



**Joint General Board Meeting & Board Retreat MINUTES**

**Sunday August 4, 2019 9:30 am to 11:30 am**

**[American Jewish University](#)**

**15600 Mulholland Drive, #223 Los Angeles, CA 90077**

**Present: 27** (Quorum 15)

**Attachment "A"**

<b>2019/2020 Stakeholder Groups / Representatives</b>	<b><u>Present</u></b>	<b><u>Not Present</u></b>
<b>Bel Air Crest Master Homeowner Association</b>		
<i>Irene Sandler, Traffic Committee Chair</i>	<b>X</b>	
<b>Bel Air District</b>		
<i>Mark Goodman, M.D. (Elected 06/02/2019)</i>		<b>X</b>
<i>Gail Sroloff (Elected 06/02/2019)</i>	<b>X</b>	
<b>Bel Air Glen District</b>		
<i>Larry Leisten (Re-appointed 06/19/2019)</i>	<b>X</b>	
<b>Bel Air Hills Association (BAHA)</b>		
<i>Robin Greenberg, President</i>	<b>X</b>	
<i>Wendy Morris (Appointed 06/19/19 replacing M. Kemp)</i>	<b>X</b>	
<b>Bel Air Ridge HOA</b>		
<i>André Stojka</i>	<b>X</b>	
<b>Benedict Canyon Association (BCA) (Alternate: Matt Post)</b>		
<i>Robert (Bob) Schlesinger, PLU Committee Chair</i>	<b>X</b>	
<i>Donald Loze</i>	<b>X</b>	
<i>Nickie Miner, Vice President</i>	<b>X</b>	
<i>Mindy Rothstein Mann</i>	<b>X</b>	

<b>2019/2020 Stakeholder Groups / Representatives</b>	<b>Present</b>	<b>Not Present</b>
<b>Casiano Estates Association</b>		
<i>Sam Sanandaji, DPM</i>		<b>X</b>
<b>Commercial or Office Enterprise Districts</b> ( <i>Alternate Rob Farber as of 08/04/19</i> )		
<i>Jacqueline Le Kennedy (Re-elected 06/02/2019)</i>	<b>X</b>	
<b>Custodians of Open Space</b>		
<i>Travis Longcore, Ph.D. (Re-selected 05/22/2019)</i>	<b>X</b>	
<b>Faith-Based Organizations</b>		
<i>Jackie DeFede (Selected 05/22/2019)</i>	<b>X</b>	
<b>Franklin-Coldwater District</b>		
<i>Maureen Smith (Appointed 06/19/2019)</i>	<b>X</b>	
<b>K-6 Private Schools</b>		
<i>Teresa Lee (Appointed 06/19/2019)</i>	<b>X</b>	
<b>7-12 Private Schools</b>		
<i>Jon Wimbish (Re-selected 05/22/2019)</i>		<b>X</b>
<b>Public Educational Institutions (K-12)</b>		
<i>Kristie Holmes (Elected 06/02/2019)</i>	<b>X</b>	
<b>Holmby Hills Association</b>		
<i>Jason Spradlin</i>	<b>X</b>	
<b>Laurel Canyon Association (LCA)</b> ( <i>Anne Alexander &amp; Kris Le Fan, Alternates 06/19/2019</i> )		
<i>Jamie Hall</i>	<b>X</b>	
<i>Stephanie Savage</i>	<b>X</b>	
<i>Cathy Wayne</i>	<b>X</b>	
<i>Heather Roy</i>	<b>X</b>	
<b>Members-at-Large</b>		
<i>Chuck Maginnis, EP Chair (Re-elected 06/02/2019)</i>	<b>X</b>	
<i>Marcia Wilson Hobbs (Elected 06/02/2019)</i>	<b>X</b>	

<b>2019/2020 Stakeholder Groups / Representatives</b>	<b><u>Present</u></b>	<b><u>Not Present</u></b>
<i>Shawn Bayliss (Elected 06/02/2019)</i>		<b>X</b>
<b>Member-at-Large / Youth Seat</b>		
<i>Philip Enderwood, Treasurer (Elected 06/02/2019)</i>	<b>X</b>	
<b>North of Sunset District</b>		
<i>Ellen Evans (Elected 06/02/2019)</i>	<b>X</b>	
<i>Yves Mieszala (Elected 06/02/2019)</i>	<b>X</b>	
<b>Residents of Beverly Glen (RoBG)</b>		
<i>Robert A. Ringler, Secretary</i>	<b>X</b>	
<i>Dan Palmer</i>		<b>X</b>
<b>Total:</b>	<b>27</b>	<b>5</b>

1. **Call to Order** – Robin Greenberg called the meeting to order at 9:34am.
2. **Roll Call** (quorum 15) Administrator called the roll with 26 present and quorum met. Irene arrived at the conclusion of item #10, following which we had 27 board members present and 5 absent.
3. **Pledge of Allegiance**

4. **Public Comment:**

- **Patricia Bel Hearst** mentioned January 18<sup>th</sup> Skirball meeting about plans for Berggruen Institute, that they have gone back and forth about. She has since discovered a haul route, thanks to Irene Sandler, and two separate projects for which she would like to know if the track map goes with the project or with the land; she cannot get an answer. She'll come to our September meeting with a handout. She noted that the lead, Steve Soboroff, has been chatting with people in Mandeville Canyon and posting on NextDoor. She says he will be taking down two ridges for six houses. She'll gladly exchange phone numbers.

- **Wendy Morris** related that she and Mindy Mann went to a meeting at LAX on Thursday about what Van Nuys airport is planning to do in response to the air/noise problem. They both spoke. Wendy opined that everything Van Nuys Airport has said so far is just hot air and hopes we can take this issue on. It starts with a very recent request with one of the area groups that has been fighting this, to get behind them, as SOHA and SONC as well as Encino NC have done, to put in our own statement that we would like Van Nuys Airport to ask their pilots for voluntary compliance with a night-time no-fly from 10am to 7pm and 10pm to 9am on weekends.

- **Mindy Mann** related that as Chair of our Environmental Ad-Hoc Committee we have been languishing but will be meeting more regularly. She asks that we bring our issues to her via email, one or two critical issues, in terms of the environment, that we can work on and achieve something.

- **Pamela Pierson** passed around a photo of her car that had been damaged by a scooter. She related that she was assaulted by a BIRD scooter yesterday and noted that while she has to maintain insurance, drivers of other dangerous vehicles are not expected to carry insurance. She noted that we have brought this up at the Traffic Committee meetings and feels that if we had pressured the City Council all these months, something might have changed in this regard.

5. **Swearing In of Newly-Elected Board Members & Alternates** (not at July meeting) – Robin Greenberg swore in the following individuals: K-5 Private Schools Representative, Teresa Lee, Faith-Based Institutions Representative, Jackie DeFede, At-Large Youth Representative, Philip Enderwood, Public Schools Representative, Kristie Holmes and Commercial/ Enterprise Representative, Jacqueline L. Kennedy. *[Not Present: LCA Alternate, Kris LeFan & North of Sunset Alternate, Patricia Murphy.]*
6. **Motion**: Approval of August 4, 2019 AGENDA **Moved** by Cathy Wayne; **seconded** by André; **26/0/0; passed.**
7. **Motion**: Approval of July 24, 2019 Meeting MINUTES (Attachment A) **Moved** by Marcia Hobbs; **seconded** by Cathy Wayne; **24 yes; 0 no; 2 abstentions**; André & Wendy; **passed.**

### **Continued Elections of Officers, Committee Members & Other Board Representatives**

8. **Appointment of Treasurer**: Philip was approved by 23 ballot votes at the July 24, 2019 Board meeting; however, City Clerk’s office requires all Financial Officers (*Treasurer, 2<sup>nd</sup> signer & NC Bank Cardholder*) have a signed Board Action Certification form (roll call vote count sheet). **Motion**: To approve Philip Enderwood as Treasurer. **Moved** by Robert; **seconded** by Marcia; **26/0/0; passed.**
9. **Discussion and Possible Action to appoint Rob Farber as an Alternate**: Jacqueline offered to have Rob as her Alternate. **Motion**: To approve Rob Farber as Alternate for Jacqueline Le Kennedy. **Moved** by Chuck; **seconded** by Larry; **26/0/0 passed.** Rob will be the Alternate for Jacqueline Le Kennedy.
10. **Discussion and Possible Action to have an Assistant Treasurer**: Travis related that, as he read it, the Assistant Treasurer position is limited to members of the board; it is silent on the question of whether or not it can be an alternate to a member of the board, and if it is limited to members of the board, then it cannot be Rob. If somehow you interpret it to mean that it would include alternates, then that’s the decision that has to be made. Larry agreed because appointing Rob as Alternate is reason behind appointing him as Assistant Treasurer. He continued that an Alternate must meet all requirements imposed upon full-fledged board members – must complete ethics and funding training, sign code of conduct. If Rob fulfills duty as alternate filling in for board member not in attendance, his presence counts towards quorum. His vote counts. For all intents & purposes, Rob is a board member, and should be able to fill office of Assistant Treasurer. Travis suggested that it would be a ruling of the Chair that Rob qualifies, and, assuming that nobody appeals that ruling, it will stand until somebody decides that it doesn’t stand. Robin then declared that it is the ruling of the Chair that Rob qualifies as Assistant Treasurer. **Motion**: To appoint Rob Farber as Assistant Treasurer. **Moved** by Chuck; **seconded** by Maureen; **21 yes; 1 no**; Heather; **4 abstentions**; Don, Kristie, Marcia & Philip; **passed.**  
*[Irene arrived as the vote was taken.]*
11. **Appointment of Parliamentarian** **Motion**: President nominates Travis Longcore, Past President, as Parliamentarian. **Moved** by Robin; **seconded** by Bob. Travis was appointed BABCNC Parliamentarian.
12. **Appointment of Bel Air Ridge Alternate**: **Motion**: Appoint Edmund Cain for Bel Air Ridge Alternate Representative **Moved** by André; **seconded** by Chuck; Chuck related that Ed attended our last EP committee meeting, and heads up work with Ron Cornell on overlays for Bel Air Ridge, where we have our EP and other committee meetings. Larry affirmed that André’s HOA is nominating him as an Alternate. Vote was **27/0/0** and the Board acknowledged Edmund Cain as Alternate for André Stojka.
13. **Board Discussion & Possible Motion as to Number of Executive Committee Members**: At the July 24<sup>th</sup> board meeting, 9 people volunteered to be on this committee. The item was deferred for further discussion as to appropriate number of members. See agenda item #14 below.
14. **Selection of Executive Committee Members & Chair (Nominations & Vote by Show of Hands)**  
**[At the July 24<sup>th</sup> meeting, the following board members volunteered to be on this committee: Robin Greenberg, President,**

*Nickie Miner, Vice President Robert Ringler, Secretary; Robert (Bob) Schlesinger, PLUC Chair, Larry Leisten, Bylaws Chair, Jamie Hall, Cathy Wayne, Ellen Evans, and Mindy Mann. The board voted to table item to this meeting for further discussion as to the number of members this committee should have.]*

- Comments included but were not limited to the opinion of Bob that each committee chair should be part of this committee; Jamie was opposed having a large executive committee. At this point, Mindy Rothstein Mann volunteered to step down. Ellen thought there should be executive officers and committee chairs and one or two people who are neither of those. Jamie related his basis for wanting to be on this committee, that in the future he'd like to take a leadership role in this organization.

- Larry explained some history of this committee, noting that in the early days, the Executive Committee was composed of executive officers with primary function being agenda setting. He was involved with setting the agenda when they used to meet telephonically until the City imposed strict Brown-Act restrictions. As a result, teleconference meetings (and thereby this committee's meetings) were disbanded. He thinks this committee should have chairs to bring issues of the work of the committees to the attention of the executive of the board.

- Travis does not think that the chairs need to be on the Executive Committee because the items that come out of committee are going to be in the minutes, and there is not a lot of decision making there; that decision making comes to who we invite to do presentations and what issues we take up from LANCC, etc. He recommended four board officers and one other, and would make a motion to this effect. Bob supported Travis' position.

**Motion:** That the Executive Committee be composed of the four executive officers and one additional member. If that passes, we can talk about who that would be. **Moved** by Travis; **seconded** by Wendy. Robin explained that she plans to hold Executive Committee meetings during the course of the month precedent to board meeting that people can attend, an "in person" meeting a week before agenda is due. Jamie asked and Larry responded that to have a telephonic meeting, each individual participating on the call from their home or office must post a sign outside. Larry would be willing to step down if they will be having in-person meetings, as given where he lives, he will not be able to attend frequently. **27/0/0; passed.**

**Nominations** for a fifth person on the Executive Committee & votes by a show of hands: Larry Leisten **0 votes**; Robert Schlesinger **6 votes**; Jamie Hall **11 votes**; Cathy Wayne **4 votes**. **Jamie Hall was voted as 5<sup>th</sup> person.**

#### **15. Board Discussion & Possible Motion as to Raising Number of PLU Committee Members to 15**

- Robin introduced this, noting that at the July 24<sup>th</sup> meeting, the following 14 people wished to be on the PLU Committee: Robert Schlesinger, Chair, Stephanie Savage, Vice Chair, Jamie Hall, Nickie Miner, Don Loze, Robin Greenberg, Jason Spradlin, Yves Mieszala, Cathy Wayne, Wendy Morris & Shawn Bayliss; including 3 non-board members: Maureen Levinson, Leslie Weisberg & Stella Grey. Robin noted that if we added one more, we would have 15 members, and according to the bylaws, 14 is allowable.

- Bylaws Chair, Larry Leisten, interjected that to amend the bylaws it requires a 2/3 majority, and we can't amend our bylaws without city approval, or at this point in time, and that, for all intents and purposes, we cannot amend our bylaws at this point. Robin declared that it will stay at 14.

- Irene asked about having alternates to fill an absence. Marcia volunteered to be an alternate for Shawn Bayliss. [No others offered.] **Motion:** Appoint Marcia Wilson Hobbs to be an Alternate for Shawn Bayliss on the PLU Committee. **Moved** by Larry; **seconded** Chuck; **27/0/0; passed.**

*[At the conclusion of Item #17 below, Nickie asked if Marcia could be a roving alternate on the PLUC even if not for Shawn. Marcia agreed to this. No further action was taken on this.]*

16. Following Item #15 above, the possible motion to nominate Stephen Twining back onto the PLU Committee was not acted upon as the item became moot.

17. **Motion:** Nominate Jacqueline Le Kennedy to the Emergency Preparedness Committee As of July 24, 2019, EP Committee has 13 (sic) 14 members: Chuck Maginnis, Dan Palmer, Irene Sandler, Robert Schlesinger, Robin Greenberg, Maureen Smith, Gail Sroloff, Rob Farber, Maureen Levinson, Mike Schlenker, Ron Cornell, Hildreth Simmons, and Danielle Cohen, plus Seema Hassan.

As of August 4, 2019, the committee includes *Jacqueline Le Kennedy*, **for a total of 15 members**.

- Bob noted that in contrast to the PLU Committee where they make decisions and bring them to the board, Chuck's committee is about disseminating information and not having motions. He doesn't know why there would be a limit on the number of people on his committee, as he has people from Brentwood and other areas. Bob thinks that it's a feather in our hat that the EP Committee has expanded beyond the NC area. Larry added that we only put a cap on the PLUC size. Right now, the Bylaws and Standing Rules are silent on that matter. He doesn't see a problem for Chuck's committee which informs and educates the community. Chuck stated that he was under the impression that we already voted Jacqueline on and she said she could probably make the next couple of meetings despite her studying. He noted with 14 we need 8 to make quorum. **Motion** To add Jacqueline back onto the committee; **Moved** by Robert R.; **seconded** by Larry; **27/0/0; passed**.

18. **Motion:** Appointment of Two Budget Representatives Ellen Evans & Jacqueline Le Kennedy  
**Moved** by André; **seconded** by Chuck; **27/0/0; passed**.

19. **Liaisons:** Due to time constraints, appointment/reappointment of Liaisons is deferred to the September meeting.

### **Old & New Business**

20. **2019 Elections Ad-Hoc Committee: -- Larry Leisten (Update, Discussion and Possible Motion)**

**a. Proposed Motion:** To approve draft of letter to City Clerk re: erroneous certification of candidate and polling workers' inability to easily locate street address to verify voting qualification on Election Day – **Leisten**

**b. Proposed Motion:** To approve draft of letter to City Clerk regarding BABCNC Election Day issues – **Evans (Attachments B & C)** Robin noted that we have already approved the letter.

- Larry noted that he just read Ellen's letter and thinks it is best to issue one letter. His letter, written to the City Clerk, Ms. Holly Wolcott, has been distributed to the board. His letter is focused on the glitch of the error of certification of candidate for Bel Air Glen district. He believes it is Clerk's responsibility. He believes error of certification and problems we experienced on Election Day are connected, and represents a basic failure of the Clerk to administer our election. He noted that our Election Administrator never introduced himself to the Board; even as Ellen said in letter, that he was invited several times, and even on Election Day. Moreover, his response to Larry in explaining the glitch communicated that he had no understanding of our governmental structure. Larry noted he has spoken with Ellen about provisional ballots and legal issues raised as to potential voting rights violations. The letter should be copied to the City Attorney's office and to the Council District Representatives, Koretz, and Ryu, who still chairs that committee, as this is a matter that they should be concerned with. **Motion:** That the board, in form and in essence, approve the issuance of a single letter that covers both the topics covered in Ellen's letter and Larry's letter: **Moved** by Bob; **seconded** by Marcia; **25/0/0;** (Stephanie & Jamie had stepped out momentarily.) **Passed**. Ellen invited those present at Election Day who remembers what happened, to contact her. Robin thanked Larry & Ellen for the time they put into these letters.

21. **Update & Report on Home-Sharing Ordinance Enforcement – Ellen Evans** related that representatives from Doheny Sunset Plaza Neighborhood Association met with Bob Duenas, City Planner, in charge of enforcing the Home Sharing Ordinance. They found out a number of things. The enforcement date is November 1<sup>st</sup>. If we are going to add our voice to those who are not happy with what's going on, we need to act quickly. She noted the different perspectives towards the Home Sharing Ordinance: We see it as a way to get rid of the bad actors in our neighborhood; Planning has a different view. They are focused on building and infrastructure to have a program; not so much the enforcement side. Ellen related that to be a home-sharing host, you need to live in your place six months a year, and it needs to be your primary residence. People in her neighborhood call a hot-line which now exists and say there is an illegal home share, and Bob Duenas' response is, haha, nothing is illegal now, because there is no enforcement; also, there's going to be no enforcement of people... If you provide evidence that the person who is running the home share is not living there, they are not going to do anything about it. It's also unclear whether or not a single person with multiple LLCs can just provide information that it's their main address for different LLCs. So that's very disturbing. They're not going to do

any enforcement of the important safety things, e.g., in a high-fire severity zone, they are required to “don’t smoke on the deck” or “house rules.” If you want to report an unregistered home share, you need find the listing associated with the address and call the home-sharing hotline. They are going to trust the home sharing platforms to make sure that people are reporting their days (limited number of days). If you go to airbnb and try rent something, the host can contact you and say, let’s rent it off airbnb and between you and me – there’s no way to keep track of those days. If you document that the home is being rented or a room is being rented more than the allowed number of days, they’re not going to do anything. She recommends having Bob Duenas come here at our next meeting. Robin asked and Ellen noted that she can write a letter to the effect of her concerns stated here. Ellen feels that it is important to set people’s expectations.

## 22. **Possible Discussion & Motion on Slope Banding Don Loze & Robert Schlesinger**

### **Follow-up to BABCNC’s Prior Motion on the HCR Additions (Koretz/Ryu) CF# 16-1472-S6**

Link to Council File:

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=cfi.viewrecord&cfnumber=16-1472-S6>

Link to Original Motion: [http://clkrep.lacity.org/onlinedocs/2016/16-1472-s6\\_mot\\_04-02-2019.pdf](http://clkrep.lacity.org/onlinedocs/2016/16-1472-s6_mot_04-02-2019.pdf)

**Possible Motion:** To write a letter to the Council District asking for an addendum to the already approved document to include (5) In addition, to put a slope banding cap at 36 feet with Zoning Administrator’s approval to 45 feet. **NO ACTION TAKEN – REPORT & DISCUSSION ONLY:**

- Don related that he had spoken with Hagu Friday and among our additions to the HCR is this issue. We’ve been given a commitment by the Planning Department to put a cap on the overall height of projects, and he doesn’t think we need a motion at this moment.
- Don discussed the importance of going down to City Hall if you are going to be on the PLU Committee.
- He related that in the election to create a neighborhood council (NC), various homeowner groups that had been working together felt it was necessary to form this NC because the city was charging, all over the city, a commitment to make neighborhood councils to give advice to the local councilmembers. Our group happened to be a very reflective bunch of people who were working together. Most of the issues the board addresses downtown were land use issues, and therefore, the Land Use Committee became very significant. Over the 17 years we’ve only been effective in creating those things downtown relating to land use.
- Don believes that those people who want to be on the Land Use Committee have to make commitments to be able to understand what the issues are that come to us. Most issues are those which are discretionary actions that have to have some advice to the Planning Department, and therefore we have to understand what the rules are that people are asking exception for. Don noted that this requires going down to various departments, meeting with the people and creating relationships so that they understand that when they are dealing with things in the crack, they have to understand what the crack is about that someone is trying to squeeze through, and the underlying history of what the motions are about. So, if you’re going to be on the Land Use Committee, you have to make a commitment that you are going to go downtown, you’re going to create new relationships downtown, and you have to do more than show up at a Land Use Committee meeting, and when you do show up at the PLU committee, you have to have some serious study with regard to the projects there.
- Don related that Bob has done an amazing job, and is now creating a template to give to these things, but being on the Land Use Committee is a major major commitment. He noted that he is saying this to all of us who want to be on the Land Use Committee, that it requires more than coming to a meeting here once a month.
- Robin confirmed Don’s statement, saying that this is a board of directors, so go downtown, even if you’re only observing. Pick up the City Council agenda. It’s on the web. Look at the Council Files, see if they pertain to us, and go sit there, and let them see you. Sit on the front row. That’s what we are supposed to be doing.
- Bob related that a lot of the work done here affects downtown, noting Ellen’s example of the DSPNA, and Stella Grey, whom he invited to make a statement about her letter. Stella referenced her letter regarding LADBS Policies for Construction Permits and Haul Route Terms of Expiration, that there are a lot of discretionary decisions that are made by the Department of Building and Safety when it comes to permits extensions and haul route extensions which, in summary, need to be kept on top of. **NO ACTION**
- Business meeting concluded and retreat portion of the morning began with three presentations.

## Retreat Presentations & Break-Out Groups

1. **Jamie Hall**, PLU member, gave a report regarding Effective Advocacy at City Hall.
2. **Larry Leisten**, Bylaws, Standing Rules & Elections Committee Chair gave a report on Bylaws & Rules. Larry's talk focused on the several issues to be addressed in next revisions to Bylaws, and/or to be incorporated into Standing Rules. Topics included: quorum size; alternates, officer duties, biennial survey, treatment of absences, and need to meet one-on-one with chairs of each committee to begin draft of new Standing Rules.
3. **Travis Longcore**, Past President/Parliamentarian addressed How to Make a Meeting Move with Rules
  - Travis's discussed what he has learned from Roberts Rules of Orders for Dummies and Roberts Rules of Order in Brief, which he described as the embodiment of democratic principles, and how we function as a society in theory, in concept and in aspiration, because rules to make decisions are about two things: respect and fairness.
  - He learned how important this is to how we function as a democracy; because, built into rules is the idea and the imperative that people with different opinions can work together and be friends when they disagree.
  - He discussed the 2/3 Rule, which serves to keep us from feeling railroaded; need for a 2/3 majority to stop debate, built into this is respect for the minority while allowing business to take place, and allowing people to maintain respect for each other in the process; being able to close debate is also respect for peoples' time.
  - He discussed the idea of "formality" – how politicians refer to each other as the gentlewoman from Bel Air or the respected woman from Laurel Canyon. That allows you to have the political disagreements while you can maintain personal – if not friendship – respect and good humor and cheer. Decorum is part of order necessary to function as a group and to have votes where we disagree and go on to the next thing and not fold the person.
  - Rules are designed to allow voices to be heard without allowing a small minority to bog down a meeting.
  - Every time Robin or any president goes forward to hold a vote, there is an implicit 2/3 majority that say that's okay. So, if you don't feel your voice is heard and you want to talk about something more, when any chair, group, anywhere, says we're going to take a vote now, and you say, "no, I want to talk more," then you can find out: Do 2/3 of your colleagues want to have a vote and move on or are there half of you who don't think it's appropriate? It allows for that deliberative process to happen, and it's really important.
  - So, just remember, because we mostly agree and there's a lot of unanimous votes here, every time we go on and take a vote, you have the power to say "no, I want to talk about it more."

- Travis gave out handouts on How to be a Good Board Member with the most basic things to know; the language you're supposed to use as a board member to speak. (*Handout reproduced as a separate attachment.*)

  1. **First, read the board materials before the meeting.** That's part of being a good member.
  2. **Second, show up on time.**
  3. **Third, don't hold side conversations.** Nothing more frustrating to a Chair than to have a side conversation going on. If you want to have a side conversation, unless you're going to break quorum, go outside; then you can have a side conversation. Remember: "Side conversation outside" because it is completely disrespectful to moving a meeting along.
  4. **Use the proper language when you're making a motion.**

### Travis related the following from Roberts Rules:

1. Don't speak unless you're recognized. We have 32 on this board; it gets unwieldy and it's hard on your president if you speak without being recognized.
2. How to make a motion: The language is: "I move that" (not "I motion that") – then say exactly what it is. (We often say "I so move" and we say that when there is something already written.) But you can be even more clear, especially for members of the public who come, by saying, "I move that we take we take the action using the language in the agenda" but there is never harm restating exactly what it is.



3. How to second a motion: The time that you don't wait to be recognized is to second. The only purpose of seconded, is to show that there's somebody else on that deliberative body that wants to talk about it. This is why motions that come from committee do not require seconds, because the committee has more than one board member on it, it's passed the committee, and therefore it is presumed that there's more than one board member that wants to talk about the issue.

There is a myth that if a motion isn't seconded that it's invalid. No. If you take a vote on it without a second, it is presumed by the act of voting that you wanted to talk about it and take an action. Typically, interestingly, as well, under Robert's Rules, you don't put seconds in the minutes because the fact that the board voted meant that there was a second person who wanted to talk about it and you're good to go.

4. How to make particular motions:

To adjourn – not too hard.

To Amend: I move to amend: So if there's a motion on the floor, meaning someone has moved and you want to change it, there could be another motion on the floor, and that would be "I move to amend that motion" I want to change it. You can be very specific: You can say, I want to amend this motion by striking out this language and adding that language. You vote on that motion first, and then you go back to the main motion. Each one of these things is subject to that 2/3 majority to close debate.

To Close Debate: You can also make a motion to close debate. When someone says, "I call the question," actually what they're saying is, "I move the previous question" and that takes a 2/3 vote. What a chair does, is say, "Without objection, we close debate." That would use unanimous consent.

Unanimous consent is like, we all agree, we're going to move on; take the time, we don't have to have a vote. You can move the meeting along, as a Chair, by using this unanimous consent.

So, you say, okay, without objection, we'll take the vote; you wait a beat; if no one says, I object, it's your job to know that you can object at that point... if you didn't say, right when we went to take the vote, "I object," you are acquiescing to a unanimous vote to the motion to close the debate.

To limit debate to a specific format: Also, at the beginning, if something is going to be controversial, you can put a motion on the table to limit debate to a specific format. We rarely do this but we could, and we may need to as time goes on, because we have 32 people who all want to be heard. You could say, "I move we limit debate to 30 seconds per member" or that "I move we limit so that there's only one statement per member." That goes on the table, we debate that, and then that has to pass by a 2/3 majority. Why? Respect for the views of the minority. But if 2/3 of the people say, our debate is going to consist of one statement of 30 seconds or less by each member, and 2/3 of the people agree to that at the outset, you can do that. You are not railroaded that way because 2/3 of the board has to agree to that in order for that to take place.

Tabling: You don't table motions unless you're going to bring it up at the same meeting. So that would be, if the motion is on this piece of paper, I table it, we go on with our meeting, I pick it back up in the same meeting. That's normally not what you mean. If you want to bring something up later, like punt to the next meeting, you say: "I move to postpone the question to the next meeting, to the next year, whatnot" – postponing to a time.

Suspend the Rules: You can also suspend the rules. You can do that but you need 2/3 vote and you need to comply with the Brown Act, with State Law, and all those sorts of things, and that's why people like Larry are around to help us with that.

Inquiries:

Parliamentary inquiries: Are we doing things legitimately? You can interrupt and do that. Is this legit? And then the Chair gets to decide. You can appeal decision of the Chair if you want.

Point of information: Never give a point of information to give a speech on your position. Point of information is: Do we have that much money to spend? Point of information: Can the Treasurer let us know if we have that money to spend?

Point of order: If we are messing up.

Orders of the Day: To suggest we move on and continue to pursue the agenda as opposed to going down a side.

Travis noted that the key thing that he got out of this and from running meetings, especially contentious meetings, is that this is the respect and fairness that makes democracy work. That’s why we follow the rules and is the only way that a group can get together and make decisions that can hold.

4. **Goals for upcoming year:** Break out groups – Robin broke the tables up into groups

5. **Each group gave a synopsis of what their group wants to do:**

Ellen’s group:

1) Outreach including:

- Making more people aware of NC and what we do
- Providing material for HOAs and NAs to put in newsletters
- Encourage stakeholder groups to promote NC
- Better way for stakeholders to get information to committees
- Making sure representatives inform their stakeholders about issues

2) Interactions with City department: Establish a procedure authorizing representatives to use Neighborhood Council time at various board meetings.

3) Issues: Sepulveda pass rail plans & Airbnb

Don’s group: Part of our discussion to do with the ability of all of us to work together on common problems; communicate them without going off independently; the strength of what we have. Trying to get extra funds from the city for enforcement of the things that get legislated, e.g., EP, needs to be accomplished with a lit bit of extra money from here.

Wendy’s group: 1) Home-sharing and party-house enforcement; 2) Gas leaf blowers and weed whackers enforcement; 3) Grading and tree removal cannot take place without issue of permits; both come down to how to enforce. 4) Create a list of how to interact with City Hall, e.g., direct access number and general “how to” figuring out where to go for what issue; 5) Air noise; 6) Monthly issues list for this group be put on the website, disseminated, etc.

Kristie: She can argue in either direction on airbnb, and other items, e.g., charter schools vs. public schools. She may recuse herself at times on airbnb items.

6. **Adjournment** –Moved and the meeting adjourned at 11:37am.

**BABCNC’s Upcoming Meetings:**

<u>Month</u>	<u>PLU Cmte Meeting 7:00 pm @ AJU Rm #223</u>	<u>EP Cmte 7:00 pm @ Bel Air Ridge Clubhouse 2760 Clarav</u>	<u>Board Meeting 7:00 pm @ AJU Rm #223</u>
August	Tuesday 08/13		
September	Tuesday 09/10	Wednesday 09/18	Wednesday 09/25
<b>October</b>	<b>Thursday 10/10 PLUC</b>		Wednesday 10/23
November	Tuesday 11/12	November TBD (as board meeting is on the 3 <sup>rd</sup> Wednesday)	Wednesday 11/20
December	Tuesday 12/10		Wednesday 12/18

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