliations are listed for identification purposes only and should not be interpreted to represent an official stance of our employers.

Sincerely,

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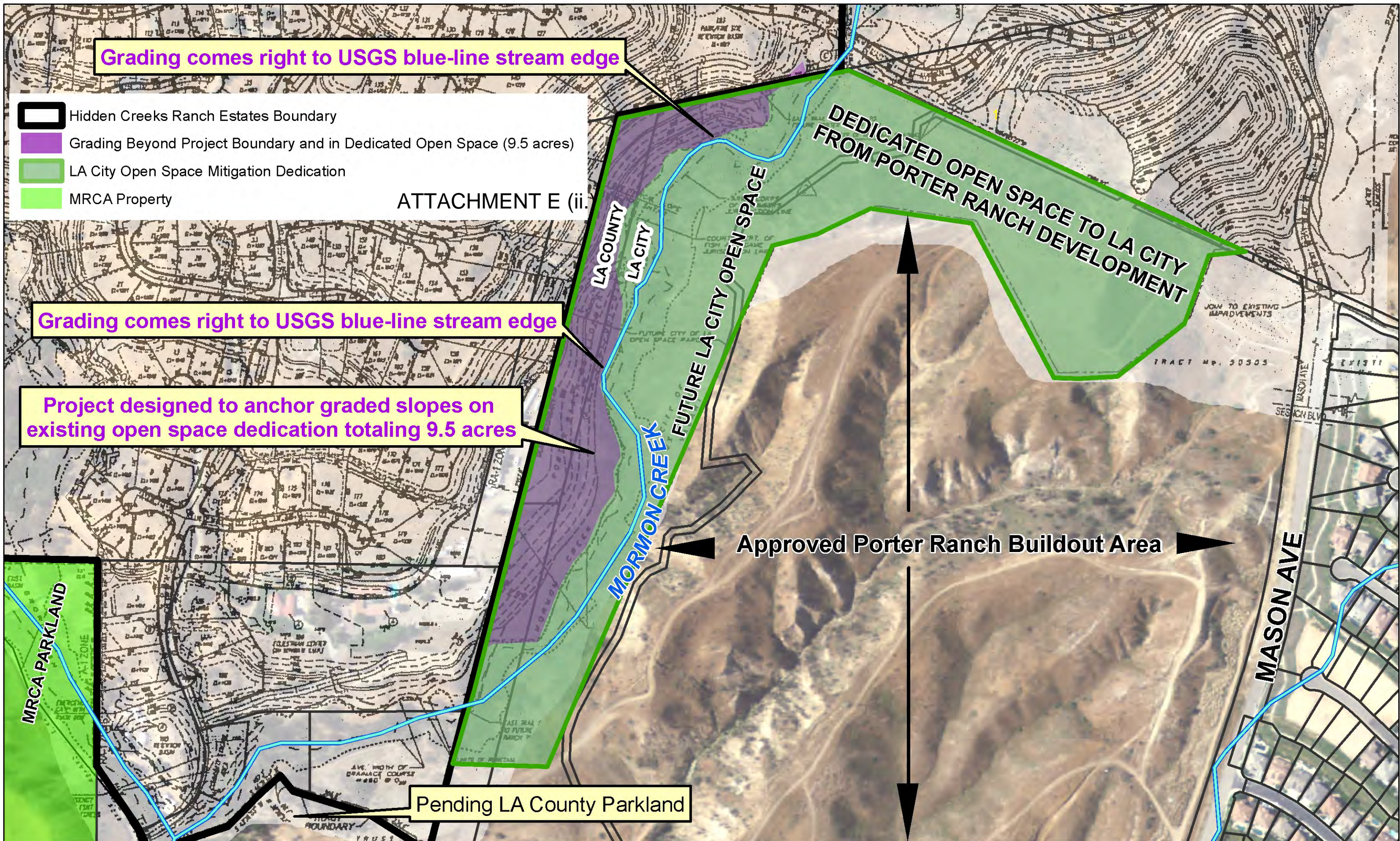
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Grading comes right to USGS blue-line stream edge

- Hidden Creeks Ranch Estates Boundary
- Grading Beyond Project Boundary and in Dedicated Open Space (9.5 acres)
- LA City Open Space Mitigation Dedication
- MRCA Property

ATTACHMENT E (ii.

Grading comes right to USGS blue-line stream edge

Project designed to anchor graded slopes on existing open space dedication totaling 9.5 acres

Approved Porter Ranch Buildout Area

Pending LA County Parkland



June 21, 2015

Councilman Paul Koretz, District 5
200 North Spring Street, Suite 440
Los Angeles, Ca. 90012

Re: The Motion to Prepare an Ordinance Governing Short Term Rentals

Dear Councilman Koretz:

The Benedict Canyon Association is strongly opposed to creation of an ordinance supporting short term rentals under 30 days in the City of Los Angeles. The City of Los Angeles is presently unable, and apparently unwilling, to enforce via the Building Department, Police Department or City Attorney even the present ordinance. The increased enforcement required to enforce any regulations on property owners renting their properties for less than 30 days in increasing numbers would be enormous. Is Airbnb prepared to pay for the enforcement of any ordinance passed by the City? The residents of Benedict Canyon clearly do not want to pay for this enforcement burden when our tax dollars are needed for improved roads, more police and other needed city services. How could the city hope to enforce collection of Transient Occupancy Taxes (TOT) on visitors who stay only a few days at a time? What if homeowners are allowed to rent only their primary residence and it is not their primary residence that is rented. The city will have to research ownership and build a case against the owner to enforce the law, which could take years while neighbors suffer.

Our neighborhood is in a brush and fire hazard zone. Short term visitors will not likely be either advised of the fire risk or simply not care, putting all residents in great danger. In the event of an emergency requiring evacuation, people unfamiliar with the area would impede routes to safety for themselves and residents. Short term rentals are considered "high risk" by insurance companies. If a policy is written for a homeowner and the insurer discovers that the homeowner is using the home as a short term rental and this was not disclosed, the insurer will consider this fact a misrepresentation and cancel the policy. Insurers have informed us that we can certainly expect our home insurance rates to increase if we are in proximity to risky neighbors with short term rentals.

Benedict Canyon is zoned R1, single family. Changing the current ordinance to under 30 days, which we know results in people renting for a few days, in and out of single family homes, effectively creates a zoning change to "Motel." We did not buy our homes in a "transient" neighborhood, and do not want any change in an ordinance that creates a zoning change. Benedict Canyon has never been a destination for short term vacationers. Having short term neighbors significantly alters the character and peace and quiet of our residential neighborhood. Noise from vacationers or even locals renting a house for a party will create disturbance and stress for neighbors who have to work the next day.

Creating a zoning change to "transient" zoning and the accompanying issues outlined above will create a property stigma on any homeowner in proximity to the short term rentals.

Long term renters will not want to rent next to unknown neighbors with potentially noisy parties, who change every few days. Property owners will have trouble selling their homes in proximity to the short term rentals and will likely receive less money for their properties. Single family property values will decline and so will property tax revenues for the city. The proximity to a short term rental will become a required disclosure of a defective property condition or subject the selling homeowner to a lawsuit by a buyer. Property owners who have spent many years paying for their single family homes will suffer unnecessary losses.

Nothing mentioned in the proposed ordinance mentions the requirement for the community's input as it should. The motion does not require an assessment of the impact on motels and hotels (reduced revenue, less taxes paid to the city, workers laid off). The business models of companies such as VBRO and Airbnb detrimentally affect people in Los Angeles communities such as Benedict Canyon. The one percent of residents who support short term rentals should not be accommodated in detriment to the ninety-nine percent who oppose it. VBRO and Airbnb are using the argument that their business is "a shared economy." In truth, neighbors have never had a problem with a neighbor renting a room in their home to help pay their mortgage. This concept has long been called "having a roommate" and is well accepted. Nor do neighbors have any issue with someone renting a "legal" guest unit on a property. Neither of these situations typically involved renting for less than 30 days. Airbnb is using them as justification for renting single family homes for a day or a few days at a time, an entirely different situation.

The Benedict Canyon Association requests a meeting with you, Councilman Koretz, to discuss this subject more fully. Please notify us of your availability as soon as possible.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'M. Post', with a stylized, cursive script.

Matthew Post, BCA President

cc: Travis Longcore, President, Bel-Air Beverly Crest Neighborhood Council