



**Minutes**  
**Bel Air-Beverly Crest Neighborhood Council**  
**Virtual Executive Committee Meeting**  
**Thursday August 6, 2020 5:30 pm**

Name	P	A	Name	P	A
Robin Greenberg, Board President & Executive Committee Chair	X		Robert Ringler, Secretary	X	
Ellen Evans, Vice President of Operations & Outreach Chair	X		Jamie Hall, Vice President of Legislative Affairs	X	
Jacqueline Le Kennedy, Treasurer	X		Nickie Miner, Asst. Treasurer & Budget & Finance Chair		X
Robert Schlesinger, Planning & Land Use Committee Chair	X		Stephanie Savage, PLU Committee Vice Chair	X	
Larry Leisten, Bylaws, Rules & Elections Chair	X		Patricia Murphy, Public Works & Telecoms Chair	X	
Chuck Maginnis, Emergency Preparedness Committee Chair		X	Irene Sandler, Traffic Committee Chair	X	

1. **Call to Order & Executive Committee Roll Call – Robin Greenberg, Board President & Chair:** Robin called the meeting to order at 5:36 pm; she called the roll with 10 committee members present and two absent.
2. **Motion:** Approval of August 6, 2020 Executive Committee AGENDA (per Bylaws, Article VIII, Section 2) **Moved** by Larry; **seconded** by Ellen; **10/0/0; passed**
3. **Motion:** Approval of July 9, 2020 Executive Committee MINUTES **Moved** by Larry; **seconded** by Patricia; **6 yes; 0 no; 4 abstentions:** Ellen, Stephanie, Jacqueline & Irene; **passed**
4. **Public Comment:** Robert Ringler addressed Irene, noting that he has been getting inquiries from Bel Air Hills Association, as to the Neighborhood Speed Watch Program from the past.  
 - Jamie Hall attended a recent Community Forest Advisory Committee (CFAC) meeting, heard a presentation from Mas Dojiri, Biodiversity Team Leader at LASAN, on the Biodiversity initiative. He'd like to invite him to speak to the NC for 10 minutes; Robin suggested maybe October. Jamie will work with Travis on this. [mas.dojiri@lacity.org](mailto:mas.dojiri@lacity.org)
5. **Standing Committee Chair Goals for the Year** Robin would like to see everyone on the Board on a committee.
  - a) **Bylaws, Rules & Elections Committee – Larry Leisten, Chair:**
    - With regard to protocol for election of officers, discussion was held about re-opening of issue that Executive Committee made: Executive Committee had to establish protocol prior to Board Meeting; Executive Committee voted on protocol, and Larry made point when a decision is voted upon at previous Board Meeting on a Board procedural matter, or in this instance, special situation with respect to Officer elections, such decision is not up for reconsideration at the meeting for which the prior decision was voted upon and agreed.
    - Robert and Irene would have liked the board to vote on the committee's protocol. Jamie referenced the PLUC approach, that the neighborhood council may overrule committee.
    - Larry gave update on Bylaws. He has corrected the reformatted version, made non-substantive changes; said we could put some things into the standing rules and may transfer them to bylaws later.

- b) **Planning & Land Use Committee – Robert Schlesinger, Chair or Stephanie Savage, Vice Chair:**  
Stephanie reported that she is attempting to get people to meeting next Tuesday; she has a September date. She opined that being up against the pandemic, a lot of people have continued their projects and suggested possibly discussing the housing bills during PLU meetings when no projects are being presented. Jamie suggested that Jill Stewart is knowledgeable and may give a presentation.
- c) **Emergency Preparedness Committee – Chuck Maginnis, Chair** was absent. In Chuck’s absence, Robert Ringler commented that EP includes public safety, quality of life & working closely with the LAPD. He’d like to have Public Safety on our agenda. CPAB covers all of WLA. Ellen also attends the Hollywood CPAB. Robin related that she had attended the CPAB weekly Zoom meeting, and that the officers that went to the Mulholland party were on that call.
- d) **Traffic Committee – Irene Sandler, Chair** – Irene noted that she doesn’t have specific goals, as her committee is more reactionary than initiating things; though they have initiated some in the past, e.g., Neighborhood Watch for traffic issue. She wonders if the Executive Committee would think about the consequences of our actions. Robert Ringler offered his assistance. She can text or call him with the issues.
- e) **Outreach Committee – Ellen Evans, Chair** is having a meeting next week; noted that a good goal aside from getting people more engaged is to do something with our website.
- f) **Budget & Finance Committee – Nickie Miner, Assistant Treasurer & Chair** – In Nickie’s absence, Jacqueline noted that one of her goals as Treasurer is to train Nickie to help with a lot that she does, for backup. She’d like to document Standard Operating Procedures (SOPs) for transparency as to what she does. Jacqueline related that Cathy Palmer has prepared an SOP on how to help board members maintain compliance with required trainings. Robert recalled that Marcia Selz created a handbook.

Jacqueline noted that Nickie will need access to the funding portal and therefore needs to be assigned as “Alternate Signer” to grant her access; we’ll have a motion for this at the next board meeting.

- g) **Public Works and Telecommunications Committee – Patricia Murphy, Chair** – Patricia is trying to develop an agenda and will reach out in the next week to arrange a date, set goals, and have a more in-depth report at our next meeting. Larry recommended she touch base with Marcia, who chaired the committee in the past year.

Jamie Hall related that the mandate of this committee could be huge and broad, noting DPW jurisdiction includes but is not limited to Bureau of Engineering (BOE), Department of Sanitation (LASAN), and Bureau of Street Services (BSS), and has Offices including but not limited to Office of Forest Management and Community Forest Advisory Committee (CFAC). Jamie and Larry encouraged Patricia to focus the committee on certain areas, keep street trees with our Environmental Ad-Hoc Committee, and if she needs assistance, if crossover with other committees, e.g., Traffic, EP, to enlist their support. Larry mentioned 5G in the hills.

- h) **Ad Hoc Committee on Environmental Issues – Mindy Mann** – Not present. Jamie’s goals for this committee, are to meet at least every two months and be accountable for the things we say we’re going to do.

Robin thanked Ellen for having the blood drive at Tree People. Ellen reported that we are having another blood drive at BAA on September 13<sup>th</sup>.

- i) **Ad Hoc Committee on Home Sharing & Party House Ordinances – Stephanie Savage & Ellen Evans** – Ellen noted that we’ll have a meeting and that we’re having Bob Duenas at our next board meeting. Goal for the year is to by the end of the year see the Home Sharing Ordinance being enforced and have no illegal home shares; do what we can to put pressure on the city and empower residents in our area to shut these places down.

6. **Operational Information for Committee Chairs** – Ellen Evans
  - a) Preparing Agendas and Minutes: Since budgets are being chopped, Ellen thinks it would be a good idea to have committee chairs do their own agendas and minutes. Sheet was provided with proposal.
  - b) Zoom protocols and best practices: Sheet was provided with protocols and best practices.
7. **Council Goals for the year:** Robin would like a standing day of the month for committee meetings and for everyone on the board who is able to, to be on a committee.
8. **Discuss Upcoming Agenda for 08/26/2020 Board Meeting:** The committee discussed the agenda for the upcoming board meeting. It was noted that Bob Duenas, Department of Planning will speak on enforcement of Home Sharing & Party House Ordinances at the August meeting. Deborah Hong from DWP, will speak on the new project at Sunset in front of Marymount. Ellen would like Bob Duenas to have more time to speak. Email questions for him.

Jamie Hall noted that in his capacity as VP of Legislative Affairs, he would like a spread sheet with the motions we've taken action on, to include a short summary, when we submitted that and whether or not we appeared or spoke at a public hearing. He'd like to work more on that. He noted that we have not always taken advantage of our five minutes of public speaking time at City Council and Committee meetings. Larry recommended putting the draft of this document up on Google Drive for comments, then put it on the website; first make sure it's accurate, works well and is understandable. When the parties are comfortable, then publish it.

**Public Comment:** Cathy Palmer gave public comment on the CIS process.

Linda Whitford gave public comment, noting agreement with some statements made by Cathy Palmer as to CISs, particularly the need to subscribe to the council file for any updates and to be careful to read all the new information, updating the council file, as sometimes this new information may create a need for a follow-up CIS, with a different position than previously stated. She noted that City Council & Committee agendas list NCs' positions on (e.g., for, for with amendments, against, etc.) and our position may change as a result of the new information; therefore need to avoid old positions listed on new agendas when position may no longer apply based on the new information. She concluded that there is a need to stay on top of updates in the council file or on the subject, in case the position evolves in a way that you no longer favor, in which case you'll want to submit an updated CIS.

Ellen and Robin are working with Hollywood Hills West NC's Anastasia Mann on a statement. Discussion was held on the proposed press release as to David Ryu's effort. Robert Ringler felt that the letter was not ready and recommended adding in part of the press release from CD5's Paul Koretz's letter. Larry noted that there are cases when there isn't time for a board meeting to get board ratification.

9. **Upcoming Speakers:** As above, Bob Duenas, Department of Planning will speak at the August meeting, along with Deborah Hong from DWP. District 50 Assembly member Richard Bloom will speak at our September meeting.
10. **Good of the Order:** Irene gave comment on a Bel Air Association brochure, as to Metro, to be looked into.
11. **Adjournment**

**Next Executive Committee Meeting: TBD**