

Department of Neighborhood Empowerment

Reporting Month: JULY

NC Name: Bel Air-Beverly Crest

Budget Fiscal Year: 2016-2017

MONTHLY EXPENDITURE REPORT

Submitted: 9/27/2016 13:44:18



FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)
EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	Lloyd Connecting Talents	6-613694		4/24/2016 /Catherine Palmer/Admin	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$514.80
2	Lloyd Connecting Talents	6-613695		5/01/2016/Catherine Palmer/Admin	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$514.80
3	Lloyd Connecting Talents	6-613821		6/05/2016/CatherinePalmer/Admin	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$366.80
4	Lloyd Connecting Talents	6-613822		6/12/2016/Catherine Palmer/Admin	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$360.36
5	Lloyd Connecting Talents	6-613823		6/19/2016/Catherine Palmer/Admin	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$617.76
6	Lloyd Connecting Talents	6-613862		7/03/2016/Catherine Palmer/Admin	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$431.15
7	Lloyd Connecting Talents	6-613892		07/11 & 07/17 Catherine P. /Admin	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$830.12
8	LA Publishing Services	102056		6/29/2026/ Business Cards	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$176.40
9	Google Inc.			07/02/2016 Google App.	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$8.00
10	NB/Nicebadge	10002-686		6/29/2016/ Plastic Badges	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$381.14
11	Elegant Affairs	F072716		Refreshments	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$95.38
12	LA Press Printing			Printing & Copy's for meetings	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$139.25
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)								
\$4,797.46								
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)							
C	OUTSTANDING COMMITMENTS (OBLIGATIONS)							
1						<input type="checkbox"/>	<input type="checkbox"/>	
2						<input type="checkbox"/>	<input type="checkbox"/>	
3						<input type="checkbox"/>	<input type="checkbox"/>	
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Outstanding Commitments (includes total on page 3)								
\$0.00								
D	Total Expenditures & Commitments							
\$4,797.46								
E	Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)							
\$0.00								
F	Approved Budget 2016-2017							
\$37,000.00								
G	Balance of Budget 2016-2017							
\$32,202.54								

Reporting Month: **JULY**
 NC Name: **Bel Air-Beverly Crest**

MONTHLY CASH RECONCILIATION			
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Remaining Balance (E) = C - D
\$0.00	\$0.00	\$0.00	\$4,797.46
			(\$4,797.46)

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$19,000.00	\$2,760.84	\$0.00		\$16,239.16
200	Outreach	\$18,000.00	\$2,036.62	\$0.00		\$15,963.38
300	Community Improvement		\$0.00	\$0.00		\$0.00
400	NPG		\$0.00	\$0.00		\$0.00
500	Elections		\$0.00	\$0.00		\$0.00
	TOTAL	\$37,000.00	\$4,797.46	\$0.00	\$0.00	\$32,202.54

NEIGHBORHOOD COUNCIL DECLARATION

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature _____ Signer's Signature _____
 Print Name _____ Print Name _____
 Date _____ Date _____

NC Additional Comments _____

Reporting Month: **JULY**
 NC Name: **Bel Air-Beverly Crest**

ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)									
A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL	
13	LA Printing, Inc.			7/11/2016 Printing and Copys for meetings	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$33.52	
14	Frontier, Inc.			7/28/2016 Verizon/Frontier.	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$96.28	
15	Microsoft				OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$99.99	
16	Elegant's Affairs				OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$125.00	
17	Arron Devandry			April 28, 2016 /Facebook Ads	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$6.71	
18						<input type="checkbox"/>	<input type="checkbox"/>		
19						<input checked="" type="checkbox"/>	<input type="checkbox"/>		
20						<input type="checkbox"/>	<input type="checkbox"/>		
21						<input type="checkbox"/>	<input type="checkbox"/>		
22						<input type="checkbox"/>	<input type="checkbox"/>		
23						<input type="checkbox"/>	<input type="checkbox"/>		
24						<input type="checkbox"/>	<input type="checkbox"/>		
25						<input type="checkbox"/>	<input type="checkbox"/>		
26						<input type="checkbox"/>	<input type="checkbox"/>		
27						<input type="checkbox"/>	<input type="checkbox"/>		
28						<input type="checkbox"/>	<input type="checkbox"/>		
29						<input type="checkbox"/>	<input type="checkbox"/>		
30						<input type="checkbox"/>	<input type="checkbox"/>		
31						<input type="checkbox"/>	<input type="checkbox"/>		
32						<input type="checkbox"/>	<input type="checkbox"/>		
33						<input type="checkbox"/>	<input type="checkbox"/>		
34						<input type="checkbox"/>	<input type="checkbox"/>		
35						<input type="checkbox"/>	<input type="checkbox"/>		
36						<input type="checkbox"/>	<input type="checkbox"/>		
SUBTOTAL: Expenditures by Line Item								\$361.50	



STATEMENT OF ACCOUNTS

UNION BANK
 CENTURY CITY 0206
 PO BOX 512380
 LOS ANGELES CA 90051-0380

Page 1 of 2
 Statement Number: 0062263249
 07/01/16 - 07/29/16

Telephone Banking
 For 24-hour Automated Direct Service
 800-238-4486
 800-826-7345(TDD)
 Representatives are available
 Monday through Saturday

To open additional accounts,
 or apply for loans, call your
 banking office at 310-551-8900

You may also access your account online
 at unionbank.com

Thank you for banking with us
 since 2014

BEL AIR BEVERLY CREST NEIGHBORHOOD COUNCIL
 IL
 200 N SPRING ST FL 20
 LOS ANGELES CA 90012-4801

- Save time by depositing checks directly from your smartphone or tablet. *Easy Usage: It is simple to submit a deposit. Select an account, enter the amount and take a photo of both sides of the check. It's that simple. Quick Confirmation: Check your deposit status online or with your mobile app. For more information, go to: unionbank.com/mobilecheckdeposit*

Account Number: 0062263249

Business Basics Checking Summary

Days in statement period: 29

Balance on 7/1	\$		5,122.07
Additions			5,961.98
Subtractions			-4,797.46
		Checks	-1,351.63
		Payments	-2,467.27
		Purchases	-978.56
Balance on 7/29	\$		6,286.59
Statement Average Ledger Balance			6,741.28

We waived your service charge this statement period.

Additions

Date	Description/Location	Reference	Amount
7/12	CITY OF LOS ANGE EFT PAYMT PPD *****0735	54679920 \$	5,961.98

Checks

Number	Date	Reference	Amount	Number	Date	Reference	Amount
5045	7/1	07551508	366.80	5047	7/1	07551512	617.76
5046	7/1	07551510	360.36	5049*	7/18	06882594	6.71
Total						\$	1,351.63

* Checks missing in sequence. Out of sequence check numbers may also be located in the Payments section of your statement.

Payments online and electronic banking

Date	Description/Location	Reference	Amount
7/27	LLOYD STAFFING ONLINE PMT WEB UN1708847668POS	56806380 \$	431.15
7/27	LLOYD STAFFING ONLINE PMT WEB UN1708847668POS	56806379	514.80
7/27	LLOYD STAFFING ONLINE PMT WEB UN1708847668POS	56806381	830.12
7/28	CITY OF LA PUBLI ONLINE PMT WEB UN1708847668POS	58893984	176.40

Payments *online and electronic banking*

<i>Date</i>	<i>Description/Location</i>	<i>Reference</i>	<i>Amount</i>
7/28	LLOYD STAFFING ONLINE PMT WEB UN1708847668POS	58896183	514.80
Total			\$ 2,467.27

Purchases *ATM card and Debit card™ purchases*

<i>Date</i>	<i>Description/Location</i>	<i>Reference</i>	<i>Amount</i>
7/5	GOOGLE *SV CC GOOGLE.CO CA CC GOOGLE.CO CA	73105925	\$ 8.00
7/5	MICROSOFT 800-642-7676 WA 800-642-7676 WA	73105926	99.99
7/5	NICEBADGE. 541-4763166 OR 541-4763166 OR	72150471	381.14
7/12	LA PRESS P LOS ANGELES CA LOS ANGELES CA	71080898	33.52
7/21	AMERICAN J 310-4769777 CA 310-4769777 CA	73797511	95.38
7/26	LA PRESS P LOS ANGELES CA LOS ANGELES CA	73615625	139.25
7/28	CTS FRONTI ER ONLIN ROCHESTER NY	70974832	96.28
7/29	AMERICAN J 310-4769777 CA 310-4769777 CA	71893492	125.00
Total			\$ 978.56

Information and Banking Office Services

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.

Department of Neighborhood Empowerment

Reporting Month: AUGUST MONTHLY EXPENDITURE REPORT 9/27/2016 13:45:06

NC Name: Bel Air-Beverly Crest Submitted:

Budget Fiscal Year: 2016-2017



FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)
 EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	Lloyd Connecting Talents	6-613955		7/24/2016/Catherine Palmer/Admin	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$643.50
2	Lloyd Connecting Talents	6-613937		7/31/2016/Catherine Palmer/Admin	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$521.24
3	Lloyd Connecting Talents	6-613855		8/7/2016/Catherine Palmer/Admin	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$617.76
4	LA Press Printing, Inc			8/9/2016/Printing	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$19.08
5	LA Press Printing, Inc			8/9/2016/Printing	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$31.07
6	Google			8/2/2016/ Google App.	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$165.00
7	CTS Frontier			Verizon/Frontier	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$96.19
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
11						<input type="checkbox"/>	<input type="checkbox"/>	
12						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)								\$2,093.84
CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)								\$4,797.46
C OUTSTANDING COMMITMENTS (OBLIGATIONS)								
1						<input type="checkbox"/>	<input type="checkbox"/>	
2						<input type="checkbox"/>	<input type="checkbox"/>	
3						<input type="checkbox"/>	<input type="checkbox"/>	
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Outstanding Commitments (Includes total on page 3)								\$0.00
D Total Expenditures & Commitments								\$6,891.30
E Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)								\$0.00
F Approved Budget 2016-2017								\$37,000.00
G Balance of Budget 2016-2017								\$30,108.70

Reporting Month: **AUGUST**
 NC Name: **Bel Air-Beverly Crest**

MONTHLY CASH RECONCILIATION			
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Remaining Balance (E) = C - D
\$0.00	\$0.00	\$0.00	(\$2,093.84)
			Cash Spent this Month (D) \$2,093.84

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$19,000.00	\$1,476.08	\$0.00	\$2,760.84	\$14,763.08
200	Outreach	\$18,000.00	\$617.76	\$0.00	\$2,036.62	\$15,345.62
300	Community Improvement		\$0.00	\$0.00		\$0.00
400	NPG		\$0.00	\$0.00		\$0.00
500	Elections		\$0.00	\$0.00		#VALUE!
	TOTAL	\$37,000.00	\$2,093.84	\$0.00	\$4,797.46	#VALUE!

NEIGHBORHOOD COUNCIL DECLARATION

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature _____ Signer's Signature _____
 Print Name _____ Print Name _____
 Date _____ Date _____

NC Additional Comments _____



STATEMENT OF ACCOUNTS

Page 1 of 2
Statement Number: 0062263249
07/30/16 - 08/31/16

UNION BANK
CENTURY CITY 0206
PO BOX 512380
LOS ANGELES CA 90051-0380

Telephone Banking
For 24-hour Automated Direct Service
800-238-4486
800-826-7345(TDD)
Representatives are available
Monday through Saturday

To open additional accounts,
or apply for loans, call your
banking office at 310-551-8900

You may also access your account online
at unionbank.com

Thank you for banking with us
since 2014

BEL AIR BEVERLY CREST NEIGHBORHOOD COUNCIL
IL
200 N SPRING ST FL 20
LOS ANGELES CA 90012-4801

- Use Online Banking Bill Pay system to help you save time and get more control. Easy setup: it only takes minutes to add payees and start paying your bills securely online. To learn more, please visit: www.unionbank.com/billpay

Business Basics Checking Summary

Account Number: 0062263249

Days in statement period: 33

Balance on 7/30	\$		6,286.59
Additions			0.00
Subtractions			-2,093.84
		Payments	-1,782.50
		Purchases	-311.34
Balance on 8/31	\$		4,192.75
Statement Average Ledger Balance			5,640.73

We waived your service charge this statement period.

Payments *online and electronic banking*

Date	Description/Location	Reference	Amount
8/24	LLOYD STAFFING ONLINE PMT WEB UN1708847668POS	53751156	\$ 521.24
8/24	LLOYD STAFFING ONLINE PMT WEB UN1708847668POS	53751157	617.76
8/24	LLOYD STAFFING ONLINE PMT WEB UN1708847668POS	53751155	643.50
Total			\$ 1,782.50

Purchases *ATM card and Debit card™ purchases*

Date	Description/Location	Reference	Amount
8/2	GOOGLE *SV CC GOOGLE.CO CA CC	71098619	\$ 165.00
8/8	GOOGLE.CO CA LA PRESS P LOS ANGELES CA LOS ANGELES CA	70828326	19.08
8/10	LA PRESS P LOS ANGELES CA LOS ANGELES CA	73165332	31.07
8/22	CTS FRONTI ER ONLIN ROCHESTER NY	72526679	96.19
Total			\$ 311.34