

ATTACHMENT "C"

Revised

**Bel Air-Beverly Crest Neighborhood Council
Budgeted vs. Spent Analysis
Fiscal Year 2019-2020**

		Under/Over Budget		
TOTAL FUNDS AVAILABLE FOR FY 19-20	\$48,539	TOTAL SPENT FY 19-20	VARIANCE	
Office Expenses (Budget \$34,750)				
Temporary Staff (Lloyd's Staffing)	\$ 21,000	\$ 23,087	\$ (2,087)	
Meeting Facilities, Space Rental, and Refreshments (AJU or Other)	\$ 3,500	\$ 2,826	\$ 674	
Website Hosting and Maintenance (Web Corner)	\$ 3,500	\$ 1,980	\$ 1,520	
WLA Muni Bldg. Office Internet (Frontier Communications)	\$ 1,950	\$ 729	\$ 1,221	
Email Provider (Google Gsuite)	\$ 2,200	\$ 2,510	\$ (310)	
Telephone Answering Service (Jive Communications)	\$ 350	\$ 339	\$ 11	
Office Supplies, Software, Tools, etc.	\$ 550	\$ 486	\$ 64	
Council P.O. Box Rental (USPS)	\$ 400	\$ 366	\$ 34	
Board Member Badges (Nice Badge) and Business Cards	\$ 500	\$ 566	\$ (66)	
Printing Costs (LA Press Printing)	\$ 800	\$ 267	\$ 533	
Outreach Expenses (Budget \$7,950)				
Council Website Design Refresh and Updates (Web Corner)	\$ 3,000	\$ 383	\$ 2,617	
Special Events, Speakers, and Outreach Activities	\$ 2,000	\$ 1,073	\$ 927	
Banner and Billboard Advertisements and Swag	\$ 1,250	\$ 820	\$ 430	
Council Marketing Materials and Swag	\$ 1,250	\$ 4,131	\$ (2,881)	
Council Email Newsletter Delivery (Mailchimp)	\$ 250	\$ 65	\$ 185	
Online Advertisement Space for Facebook, Twitter, Nextdoor, etc	\$ 200	\$ -	\$ 200	
Election Expenses				
Election Materials, Flyers, Placards, Signage	\$ -	\$ -	\$ -	
NPG and CIS Expenses (Budget \$3,500 + \$750 = \$4,250)				
	\$ 4,250	\$ 550	\$ 3,700	
TOTAL APPROVED BUDGET		\$ 46,950	\$ 40,178	\$ 6,772
FY 18-19 Carry Over (Used to pay Lloyd's Unpaid Invoices Carried Over from FY18-19 = \$2,236.00)				
	\$ 1,589	\$ 647	\$ 6,126	

**RED Means Deficit Number

**PURPLE Means Subject To Change

Bel Air-Beverly Crest Neighborhood Council
 Budgeted vs. Spent Analysis
 Fiscal Year 2019-2020

	TOTAL FUNDS AVAILABLE FOR FY 19-20												TOTAL SPENT		VARIANCE		
	Carry Over FY18-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20		FY 19-20	
Office Expenses (Budget \$34,750)																	
Temporary Staff (Lloyd's Staffing)	\$ 21,000	\$ 2,236.00	\$ 2,096.25	\$ 2,236.00	\$ 2,934.75	\$ 3,829.15	\$ 2,152.15	\$ 2,291.50	\$ 1,237.75	\$ 1,956.50	\$ 2,515.50	\$ 1,836.75	\$ 23,087	\$ (2,087)			
Meeting Facilities, Space Rental, and Refreshments (All or Other)	\$ 3,500	\$ 523.87	\$ 165.00	\$ 165.00	\$ 165.00	\$ 165.00	\$ 1,135.08	\$ 165.00	\$ 283.77	\$ 165.00	\$ 165.00	\$ 165.00	\$ 1,980	\$ 674			
Website Hosting and Maintenance (Web Corner)	\$ 1,950	\$ 55.98	\$ 311.96	\$ 156.73	\$ 20.99	\$ 60.98	\$ 20.99	\$ 60.98	\$ 20.99	\$ 60.98	\$ 20.98	\$ 60.98	\$ 729	\$ 1,221			
WLA Muni Bldg. Office Internet (Frontier Communications)	\$ 2,200	\$ 206.00	\$ 210.00	\$ 210.00	\$ 210.00	\$ 210.00	\$ 210.00	\$ 210.00	\$ 210.00	\$ 210.00	\$ 210.00	\$ 206.80	\$ 2,510	\$ (310)			
Email Provider (Google Gsuite)	\$ 350	\$ 28.06	\$ 28.11	\$ 28.12	\$ 28.12	\$ 28.59	\$ 28.56	\$ 28.57	\$ 28.61	\$ 28.51	\$ 28.02	\$ 28.00	\$ 339	\$ 486			
Telephone Answering Service (Live Communications)	\$ 550	\$ 229.52	\$ -	\$ -	\$ -	\$ 49.99	\$ 40.50	\$ 13.13	\$ 19.99	\$ 160.84	\$ (137.58)	\$ 110.00	\$ 366	\$ 34			
Office Supplies, Software, Tools, etc.	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 366.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 566	\$ (66)			
Council P.O. Box Rental (USPS)	\$ 500	\$ -	\$ -	\$ -	\$ 234.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 331.50	\$ -	\$ 267	\$ 533			
Board Member Badges (Nica Badges) and Business Cards	\$ 800	\$ 52.67	\$ 6.35	\$ 48.29	\$ 10.27	\$ 55.40	\$ 20.48	\$ 36.09	\$ 5.09	\$ -	\$ -	\$ -	\$ -	\$ -			
Printing Costs (LA Press Printing)																	
Outreach Expenses (Budget \$7,950)																	
Council Website Design, Refresh and Updates (Web Corner)	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 1,072.76	\$ 82.50	\$ 224.25	\$ 75.98	\$ -	\$ -	\$ -	\$ 383	\$ 2,617			
Special Events, Speakers, and Outreach Activities	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,073	\$ 927			
Banner and Billboard Advertisements and Swag	\$ 1,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 464.81	\$ 55.56	\$ -	\$ -	\$ -	\$ 820	\$ 430			
Council Marketing Materials and Swag	\$ 1,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,131	\$ (2,881)			
Council Email Newsletter Delivery (Mailchimp)	\$ 250	\$ -	\$ 15.00	\$ 15.00	\$ 15.00	\$ 19.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65	\$ 185			
Online Advertisement Space for Facebook, Twitter, Nextdoor, etc	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200			
Election Expenses																	
Election Materials, Flyers, Placards, Signage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
NPG and CIS Expenses (Budget \$3,500 + \$750 = \$4,250)	\$ 4,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550.00	\$ 3,700			
TOTAL APPROVED BUDGET	\$ 46,950	\$ 3,372	\$ 2,972	\$ 4,676	\$ 433	\$ 5,410	\$ 424	\$ 4,416	\$ 3,451	\$ 2,163	\$ 2,852	\$ 6,769	\$ 3,238	\$ 40,178	\$ 6,772		
FY 18-19 Carry Over (Used to pay Lloyd's Unpaid Invoices Carried Over from FY18-19 = \$2,236.00)	\$ 1,589	\$ (647)												\$ 647	\$ 6,126		

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Under/Over Budget

Budget Planning
As of May 15, 2020 until Fiscal Year 19-20 End

Current Assets: **\$ 15,800.00**

Expected Expenses to 6/30	
Lloyds 4/20 to 4/26; 15 hrs @ \$27.95/hr	419.25
Lloyds 4/27 to 5/3; 15 hrs @ \$27.95/hr	419.25
Lloyds 5/4 to 5/10; 15 hrs @ \$27.95/hr	419.25
Lloyds 5/11 to 5/17; 15 hrs @ \$27.95/hr	419.25
Lloyds 5/18 to 5/24; 15 hrs @ \$27.95/hr	419.25
Lloyds 5/25 to 5/31; 15 hrs @ \$27.95/hr	419.25
Lloyds 6/1 to 6/7; 15 hrs @ \$27.95/hr	419.25
Lloyds 6/8 to 6/14; 15 hrs @ \$27.95/hr	419.25
Lloyds 6/15 to 6/21; 15 hrs @ \$27.95/hr	419.25
Lloyds 6/22 to 6/28; 15 hrs @ \$27.95/hr	419.25
Lloyds 6/29 to 6/30; 5 hrs @ \$27.95/hr	139.75
Jive Communications for June 2020	28.02
The Web Corner for June 2020	165.00
Google Gsuites for June 2020	206.80
CTS Frontier for June 2020	60.98
Microsoft 365 for June 2020	110.00
Total Recuring Expenses Remaining	\$ 4,903.05

OutReach Approved Remaining Budget = \$2,250	
Door Hangers	0.00
Covid19 Warning Signage	300.00
Postcard Mailers	<u>\$ 3,930.26</u>

NPG & CIS Approved Budget = \$4,250	
PESA for Anti-Hate Education	0.00
CLAW for 2 Cameras for Wildlife Tracking	550.00
LC Land Trust for Brush Clearance & Tree Planting	<u>\$ -</u>

Amount Remaining for Roll Over to Next Fiscal Year \$ 6,116.69

****PURPLE Means Subject To Change**

**Bel Air-Beverly Crest
Neighborhood Council Proposed Annual Budget
Fiscal Year 2020-2021**

POTENTIAL FUNDS GIVEN TO NC FOR FY 20-21 **\$32,500**

Office Expenses

Temporary Staff (Lloyd's Staffing)	\$ 20,000
Meeting Facilities, Space Rental, and Refreshments (AJU or Other)	\$ 1,500
Website Hosting and Maintenance (Web Corner)	\$ 2,000
Frontier Communications	\$ 750
Google Gsuite	\$ 2,500
Jive Communications	\$ 350
Office Supplies, Software, & Printing	\$ 500
Council P.O. Box Rental (USPS)	\$ 400

Outreach Expenses

Mailers and Online Social Media Campaigns	\$ 4,500
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Election Expenses

Election Materials, Flyers, Placards, Signage	\$ -
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NPG and CIS Expenses

\$ -

Total \$ 32,500

Rollover Amount FY 19-20 \$ 6,117

POTENTIAL TOTAL BUDGET FY 20-21 \$38,617

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Budget Planning
As of May 15, 2020 until Fiscal Year 19-20 End

Current Assets:	\$	15,800.00
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Expected Expenses to 6/30

Lloyds 4/20 to 4/26; 15 hrs @ \$27.95/hr	419.25
Lloyds 4/27 to 5/3; 15 hrs @ \$27.95/hr	419.25
Lloyds 5/4 to 5/10; 15 hrs @ \$27.95/hr	419.25
Lloyds 5/11 to 5/17; 15 hrs @ \$27.95/hr	419.25
Lloyds 5/18 to 5/24; 15 hrs @ \$27.95/hr	419.25
Lloyds 5/25 to 5/31; 15 hrs @ \$27.95/hr	419.25
Lloyds 6/1 to 6/7; 15 hrs @ \$27.95/hr	419.25
Lloyds 6/8 to 6/14; 15 hrs @ \$27.95/hr	419.25
Lloyds 6/15 to 6/21; 15 hrs @ \$27.95/hr	419.25
Lloyds 6/22 to 6/28; 15 hrs @ \$27.95/hr	419.25
Lloyds 6/29 to 6/30; 5 hrs @ \$27.95/hr	139.75
Jive Communications for June 2020	28.02
The Web Corner for June 2020	165.00
Google Gsuites for June 2020	206.80
CTS Frontier for June 2020	60.98
Microsoft 365 for June 2020	110.00
Total Recuring Expenses Remaining	\$ 4,903.05

OutReach Approved Remaining Budget = \$2,250

Door Hangers	0.00
Covid19 Warning Signage	0.00
Postcard Mailers	\$ -

NPG & CIS Approved Budget = \$4,250

PESA for Anti-Hate Education	0.00
CLAW for 2 Cameras for Wildlife Tracking	0.00
LC Land Trust for Brush Clearance & Tree Planting	\$ -

Amount Remaining for Roll Over to Next Fiscal Year \$ 10,896.95

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