

# Monthly Expenditure Report

**Reporting Month: November 2019**

**Budget Fiscal Year: 2019-2020**

**NC Name: Bel Air-Beverly Crest  
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$38279.06	\$1416.26	\$36862.80	\$3429.75	\$3829.15	\$29603.90

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$42700.00	\$318.28	\$31023.59	\$3429.75	\$27593.84
Outreach		\$1097.98		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$750.00	\$0.00	\$750.00	\$0.00	\$750.00
Neighborhood Purpose Grants	\$3500.00	\$0.00	\$3500.00	\$0.00	\$3500.00
Funding Requests Under Review: \$3829.15		Encumbrances: \$0.00		Previous Expenditures: \$10260.15	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_babcnc.	11/02/2019	(Credit card transaction)	General Operations Expenditure	Office	\$210.00
2	BEST BUY MHT 00001792	11/05/2019	(Credit card transaction)	General Operations Expenditure	Office	\$49.99
3	JIVE COMM/LOGMEIN	11/10/2019	(Credit card transaction)	General Operations Expenditure	Office	\$28.12
4	STAPLES 00101287	11/25/2019	(Credit card transaction)	General Operations Expenditure	Office	\$30.17
5	L.A. PRESS PRINTING IN	11/12/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$9.00
6	L.A. PRESS PRINTING IN	11/20/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$46.40
7	L.A. PRESS PRINTING IN	11/25/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$80.45
8	SKIRBALL CULTURAL CTR	11/25/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$962.13
<b>Subtotal:</b>						<b>\$1416.26</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	10/28/2019	Motion to approve Web Corner Invoice 18836 for ser...	General Operations Expenditure	Office	\$165.00
2	THE WEB CORNER, INC.	10/28/2019	Motion to approve Web Corner Invoice 18973 for ser...	General Operations Expenditure	Office	\$165.00
3	THE WEB CORNER, INC.	10/28/2019	Motion to approve Web Corner Invoice 19118 for ser...	General Operations Expenditure	Office	\$165.00
4	Lloyd Staffing, Inc.	10/28/2019	Motion to approve the payment of the BABCNC admini...	General Operations Expenditure	Office	\$2934.75
	Subtotal: Outstanding					\$3429.75



# Payment Receipt

Google LLC  
1600 Amphitheatre Pkwy  
Mountain View, CA 94043  
United States

<b>Payment date</b>	Nov 1, 2019
<b>Billing ID</b>	7677-2853-5183
<b>Payment method</b>	Mastercard •••• 9270

Tax identification number  
77-0493581

Bel Air Beverly Crest Neighborhood Council  
Alan G. Fine  
PO Box 252007  
Los Angeles, CA 90025  
United States

Description	
Payment amount	\$210.00



# Invoice

Invoice number: 3655655016

Google LLC

1600 Amphitheatre Pkwy

Mountain View, CA 94043

United States

Federal Tax ID: 77-0493581

## Bill to

Alan G. Fine

Bel Air Beverly Crest Neighborhood Council

PO Box 252007

Los Angeles, CA 90025

United States

## Details

Invoice number .....3655655016

Invoice date .....Oct 31, 2019

Billing ID .....7677-2853-5183

Domain name .....babnc.org

## Google Cloud - GSuite

Total in USD	<b>\$210.00</b>
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## Summary for Oct 1, 2019 - Oct 31, 2019

Subtotal in USD	\$210.00
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Tax (0%)	\$0.00
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Total in USD	\$210.00
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You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic	Usage	Oct 1 - Oct 31	35	210.00
Subtotal in USD				\$210.00
Tax (0%)				\$0.00
Total in USD				<b>\$210.00</b>



**BA3CNC RE: Sweet Drive Docs**

Catherine Palmer <council@babenc.org>

## Your receipt for today's Geek Squad visit

Tue, Nov 5, 2019 at 5:02 PM

GeekSquad@emailinfo.geeksquad.com <GeekSquad@emailinfo.geeksquad.com>

Reply-To: Best Buy <reply-feb91d7970630c7d-31\_HTML-600604782-97381-419770@emailinfo2.bestbuy.com>

To: Council@babenc.org

Keep this for your records.

View: Web

**BEST  
BUY**



**Catherine,  
Thanks for letting  
us serve you.**

**Order #  
54229207**

**Service Completed: 11/13/2019**

Below is a record of your order. If you have any questions or would like to schedule another appointment, please call 800-GEEKSQUAD (800-433-5778).

**Purchase Date: 11/05/2019**

Sincerely,  
Your Geek Squad Agent

### Order Items

DATA TRANSFER -  
OVER 100GB

**Complete**

Price:

**\$149.99**



SKU : 5809106

Discount:

\$100.00

Total Price:

\$49.99



Order Summary & Payment Info

Subtotal: \$49.99  
Tax: \$0.00  
Discounts: \$100.00  
Order Total: \$49.99

Payment Type:

Creditcard

MASTERCARD  
ChipRead  
XXXXXXXXXXXXX9270  
APPROVAL  
MODE : Issuer  
AID : A0000000041010  
XXXXXXXXXXXXX9270

Card/Check #:

Date of Transaction:

11/05/2019

Total Payment:

\$49.99

Future Balance Due:

\$0.00

Help in the palm of your hand.

View your plans, connect with a Geek Squad® Agent, schedule appointments and more.



Deal of the Day

Geek Squad

Credit Cards

Customer Service



Follow us and share your story

**TERMS & CONDITIONS:**

\*Please refer to the full plan terms and conditions for a complete description of coverage and exclusions.

**SALE WITH A BUNDLE:**

**IF AN ITEM WAS PART OF A BUNDLE WHEN PURCHASED, THE BUNDLE WILL BE BROKEN IF THE ITEM IS RETURNED. THE SAVINGS WILL BE REMOVED AND CURRENT PRICES AND/OR BUNDLES WILL BE APPLIED. THIS MAY RESULT IN ADDITIONAL CHARGES.**

To learn about our privacy practices please visit [www.BestBuy.com/privacy](http://www.BestBuy.com/privacy).

**RETURNS & EXCHANGES:**

We promise to be your trusted partner for technology by delivering the advice, service and convenience you deserve — all at competitive prices. If you are not fully satisfied with your purchase, let us help you with a replacement, return or repair. The return and exchange period for most products is 15 days unless you are My Best Buy Elite Member, or My Best Buy Elite Plus Member, in which case you have up to 30 days and 45 days, respectively, from the day you receive your product. You can find more details regarding our Return and Exchange Policy at [www.BestBuy.com](http://www.BestBuy.com).

A valid receipt is required for all returns. Except where prohibited, we may request an ID. ID info may be stored in a secure, encrypted database used for tracking returns and exchanges.

Returned items missing packaging or accessories are subject to a missing item deduction.

**YOUR RIGHT TO CANCEL:**

While our Return & Exchange Policy is intended to be quite generous, you may have a right to cancel a sale made at your home under state and federal law. Accordingly, the below disclosure and instructions on how to cancel are provided to you to inform you of all of your cancellation rights.

**YOU MAY CANCEL ANY IN-HOME ORDER FOR PRODUCTS OR SERVICES AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF YOUR ORDER OR CONTRACT YOU ENTERED INTO. TO CANCEL, FOLLOW THE INSTRUCTIONS BELOW.**

You may CANCEL this transaction, without any Penalty or Obligation, within **THREE BUSINESS DAYS** from the date of the transaction. If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within **TEN BUSINESS DAYS** following receipt by the seller of your cancellation notice, and any security interest arising out of the transaction will be cancelled. If you cancel, you must make available to the seller at your residence, in substantially as good condition as when received, any goods delivered to you under this contract or sale, or you may, if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk. If you do make the goods available to the seller and the seller does not pick them up within 20 days of the date of your Notice of Cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for performance of all obligations under the contract. To cancel this transaction, call 1-888-BEST BUY (1-888-237-8289) or send an e-mail to [GenAdmin@bestbuy.com](mailto:GenAdmin@bestbuy.com) attaching a copy of this receipt **NOT LATER THAN MIDNIGHT ON** the third business day after the date of your transaction. Please specify on your e-mail that you wish to cancel the transaction and provide any additional information regarding the particular products and services on the receipt that you wish to cancel. Please also include your name and telephone number.

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Best Buy 7601 Penn Avenue South, Richfield, MN 55423-3645

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by LogMeIn

**Jive Communications, Inc.**  
PO BOX 412252  
BOSTON, MA 02241-2252

Checkout the Billing Portal!  
[my.jive.com/billing](http://my.jive.com/billing)

## INVOICE

Invoice Date	11/01/2019
Invoice #	IN6000449144
PO #	
Customer ID	CN-631494-1701
Terms	Net 15
Due Date	11/16/2019
Currency	US Dollar

### Bill To

BEL AIR BEVERLY CREST  
NEIGHBORHOOD COUNCIL  
PO BOX 252007  
LOS ANGELES CA 90025

**Please notice our new remittance information below**

Billing Group	Description	Quantity	Rate	Amount
Master	Handsets - service charge	1	19.95	\$19.95
Master	DIDs - service charge, telephone numbers	1	1.75	\$1.75
Master	State and Local Regulatory Recovery Fee	1	3.42	\$3.42
Master	Regulatory Recovery Fee	1	3	\$3.00

<b>Total</b>	<b>\$28.12</b>
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Please direct billing questions to the following:  
855-848-0764 | [billing@jive.com](mailto:billing@jive.com) | <http://www.jive.com>

\*GoToMeeting online meeting services are provided by LogMeIn USA, Inc. and its affiliates; LogMeIn sets the rates, terms and conditions for GoToMeeting services. Jive Communications presents this invoice and collects on behalf of LogMeIn as its agent.

\*\*Telecom fees (incl. USF and Regulatory Recovery Fees) are only applicable to the Jive Services.

To ensure prompt and proper payment receipt, before you release payment please take a moment to update your records to reflect our updated remittance details below.

If you are setup for Autopay your automatic payment will be processed around the 10th.



by LogMeIn

**Jive Communications, Inc.**  
PO BOX 412252  
BOSTON, MA 02241-2252

Checkout the Billing Portal!  
[my.jive.com/billing](http://my.jive.com/billing)

## INVOICE

<b>Invoice Date</b>	11/01/2019
<b>Invoice #</b>	IN6000449144
<b>PO #</b>	
<b>Customer ID</b>	CN-631494-1701
<b>Terms</b>	Net 15
<b>Due Date</b>	11/16/2019
<b>Currency</b>	US Dollar

### Online Payment Option:

Go to [my.jive.com/billing](http://my.jive.com/billing) to make an online payment and/or to setup automatic monthly payment. \*This option may not be available to certain reseller customers.

### Payment by Wire Transfer Under Reference of Invoice #:

#### Remit To Wire Info:

Beneficiary: Jive Communications, Inc.

Bank Name: Bank of America

Bank Account #: 4451285234

ACH Routing #: 111000012

Wire Routing #: 026009593

SWIFT Code: BOFAUS3N

To ensure accurate posting, please send remittance instructions to [remit@logmein.com](mailto:remit@logmein.com) when making payment.

.....  
Detach and Return with Payment

### Make Checks Payable To:

Jive Communications Inc.  
PO BOX 412252  
Boston, MA 02241-2252

Customer:	Bel Air Beverly Crest Neighborhood Council
Customer #:	CN-631494-1701
Invoice #:	IN6000449144
Amount Due:	\$28.12
Amount Paid:	_____

BABENC Office Supplies  
Name tags, pens, tape for Town Hall +  
Future events

BABENC 11-25-2019

 **Staples**

5425 Wilshire Blvd  
Los Angeles, CA 90036  
(323) 965-5240

SALE

1909593 12 002 07147  
0128 11/25/19 02:34

QTY SKU

PRICE

REWARDS NUMBER 2317753099

1	NAME BDG BLUE BORD 072782051440	6.99
1	MULTITSK TP 3/4X60 051131801851	5.99
1	SHARPIE FN ASST 3P 071641301733	3.79
1	NAME BDG BLUE BORD 072782051440	6.99
1	SHARPIE FN ASST 3P 071641301733	3.79
SUBTOTAL		27.55
Standard Tax 9.5000%		2.62
TOTAL		\$30.17

MASTERCARD

USD\$30.17

Card No.: XXXXXXXXXXXX9270 [C]

Chip Read

Auth No.: 036517

AID.: AC000000041010

TOTAL ITEMS 5

TRU RED

Business essentials designed  
thoughtfully to work beautifully.

Shop Smarter. Get Rewarded.

Staples Rewards members get up to 5%  
back in Rewards in store only.

Exclusions Apply. See an associate for

full program details and restrictions





BABSCNC Board Mtg. Agenda Package +  
Place Cards

# RECEIPT

5476 Wilshire Boulevard Los Angeles, CA 90036  
323.936.8888 Fax 323.934.3298  
orders@lapressprinting.com  
www.lapressprinting.com



L.A. Press Printing, Inc.

Serving the community since 1987

Date 11/19/19

Customer Catherine Palmer

Address BABSCNC

Phone Cell

Quantity	Description	Price
35 x 1	Agenda	175
35 x 2	Att. B	70
35 x 1	Att. C	35
35 x 1	Cover	35
10 x 12	Att. A	120.
TOTAL BSW		365
		18.25
2	Place cards	15.00
PAID IN FULL		
<input type="checkbox"/> CASH		
<input type="checkbox"/> CHECK NO.		
<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> DEBIT <input type="checkbox"/> AMEX		
DATE:		

- ☐ Check #
- ☐ Charge
- ☐ Cash

2 place cards Thank You!

Sub Total 33.25  
Tax 3.15  
Total 36.40  
Deposit 10.00  
Balance 46.40

L.A. PRESS PRINTING INC  
5476 WILSHIRE BLVD  
LOS ANGELES, CA 90036

## SALE

MID: 1368 Store: 8739 Term: 0001  
REF#: 00000004  
Batch #: 018 RRN: 932420001292  
11/20/19 12:52:26  
Trans ID: 1120MCPHWYILZ  
APPR CODE: 009897  
MASTERCARD  
\*\*\*\*\*9270 Chip  
\*\*/\*\*

AMOUNT \$46.40

APPROVED

MASTERCARD  
AID: A0000000041010  
TVR: 00 00 08 80 00  
TSI: E8 00

CUSTOMER COPY

BABCNE The Betty Five Town Hall Agendas & Placecards

# RECEIPT



L.A. Press Printing, Inc.

Serving the community since 1987

5476 Wilshire Boulevard Los Angeles, CA 90036  
323.936.8888 Fax 323.934.3298  
orders@lapressprinting.com  
www.lapressprinting.com

Date 10/25/19

Customer Bel Air - Beverly Crest  
Address

Phone Cell

Quantity	Description	Price
229	8.5 x 11 Signs 80# "RESERVED"	14.40
22	8.5 x 11 Signs 110 #	17.60
	Seam	8.00
	4 Benetton	25.00
20	Card Sign	1.00
150	Blue Card	7.50

PAID IN FULL  
CASH  
CHECK NO.  
VISA  
DATE  
MASTERCARD

- ☐ Check #
- ☐ Charge
- ☐ Cash

Thank You!

Sub Total 73.50  
Tax 6.95  
Total 80.45  
Deposit  
Balance

L.A. PRESS PRINTING INC  
5476 WILSHIRE BLVD  
LOS ANGELES, CA 90036

## SALE

MID: 1368 Store: 8739 Term: 0001  
REF#: 00000009  
Batch #: 021 RRN: 932923605547  
11/25/19 15:48:51  
Trans ID: 1125MCPHCGEJ8  
APPR CODE: 019992  
MASTERCARD Chip  
\*\*\*\*\*9270 \*\*\*

AMOUNT \$80.45

APPROVED

MASTERCARD  
AID: A0000000041010  
TVR: 00 00 08 80 00  
TST: E8 00

CUSTOMER COPY

# Skirball Cultural Center

2701 N. Sepulveda Blvd., Los Angeles, CA 90049  
Phone 310-440-4500 Fax 310-440-4549

## Event Order Confirmation

**Bel Air Beverly Crest Neighborhood Council Meeting (84081)**

**Start-End:**  
**Attendance:**

Mon 11/25/2019 05:00 PM - 09:00 PM  
200

### Bel Air Beverly Crest Neighborhood Council

Ms. Robin Greenberg  
PO Box 252007  
Los Angeles, CA 90025

#### Event Coordinator(s)

Coordinator 1: Darrel De Vera  
Coordinator 3: Joshua Price

**Main:** 310 440-4589

**Email:** ddevera@skirball.org

**Email:** jprice@skirball.org

		<u>Space</u>	<u>Attendance</u>
<b>Monday, November 25, 2019</b>			
05:00 PM - 09:00 PM	Booking Function		
05:45 PM - 07:00 PM	Check In and Refreshments	Ruby Gallery	200
06:30 PM - 08:30 PM	Meeting	Magnin Auditorium	200

	<u>Units</u>	<u>Rate</u>	<u>Charges</u>
<b>Mon 11/25/2019 05:00 PM - 09:00 PM</b>			
	<b>Booking Function</b>		
	<b>Private Events &amp; Hospitality</b>		
Magnin Auditorium	1.00 EVT		\$0.00
Ruby Gallery	1.00 EVT		0.00
<b>Total For Booking Function (1):</b>			<b>\$0.00</b>

<b>Mon 11/25/2019 05:45 PM - 07:00 PM</b>			
<b>Check In and Refreshments</b>			
Ruby Gallery		Function Attendance:	200
	<b>Catering</b>		
SCC Black Linen	1.00 EA		\$0.00
	<b>Kitchen</b>		
Coffee and Hot Tea and Water on Disposables	100.00 PRS	\$3.50 / EA	\$350.00
Freshly Baked Cookies on Disposables	100.00 EA	4.00 / EA	400.00
	<b>Personnel</b>		
Waiter	1.00 EA	\$175.00 / EVT	\$175.00
	<b>Porters</b>		
5'x30" Table for Beverages	2.00 EA		No Charge
5'x30" Table for Cookies	1.00 EA		No Charge
5'x30" Table with 4 Chairs for Check-In	2.00 EA		No Charge
36" Adjustable Table - Stand Ups	6.00 EA		No Charge
5'x30" Table for Literature Next to Check In	1.00 EA		No Charge
<b>Total For Check In and Refreshments (2):</b>			<b>\$925.00</b>

<b>Mon 11/25/2019 06:30 PM - 08:30 PM</b>			
<b>Meeting</b>			
Magnin Auditorium		Function Attendance:	200
	<b>AV</b>		
Wireless Handheld Microphone on Stage	2.00 EA	\$100.00 / EA	\$200.00
Magnin Wireless Handheld Microphone for Q&A	2.00 EA		0.00

# Event Order Confirmation

Bel Air Beverly Crest Neighborhood Council Meeting (84081)

Start-End:

Mon 11/25/2019 05:00 PM - 09:00 PM

Attendance:

200

	<u>Units</u>	<u>Rate</u>	<u>Charges</u>
<b>Mon 11/25/2019 06:30 PM - 08:30 PM</b>			
Magnin Auditorium	Meeting	Function Attendance:	200
Wired Microphone on Stage at Podium	1.00 EA	35.00 / EA	35.00
Magnin Midas M32 Audio Mixer	1.00 EA	150.00 / EA	150.00
	<b>Catering</b>		
SCC Black Linen	1.00 EA		\$0.00
	<b>Personnel</b>		
Security Staff	2.00 EA		\$0.00
	<b>Porters</b>		
Magnin Podium	1.00 EA		\$0.00
Barrel Chair on Balcony	21.00 EA		No Charge
Blue Chair on Stage	12.00 EA		No Charge
5'x30" Table with 11 Blue Chairs on Stage	6.00 EA		No Charge
<b>Total For Meeting (3):</b>			<b>\$385.00</b>
<b>Totals Excluding Taxes:</b>			<b>\$1,310.00</b>
Sales Tax, 1,075.00 @ 9.50%			102.13
Service Charge, 750.00 @ 20.00%			150.00
<b>Total For Taxes:</b>			<b>\$252.13</b>
<b>Total Including Taxes:</b>			<b>\$1,562.13</b>
<b>Payments and Adjustments</b>			
	<b>Reference</b>	<b>Amount</b>	
11/22/2019	Deposit EV-MCV	BCC	\$600.00
11/25/2019	Deposit EV-MCV	xxBCNC	962.13
<b>Total For Payments and Adjustments:</b>			<b>\$1,562.13</b>
<b>Total Outstanding Charges:</b>			<b>\$0.00</b>

## Event Notes

Signage:  
IN NORTH LOT, 1ST FLOOR  
Getty Fire Town Hall  
UP ARROW  
Take the Garden Path to the Main Lobby

IN NORTH LOT, L1 AND L2 (2 SIGNS)  
Getty Fire Town Hall  
Take the Elevator to the 1st Floor

IN MAIN LOBBY  
Welcome Getty Fire Town Hall

Organization Authorized Signature

Date