

ATTACHMENT "B"



Department of Neighborhood Empowerment  
 Reporting Month: APRIL  
 NC Name: Bel Air-Beverly Crest  
 Submitted: 5/18/2017 18:36:25  
 MONTHLY EXPENDITURE REPORT

**FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)**  
**EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)**

VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUTREACH VENDOR	REVENUE	TOTAL
1 Lloyd Connecting	6-614591		02/26/2017 - Catherine Palmer	OPERATIONS	<input type="checkbox"/>		\$193.05
2 Lloyd Connecting	6-614592		03/05/2017 - Catherine Palmer	OUTREACH	<input type="checkbox"/>		\$296.01
3 Lloyd Connecting	6-614593		03/12/2017 - Catherine Palmer	OPERATIONS	<input type="checkbox"/>		\$347.49
4 Lloyd Connecting	6-614594		03/19/2017 - Catherine Palmer	OUTREACH	<input type="checkbox"/>		\$360.36
5 Lloyd Connecting	6-614589		02/12/2017 - Catherine Palmer	OPERATIONS	<input type="checkbox"/>		\$411.84
6 Lloyd Connecting	6-614590		02/19/2017 - Catherine Palmer	OUTREACH	<input type="checkbox"/>		\$694.98
7 LIM Printing & Mailing	63155		2/6/2017 - Trifold Brochure	OUTREACH	<input type="checkbox"/>		\$3,097.17
8 The Web Corner, Inc.			4/6/2017 Web Design	OPERATIONS	<input type="checkbox"/>		\$2,600.00
9 Goggle	3993		3/31/2017	OPERATIONS	<input type="checkbox"/>		\$162.89
10 USPS PO			PO Box	OPERATIONS	<input type="checkbox"/>		\$7.20
11 Jive Communication			Port Fee	OPERATIONS	<input type="checkbox"/>		\$5.00
12 LA Press Printing, Inc.			4/29/2017 - Printing	OUTREACH	<input type="checkbox"/>		\$75.00

TOTALS							
CURRENT MONTH'S (CURRENT FISCAL YEAR)							
OUTSTANDING COMMITMENTS (OBLIGATIONS)							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
TOTAL EXPENDITURES / Commitments							\$2,432.10
TOTAL OBLIGATIONS (attach use year's second prior fiscal year items only) (use "for details" for debits)							\$0.00
Approved Budget 2016-2017							\$2000.00
Balance 2016-2017							\$1,078.88

Reporting Month: <b>APRIL</b>	
NC Name: <b>Bel Air-Beverly Crest</b>	

MONTHLY CASH RECONCILIATION			
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Remaining Balance (E) = C - D
\$13,149.20	\$8,760.87	\$21,910.07	\$13,551.97
			Cash Spent this Month (D) \$8,358.10

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$22,000.00	\$3,727.47	\$0.00	\$11,876.39	\$6,396.14
200	Outreach	\$20,000.00	\$4,630.63	\$0.00	\$8,690.13	\$6,679.24
300	Community Improvement		\$0.00	\$0.00		\$0.00
400	NPG		\$0.00	\$0.00		\$0.00
500	Elections		\$0.00	\$0.00		\$0.00
	<b>TOTAL</b>	<b>\$42,000.00</b>	<b>\$8,358.10</b>	<b>\$0.00</b>	<b>\$20,566.52</b>	<b>\$13,075.38</b>

**NEIGHBORHOOD COUNCIL DECLARATION**

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature	Signer's Signature
Print Name	Print Name
Date	Date
NC Additional Comments	

Reporting Month: **APRIL**  
 NC Name: **Bel Air-Beverly Crest**

ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)									
A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL	
13	Elegant Affair/AJU	FO42617		4/26/2017 Refreshments	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$95.16	
14	Laurence M. Leisten			2/10/2017 - Expert Power	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$11.95	
15						<input type="checkbox"/>	<input type="checkbox"/>		
16						<input type="checkbox"/>	<input type="checkbox"/>		
17						<input type="checkbox"/>	<input type="checkbox"/>		
18						<input type="checkbox"/>	<input type="checkbox"/>		
19						<input type="checkbox"/>	<input type="checkbox"/>		
20						<input type="checkbox"/>	<input type="checkbox"/>		
21						<input type="checkbox"/>	<input type="checkbox"/>		
22						<input type="checkbox"/>	<input type="checkbox"/>		
23						<input type="checkbox"/>	<input type="checkbox"/>		
24						<input type="checkbox"/>	<input type="checkbox"/>		
25						<input type="checkbox"/>	<input type="checkbox"/>		
26						<input type="checkbox"/>	<input type="checkbox"/>		
27						<input type="checkbox"/>	<input type="checkbox"/>		
28						<input type="checkbox"/>	<input type="checkbox"/>		
29						<input type="checkbox"/>	<input type="checkbox"/>		
30						<input type="checkbox"/>	<input type="checkbox"/>		
31						<input type="checkbox"/>	<input type="checkbox"/>		
32						<input type="checkbox"/>	<input type="checkbox"/>		
33						<input type="checkbox"/>	<input type="checkbox"/>		
34						<input type="checkbox"/>	<input type="checkbox"/>		
35						<input type="checkbox"/>	<input type="checkbox"/>		
36						<input type="checkbox"/>	<input type="checkbox"/>		
<b>SUBTOTAL Expenditures by Line Item</b>								<b>\$107.11</b>	



# STATEMENT OF ACCOUNTS

UNION BANK  
CENTURY CITY BRANCH  
PO BOX 512389  
LOS ANGELES CA 90051-0389

Page 1 of 2  
Statement Number: 0062263249  
04/01/17 - 04/28/17

**Telephone Banking**  
For 24-hour Automated Direct Service  
800-238-4486  
800-826-7345(TDD)  
Representatives are available  
Monday through Saturday

To open additional accounts,  
or apply for loans, call your  
banking office at 310-551-8900

You may also access your account online  
at unionbank.com

Thank you for banking with us  
since 2014.

**BEL AIR BEVERLY CREST NEIGHBORHOOD COUNCIL**  
IL  
200 N SPRING ST FL 20  
LOS ANGELES CA 90012-4801

## Business Basics Checking Summary

Account Number: 0062263249

Days in statement period: 28

Balance on 4/1	\$		13,149.20
Additions			8,760.87
Subtractions			-8,358.10
		Checks	-11.95
		Payments	-8,000.90
		Purchases	-345.25
Balance on 4/28	\$		13,551.97
Statement Average Ledger Balance			16,046.46

We waived your service charge this statement period.

## Additions

Date	Description/Location	Reference	Amount
4/5	Los Angeles City EDI PYMNTS PPD *****2833	51968606 \$	8,760.87

## Checks

Number	Date	Reference	Amount
5096	4/21	06070724	11.95

## Payments *online and electronic banking*

Date	Description/Location	Reference	Amount
4/4	LLOYD STAFFING ONLINE PMT WEB 50242830	\$	193.05
	UN1708847668POS		
4/4	LLOYD STAFFING ONLINE PMT WEB 50242831		296.01
	UN1708847668POS		
4/4	LLOYD STAFFING ONLINE PMT WEB 50242832		347.49
	UN1708847668POS		
4/4	LLOYD STAFFING ONLINE PMT WEB 50242833		360.36
	UN1708847668POS		
4/4	LLOYD STAFFING ONLINE PMT WEB 50242828		411.84
	UN1708847668POS		
4/4	LLOYD STAFFING ONLINE PMT WEB 50242829		694.98
	UN1708847668POS		
4/10	M PRINTING & MAI ONLINE PMT WEB 56686533		3,097.17
	UN1708847668POS		

**Payments** *online and electronic banking*

<i>Date</i>	<i>Description/Location</i>	<i>Reference</i>	<i>Amount</i>
4/26	THE WEB CORNER. ONLINE PMT WEB UN1708847668POS	53386322	2,600.00
<b>Total</b>			<b>\$ 8,000.90</b>

**Purchases** *ATM card and Debit card<sup>TM</sup> purchases*

<i>Date</i>	<i>Description/Location</i>	<i>Reference</i>	<i>Amount</i>
4/3	GOOGLE *SV CC GOOGLE.CO CA CC GOOGLE.CO CA	70913189	\$ 162.89
4/10	USPS PO 05 LOS ANGELES CA LOS ANGELES CA	71363701	7.20
4/11	JIVE COMMU 8019801838 UT 8019801838 UT	72919822	5.00
4/27	LA PRESS P LOS ANGELES CA LOS ANGELES CA	72760207	75.00
4/27	AMERICAN J 310-4769777 CA 310-4769777 CA	72760208	95.16
<b>Total</b>			<b>\$ 345.25</b>

**Information and Banking Office Services**

**For each monthly statement period your account includes:**

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.