Monthly Expenditure Report



Reporting Month: December 2019 Budget Fiscal Year: 2019-2020

NC Name: Bel Air-Beverly Crest Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Outstanding	Commitments	Net Available		
\$36862.80	\$4418.22	\$32444.58	\$3429.75	\$0.00	\$29014.83

Monthly Cash Flow Analy						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$4070.92		\$3429.75		
Outreach	\$42700.00	\$347.30	\$26605.37	\$0.00	\$23175.62	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$750.00	\$0.00	\$750.00	\$0.00	\$750.00	
Neighborhood Purpose Grants	\$3500.00	\$0.00	\$3500.00	\$0.00	\$3500.00	
Funding Requests Under Review: \$0.00		Encumbrar	nces: \$0.00	Previous Expendi	tures: \$11676.41	

Expenditures						
#	# Vendor Date		Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_babcnc.	12/01/2019	(Credit card transaction)	General Operations Expenditure	Office	\$210.00
2	JIVE COMM/LOGMEIN	12/10/2019	(Credit card transaction)	General Operations Expenditure	Office	\$28.59
3	L.A. PRESS PRINTING IN	12/10/2019	(Credit card transaction)	General Operations Expenditure	Office	\$3.18
4	THE WEB CORNER, INC 12/09/2019 (Credit card transaction)		(Credit card transaction)	General Operations Expenditure	Outreach	\$165.00
5	THE WEB CORNER, INC 12/10/2019 (Credit card transaction)		General Operations Expenditure	Outreach	\$165.00	
6	L.A. PRESS PRINTING IN	12/18/2019 (Credit card transaction)		General Operations Expenditure	Outreach	\$17.30
7	7 Hovd Statting Inc. 19/10/9010 1 3 3		Combined Oct/Nov 2019 Total Invoice from Lloy	General Operations Expenditure	Office	\$3829.15
	Subtotal:					\$4418.22

Outstanding Expenditures

#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	10/28/2019	Motion to approve Web Corner Invoice 18836 for ser	General Operations Expenditure	Office	\$165.00
2	THE WEB CORNER, INC.	10/28/2019	Motion to approve Web Corner Invoice 18973 for ser	General Operations Expenditure	Office	\$165.00
3	THE WEB CORNER, INC.	10/28/2019	Motion to approve Web Corner Invoice 19118 for ser	General Operations Expenditure	Office	\$165.00
4	Lloyd Staffing, Inc. 10/28/2019 Motion to approve the payment of the BABCNC admini		General Operations Expenditure	Office	\$2934.75	
	Subtotal: Outstanding	g	•			\$3429.75



Invoice number: 3664670859

Google LLC 1600 Amphitheatre Pkwy Mountain View, CA 94043 **United States** Federal Tax ID: 77-0493581

Bill to

Alan G. Fine Bel Air Beverly Crest Neighborhood Council PO Box 252007 Los Angeles, CA 90025 **United States**

Details

Invoice number	3664670859
Invoice date	Nov 30, 2019
Billing ID	7677-2853-5183
Domain name	babcnc.org

Google Cloud - GSuite

\$210.00 Total in USD

Summary for Nov 1, 2019 - Nov 30, 2019

Subtotal in USD \$210.00 Tax (0%) \$0.00 Total in USD \$210.00

You will be automatically charged for any amount due.





Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic	Usage	Nov 1 - Nov 30	35	210.00
		Subtotal in USD		\$210.00
		Tax (0%)		\$0.00
		Total in USD		\$210.00

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Payment Options

Invoice Details

Bel Air Beverly Crest Neighborhood Council - CN-631494-1701

Invoice IN6000486575

December 16, 2019 Status Paid

Date Due

December 10, 2019 Date Paid

MasterCard ** 9270 7/2020 Payment Method

Total Due \$0.00

\$0.00	Total Due		
\$28.59	Payments & Credits	Payme	
\$28.59	Total		
\$2.34	\$2.3369	1 \$2.	Regulatory Recovery Fee
\$1.27	\$1.2652	1 \$1.	Universal Service Fee (USF)
\$3.28	\$3.28		State and Local Regulatory Recovery Fee
\$1.75	\$1.75		DIDs - service charge, telephone numbers
\$19.95	\$19.95	1	Handsets - service charge
Total	Rate	Oty	Description



Jive Communications, Inc. PO BOX 412252 BOSTON. MA 02241-2252

Checkout the Billing Portal! my.jive.com/billing

INVOICE

Invoice Date Invoice #

12/01/2019 IN6000486575

PO #

Customer ID

CN-631494-1701

Terms
Due Date

Net 15 12/16/2019

Currency

US Dollar

Bill To

BEL AIR BEVERLY CREST NEIGHBORHOOD COUNCIL PO BOX 252007 LOS ANGELES CA 90025

Please notice our new remittance information below

Billing Group	Description	Quantity	Rate	Amount
Master	Handsets - service charge	1	19.95	\$19.95
Master	DIDs - service charge, telephone numbers	1	1.75	\$1.75
Master	State and Local Regulatory Recovery Fee	1	3.28	\$3.28
Master	Universal Service Fee (USF)	1	1.27	\$1.27
Master	Regulatory Recovery Fee	1	2.34	\$2.34

Total \$28.59

Please direct billing questions to the following: 855-848-0764 | billing@jive.com | http://www.jive.com

NOTICE: Jive is changing how it presents its monthly invoices and fees. Beginning with this month's invoice, you will now see a separate line item for a Universal Service Fee (USF). It is important to note that USF is not a new fee as it was previously included as part of Jive's Regulatory Recovery Fee (RRF) line item. The USF charge is used to recover contributions Jive is required by law to make to the Federal Universal Service Fund (FUSF). The FUSF rate is set by the Federal Communications Commission or FCC on a quarterly basis and is accordingly subject to change. To learn more about these changes, please click here or if you'd like to know more about how Jive currently displays fees on your invoice, please visit here.

To ensure prompt and proper payment receipt, before you release payment please take a moment to update your records to reflect our updated remittance details below.

If you are setup for Autopay your automatic payment will be processed around the 10th.

^{*}GoToMeeting online meeting services are provided by LogMeIn USA, Inc. and its affiliates; LogMeIn sets the rates, terms and conditions for GoToMeeting services. Jive Communications presents this invoice and collects on behalf of LogMeIn as its agent.

^{**}Telecom fees (incl. USF and Regulatory Recovery Fees) are only applicable to the Jive Services.

Checkout the Billing Portal! my.jive.com/billing

INVOICE



Jive Communications, Inc. PO BOX 412252 BOSTON, MA 02241-2252

Invoice Date Invoice #

12/01/2019 IN6000486575

PO#

Customer ID

CN-631494-1701

Terms

Net 15

Due Date

12/16/2019

Currency

US Dollar

Online Payment Option:

Go to my.jive.com/billing to make an online payment and/or to setup automatic monthly payment. *This option may not be available to certain reseller customers.

Payment by Wire Transfer Under Reference of Invoice #:

Remit To Wire Info:

Beneficiary: Jive Communications, Inc.

Bank Name: Bank of America Bank Account #: 4451285234 ACH Routing #: 111000012 Wire Routing #: 026009593 SWIFT Code: BOFAUS3N

To ensure accurate posting, please send remittance instructions to remit@logmein.com when making payment.

Detach and Return with Payment

Make Checks Payable To:

Jive Communications Inc. PO BOX 412252 Boston, MA 02241-2252

Customer:

Bel Air Beverly Crest

Neighborhood Council

Customer #:

CN-631494-1701

Invoice #:

IN6000486575

Amount Due:

\$28.59

Amount Paid:

SABONC PW Committer aged pickage.

RECEIPT		L.A. Press	Printing, In
476 Wilshire Boulevard Los 23.936.8888 Fax 323.934. orders@lapressprinting.com ww.lapressprinting.com	3298	Serving the comm	nunjity since 1987
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Charge	Thank You!	Total	3.18
Cash	I lie.	Deposit	
		Balance	

L.A. PRESS PRINTING INC 5476 WILSHIRE BLVD LOS ANGELES, CA 90036

SALE

MID: 1368 Store: 8739 Term: 0001 REF#: 00000002 Batch #: 001 RRN: 934419204326 12/10/19 11:54:56

Trans ID: 1210MCPRS73DJ

APPR CODE: 030633 MASTERCARD *********9270

Chip

AMOUNT

\$3.18

APPROVED

MASTERCARD AID: A0000000041010 TVR: 00 00 08 80 00 TSI: E8 00

CUSTOMER COPY

Invoice

The Web Corner, Inc. 19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
11/1/2019	19252	11/1/2019

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7

Please remit payment at your earliest convenience.

Quantity

		P.O. No.	Terms	Project
,	Description		Rate	Amount
1	Monthly Maintenance: includes up to 1.5 hour for web development, requests, & website adjustme		150.00	150.00
1	Monthly Hosting for babono.org (included in Mair		15.00	15.00
.i+ .c	ayment at your parliest convenience			

Thank you for your business!	Total	\$165.00
	Payments/Credits	-\$165.00
	Balance Due	\$0.00

Invoice

The Web Corner, Inc. 19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
12/1/2019	19406	12/1/2019

Bill To	
Bel Air-Beverly Crest NC	1
	l

Please remit payment at your earliest convenience.

Thank you for your business!

Quantity

		P.O. No.	Terms	Project
′	Description		Rate	Amount
1	Monthly Maintenance: includes up to 1.5 hour for web development, requests, & website adjustme		150.00	150.00
1			15.00	15.00
nit p	i Dayment at your earliest convenience.			44.5
for	your business!		Total	\$165.00
			Payments/Cre	dits -\$165.00

Balance Due

\$0.00

BABCNC 12/18/2019 Board My. Agarden

RECEIPT		I A Proce	Drinting In
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Check#	JI-	Tax	150.
Charge	6 You!	Total	12 30
Cash	Thank You!	Deposit	1.20
		Balance	200000000000000000000000000000000000000

L.A. PRESS PRINTING INC 5476 WILSHIRE BLVD LOS ANGELES, CA 90036

SALE

AMOUNT

\$17.30

APPROVED

MASTERCARD
AID: A0000000041010
TVR: 00 00 08 80 00
TSI: E8 00

CUSTOMER COPY



Celloyd

Please remit payment to: LLoyd Staffing, Inc. PO Box 780994

Philadelphia, PA 19178-0994 Billing inquiries: 631.370.7434

Attention of: Jacqueline Le Kennedy

BILL TO: Bel Air Beverly of Po Box 252007

Los Angeles, CA 90025

Bel Air Beverly Crest No

You may pay by ACH/wire to: Wells Fargo Bank, N.A. Routing #: 121000248 Account #: 4060542594

Credit Cards Accepted

VISA







Thank you for choosing Lloyd Staffing

P	0	#

DATE	INVOICE NO.	PAGE	ACCOUNT NO.	TERMS:		· ·
11/24/2019	413123	1	116863	Due Upon Receip	ot	
PERIOD	DESCRIPTION 8	EMPLOYEE		HOURS	RATE	AMOUNT
10/07/19-10/13/19	TRANSCRIPT	Palmer, Cathe	erine	15.00	27.95	\$419.25
10/14/19-10/20/19	TRANSCRIPT	Palmer, Cathe	erine	25.00	27.95	\$698.75
10/21/19-10/27/19	TRANSCRIPT	Palmer, Cathe	erine	15.00	27.95	\$419.25
10/28/19-11/03/19	TRANSCRIPT	Palmer, Cathe	erine	15.00	27.95	\$419.25
11/04/19-11/10/19	TRANSCRIPT	Palmer, Cathe	erine	20.00	27.95	\$559.00
11/11/19-11/17/19	TRANSCRIPT	Palmer, Cathe	erine	25.00	27.95	\$698.75
11/18/19-11/24/19	TRANSCRIPT	Palmer, Cathe	erine	22.00	27.95	\$614.90
]		
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Thank you for your part in our	Placements with a Purpose progr	am Every placement	PAY THIS	AMOUNT >	TOTAL	\$3,829.15

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employee information

includes required signatures by yourself and authorized representative of the client. To avoid delays be sure timesheets are completely filled out. This

OVERTIME.

You are permitted to work overtime only with the request and approval of the client. Approval must be obtained from us by the client. WORK WEEK: Work in excess of (40) forly hours in the client. a voork week (Monday-Sunday) will be paid at one and one-half (1-1/2) your regular rate.

LUNCH

Your lunch nour will be determined by your supervisor to whom you are assigned. When working a full day, the law requires a minimum of 1/2 hour of lunch.

ABSENCES -- LATENESS Call us immediately if you must be absent or late. Do not call the dient. LLOYD STAFFING will call the client.

GN-TNE-JOB SAFETY Employee certifies no accident or injury was sustained while working on the assignment that has not been previously reported to the Human Resources office at Lloyd. You must complete the Training Orientation every time you go

to a new assignment.

TRAINING

Terms & conditions for 12.0 YD Staffing

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OVERTIME
You are permitted to work overtime only with the request and
You are permitted to work overtime only with the request and
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the client. WORK WEEK: Work in excess of (40) forty hours in
a work week (Monday-Sunday) will be paid at one and one-half (1-1/2) your regular rate.

LUNCE

Your lunch hour will be determined by your supervisor to whom you are assigned. When working a full day, the law requires a minimum of 1/2 hour of lunch.

ABSENCES - LATENESS Call us immediately if you must be absent or late. Do not call us immediately if you must be absent or late. TOYD STAFFING will call the client.

Employee certifies no accident or injury was sustained while working on the assignment that has not been previously reported to the Human Resources office at Lloyd. on-the-job safettYou must complete the Training Orientation every time you go

to a new assignment.

TRAINING

TERMS & CONDITIONS FOR LLOYD STAFFING

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terms & conditions for lloyd staffing

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You must complete the Training Orientation every time you go to a new assignment.

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terms & conditions for Lloyd Staffing

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terms a conditions for lloyd staffing

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terms & conditions for lloyd staffing

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TERMS & CONDITIONS FOR LLOYD STAFFING

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Office of the City Clerk						/>	
Administrative Services Division							
Neighborhood Council (NC) Funding Progr	am					i	
Board Action Certification (BAC) Form						410	45
NC Name: Bel Air-Beverly Crest NC			Meeting Date:				
Budget Fiscal Year: 2019-2020			Agenda Item N				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Page 1 of 2: f. Motio rollover funds with bu 2019-2020 Fiscal Yea	dget alloc	ations reflect	1 rollover func ting our total a	innual alloca	tion of \$48,5	39.21 for
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbu	irsement
	s must leave the room prior (te Count	at return to the ro	om until after t	he vote is comple	ete.
	Board Position	Yes	No	Abstain	Absent	Ineligible	Recuse
Board Member's First and Last Name Irene Sandler	Bel Air Crest Master Assn. Rep.	X	1				
Mark Goodman, M.D.	Bel Air District Rep.				Х		
Gail Sroloff	Bel Air District Rep.	X					
Larry Leisten	Bel Air Glen District Rep.	Х					
Robin Greenberg	Bel Air Hills Assn. (RVA) Rep.	Х					
Wendy Morris	Bel Air Hills Assn. (RVA) Rep	X					
Andre Stojka	Bel Air Ridge Assn. Rep.	Х					
Robert Schlesinger	Benedict Cyn. Assn. Rep.	Х					
Don Loze	Benedict Cyn. Assn. Rep.	Х					
Nickie Miner	Benedict Cyn. Assn. Rep.	Х					
Mindy Mann	Benedict Cyn. Assn. Rep.	X					
Sam Sanandaji	Casiano Estates Assn. Rep.				Х		
Travis Longcore, Ph.D.	Custodian of Open Spaces Rep.	Х					
Jackie DeFede	Faith-Based Organizations Rep.	Х					
Maureen Smith	Franklin-Coldwater District Rep.				Х		
Teresa Lee	K-6 Private Schools Rep.	Х					
Jon Wimbish	7-12 Private Schools Rep.	Х					

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Public Ed. Institutions Rep.

Holmby Hills Assn. Rep.

Laurel Cyn. Assn. Rep.

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At Large Rep.

At Large Rep.

At Large Rep.

At Large: Youth Seat Rep.

Commercial/Office District Rep.

Kristie Holmes Jason Spradlin

Jamie Hall

Stephanie Savage

Cathy Wayne

Heather Roy

Chuck Maginnis

Marcia Hobbs

Shawn Bayliss

Philip Enderwood

Jacqueline Le Kennedy

Board Quorum: 15 Total: 24 We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public

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meeting where a quorum of the Board was present.	
Authorized Signature Rules Comeline	Authorized Signature:
Print/Type Name: Philip Enderwood, Treasurer	Print/Type Name: Robert A. Ringler, Second Signatory
Date: September 25, 2019	Date: September 25, 2019

NCFP 101 BAC Rev020118

Recused

Office of the City Clerk			Y			(1			
Administrative Services Division									
Veighborhood Council (NC) Funding Progr	ram					1006			
Board Action Certification (BAC) Form				- The same of the	0 100				
NC Name: Bel Air-Beverly Crest NC			Meeting Date:						
Budget Fiscal Year: 2019-2020			Agenda Item N	o: 10.f.					
Board Motion and/or Public Benefit Statement (CIP and NPG):	Page 2 of 2: . f. Motion rollover funds with but 2019-2020 Fiscal Year	dget allo	cations reflect hment F)	21 rollover funding our total a	nnual alloca	ition of \$48,5	39.21 for		
Method of Payment: (Select One)	☐ Check	- 4000	☐ Credit Card		LI Board	Member Reimb	ursement		
			ote Count		am until after t	ha vata is samal	ote		
Recused Board Member	s must leave the room prior					1			
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused		
Yves Mieszala	North of Sunset District Rep.				Х				
Ellen Evans	North of Sunset District Rep	X							
Robert A. Ringler	Residents of Beverly Glen Rep.	Х							
Dan Palmer	Residents of Beverly Glen Rep.				X				
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Board Quorum: 15	Total:								
We, the authorized signers of the above meeting was held in accordance with a meeting where a quorum of the Board w	Il laws, policies, and procedu	icil, declare ires. The ab	that the informat cove was approved	tion presented on d by the Neighbor	this form is ac	curate and comp Board, at a Brown	lete, and that a publi n Act compliant publi		
Authorized Signature			Authorized Si	gnature:	1 Cost	1.6			
muly			Print/Type Na	Print/Type Name: Robert A. Ringler, Second Signatory					
Print/Type Name: Philip Enderwood, Treasurer				Robert A. Kingler, Second Signatory					

NCFP 101 BAC Rev020118

Date: September 25, 2019

Date: September 25, 2019

Bel Air-Beverly Crest	
Neighborhood Council Annual Budget for Fiscal Year 2019-2020	
Annual Budget Funds	42,000.00
Rollover Funds***	6,539.21
Total Annual Budget Fund	\$48,539.21

Office/Operational Expenditures Category					
Temporary Staff for Admin, Agenda, and Minutes (LLoyd Staffing)	21,000.00				
Meeting Facilities, Space Rental, and Refreshments (AJU)	3,500.00				
Website Hosting and Maintenance (Web Corner)	3,500.00				
Email Provider for Board Members (Google Apps for Work)	2,200.00				
WLA Municipal Building Office Internet (Frontier Communications)	1,950.00				
Printed Materials for Board and Committee Meetings (LA Press Printing)	800.00				
Office Supplies	550.00				
Board Member Badges (NiceBadge) and Business Cards	500.00				
Council P.O. Box Rental (USPS)	400.00				
Telephone Answering Service (Jive Communications)	350.00				
Total Office/Operational Expenditures	\$34,750.00				

^{***}The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds, if any, on August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover funds received.

Outreach Expenditures Category	
Council Website Design Refresh and Updates (Web Corner)	3,000.00
Special Events, Speakers, and Outreach Activities	2,000.00
Banner and Billboard Advertisements (AAA Flag and Banner)	1,250.00
Council Marketing Materials and Swag	1,250.00
Council Email Newsletter Delivery (Mailchimp)	250.00
Online Advertisement Space for Facebook, Twitter, Nextdoor, et al.	200.00
Total Outreach Expenditures	\$7,950.00

Election Expenditures Category	
N/A for 2019-2020 FY	0.00
Total Election Expenditures	\$0.00

Neighborhood Purposes Grants (NPG) Expenditures Category					
Neighborhood Purpose Grants	3,500.00				
Total NPG Expenditures	\$3,500.00				

Community Improvement Projects (CIP) Expenditures Category					
Community Improvement Projects	750.00				
Total CIP Expenditures	\$750.00				

TOTAL BUDGET ALLOCATIONS					
Office/Operational Expenditures	\$34,750.00				
Outreach Expenditures	\$7,950.00				
Elections Expenditures	\$0.00				
General and Operational Expenditures	\$42,700.00				
Neighborhood Purposes Grants (NPG) Expenditures	\$3,500.00				
Community Improvement Project (CIP) Expenditures	\$750.00				
TOTAL EXPENDITURES FOR FISCAL YEAR 2019-2020	\$46,950.00				