



**Bel Air-Beverly Crest Neighborhood Council  
Bylaws, Rules, and Elections Committee Meeting (Virtual)  
Thursday January 6, 2022, 5:00 P.M.**

**DRAFT MINUTES**

Name	P	A	Name	P	A
Cathy Wayne, Chair	X		Robin Greenberg	X	
Ellen Evans	X		Nickie Miner	X	
Robert Schlesinger		X	Shawn Bayliss		X
Jacqueline Le Kennedy		X	Gail Sroloff	X	
Larry Leisten	X		Jon Wimbish		X
Maureen Smith	X		Travis Longcore ex officio	X	

**Call to Order, Flag Salute, and Roll Call** – Chair Cathy Wayne called the meeting to order at 5:01 P.M. with 8 present and 4 absent. [Member Miner noted that Member Schlesinger was absent due to being in the hospital.] Chair Wayne would like to appoint Member Smith as a Deputy Chair and this will be agendized for the Board meeting.

- Approval of the Agenda:** Moved by Longcore/Leisten; approved.
- Approval of the Minutes**  
**Motion:** Approve April 26, 2021 Meeting Minutes (Attachment A)  
Moved by Longcore/Smith; 7 yeses; 0 noes; 1 abstention by Leisten; passed.
- General Public Comment:** None

**New Business**

- Discussion of Bylaws and Standing Rules:** Member Longcore noted that there is a document that is Standing Rules that is marked up with edits which were apparently approved. He recommended that we create a clean version, add any rules that were passed in the interim, and produce a document that we can put on the website. The Bylaws reference Standing Rules to be developed. Member Leisten gave background on the Bylaws. Member Evans recommended that the committee divide this task.

Asked to explain the difference between Rules and Bylaws, Member Longcore noted that Bylaws have to be approved by the City and Rules are what we put in place to run our operations, and what differs from Roberts Rules. We first look to Roberts Rules and whatever conflicts is in our rules and we go with our rules. The Bylaws can only be changed periodically... Need for standing rules discussed. Leisten noted that governmental structure exclusively belongs in the Bylaws, as do additions, e.g., Senior seat; Youth seat.

Member Leisten previously suggested creating a Young Adult Seat if that's something the board wants. He had suggested another seat that is more functional, e.g., someone who represents EP, an option to consider. He noted that we don't really have Standing Rules, and recommends getting Bylaws amendments in prior to working on the Rules.

Possible Discussion Topics – **Bold-faced items on this list are Bylaws issues**

- Compile list of current Standing Rules and suggest additions as outlined in Bylaws
- **Add a board seat for representation by "SENIORS", reflecting similar participation as the current "YOUTH" seat.**
- **Add a board seat for areas not covered within the current at At-Large Board Seats.**
- Require all Board Members to actively participate on Committees.
- Point of discussion by the Board required as to who should have a BABCNC email address at a cost of \$6.00 per month on a case by case basis.
- Non-Board Members may be appointed Deputy Chairs on Committees. Requires active participation on that specified committee of at least 1 Year.
- Maintain an "Open Screen" during Board Meetings and Committee Meetings.
- **Review of status of residential districts relative to residential stakeholder groups within board structure.**
- Additional revisions for discussion.

Extensive discussion was held with some comments, recommendations & questions as follows:

- Think of topic areas such as how communities operate, expectation of a board member, email account; divide up how the standing rules are to be addressed
- Put into the Standing Rules or Bylaws: Once that individual is on the board, what is his or her obligation to represent those interests of nonresidential seats?
- Put in the Standing Rules something that obligates Board Members to report at least quarterly what they have done representing the interest of the seat that they represent.

President Longcore had three items:

- Go over the ad hoc committees; look at whether any of them should become standing committees.
- Go over government structure; 33 board members now. Can we reduce? Is this the right number? Are there more seats?
- Committee operations and board expectations.

Further Committee Comments:

- Divide some committees into multiple committees.
- We have a request for a Bylaws revision by the EP committee that it be renamed Public Safety and EP Committee
- Look at structure and size of a very large board where some smaller communities have seats and certain areas have different numbers of seats; some have only one seat.
- Question need for two separate private school seats. Review Bylaws of other NCs, see what you like and don't like. Note that this NC came from HOAs which is why BABCNC has this structure

today... You could consolidate the private schools seat to create a seat that would better serve the stakeholders.

- Need for clarification on what to do in an At Large position
- Question whether residences along Mulholland Drive, which have no representation as part of a residential district, would be covered by an At-Large seat.
- Question: If small communities have an issue, how does that get presented to the board? It is the skill of the representative.

Member Leisten related when you have a residential stakeholder group where there is large participation and an ability to appoint a rep by the Board but also an ability for individuals to run for publically-elected seats, if there is someone on the residential stakeholder group on the board of that group, an officer that can easily be appointed, allow that individual to run for an at-large seat?

Will we want to create rules for other interests not represented on the board (rather than someone who is already in a community that has representation on the board?) Things to think about in creating an equitable structure for all interests in the territory.

- Discussed issue of overlapping districts, e.g., NOS & BAA. Intent to allow both elected and appointed representation. Bylaws say no overlapping districts.
- Discussed background on converting appointed seats to elected seats.
- Noted that for all the HOA seats, we are supposed to have a democratically elected process.
- Discussed ability to return some of these district seats to HOAs
- Member supports having a seat for Mulholland Drive or the Mulholland Corridor,
- Member noted Mulholland problems point to need for a Public Works Chair.

President Longcore recommended looking at principles, e.g., do an assessment to make sure that currently every person in our territory can actually vote through their HOA or a district has a residential representative. ... those who are neither represented by either HOAs or districts become the de facto focus of some of our at-large reps.

Member Evans made a map of number of people not represented by a residential-type seat.

**Plan:**

- 1) Members Evans, Sroloff, Miner, Wayne, Greenberg, Smith & Leisten will **review our Board representation** as a whole (not whether we can add or not ) that would deal with the issue of residential districts that overlap with selected districts and people/groups that want to be converted:
- 2) Members Evans, Wayne, Miner will **review the status of committees**. Discuss whether or not any ad hoc committees should become standing committees.
- 3) Meet every other week for the next two months, then once a week before finalizing in March; have the board review a draft next month.

**Good of the Order:** None

**Adjournment** Meeting adjourned at **7:00 P.M.**

**Next Meetings: January 12<sup>th</sup> @ 4:00 P.M. & January 20<sup>th</sup> @ 3:00 P.M.**