



Executive Committee Meeting Agenda

Thursday June 3, 2021 5:00 pm to 6:30 pm

Dial (669) 900-6833 or (888) 475 4499 / Webinar ID: 892 8029 5861

tiny.cc/BABCNCExecMeeting

- In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the Bel Air-Beverly Crest Neighborhood Council meeting will be conducted virtually and telephonically. Members of the public who wish to listen to the meeting or participate in public comment to the Neighborhood Council may click on the link above or dial (669) 900-6833 or (888) 475 4499, and enter 892 8029 5861 then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.
- Public Comment:** The public is welcome to speak. When the Committee considers agenda item "Public Comments," the public has the right to comment on any matter that is within the Committee's jurisdiction. Public comment is limited to one minute per speaker unless waived by presiding officer. Please note, under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, issues raised by a member of the public may become the subject of a future Board or Committee meeting. The public may signal that they will make public comment by clicking the 'raise hand' button via Zoom or by dialing *9 (if joining the meeting via telephone) to 'raise hand' when prompted by the presiding officer. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period.

Name	P	A	Name	P	A
Robin Greenberg, President & Executive Committee Chair			Robert Ringler, Board Secretary & Past President		
Ellen Evans, Vice President of Operations & Outreach Chair			Jamie Hall, Vice President of Legislative Affairs		
Nickie Miner, Treasurer & Budget & Finance Chair			Larry Leisten, Bylaws, Rules & Elections Chair		
Robert Schlesinger, Planning & Land Use Committee Chair			Patricia Murphy, Public Works & Telecoms Chair		
Chuck Maginnis, Emergency Preparedness Committee Chair			Irene Sandler, Traffic Committee Chair		
André Stojka, Neighborhood Purpose Grant Committee Chair					

- Call to Order, Roll Call & Flag Salute – Robin Greenberg, Board President & Chair**
Motion: Approval of June 3, 2021 Executive Committee AGENDA (per Bylaws, Article VIII, Section 2)
- Motion:** Approval of May 13, 2021 Meeting MINUTES (**Attachment A**)
- General Public Comment on Non-Agenda Items:** (Topics within committee's jurisdiction not on adopted agenda)
- Reports of Officers**
 - President – Robin Greenberg
 - Vice President of Operations – Ellen Evans

- c) VP of Legislative Affairs – J. Hall: BABCNC taking lead on Wildlife Corridor Ordinance: Read Ordinance & Register for Wildlife Ordinance Online Workshop Thursday June 10, 2021 6:00pm-7:30pm (**Attachment B**)
- d) Secretary – Robert Ringler
- e) Treasurer – Nickie Miner

5. **Committee Reports**

Standing Committees

- a) Bylaws, Rules & Elections – Larry Leisten, Chair
- b) Outreach – Ellen Evans, Chair
- c) Planning & Land Use – Bob Schlesinger, Chair / Stephanie Savage, Vice Chair
- d) Emergency Preparedness – Chuck Maginnis, Chair
- e) Traffic – Irene Sandler, Chair
- f) Public Works & Telecommunications – Patricia Murphy, Chair
- g) Neighborhood Purpose Grant – André Stojka, Chair
- h) Budget & Finance – Nicole Miner, Chair

Ad Hoc Committees

- i) Home Sharing & Party House Ordinances – Ellen Evans, Chair / Stephanie Savage, Vice Chair
- j) Environmental Issues – Mindy Rothstein Mann, Chair (*Written Report if Available*)
- k) Continuing Teleconference Meetings after Safer-At-Home Order – Jamie Hall
- l) LADBS Policies – Stella Grey, Chair / Stephanie Savage, Vice Chair (*Written Report if Available*)
- m) Tree Removal and Notification, Mindy Mann, Chair (*Written Report if Available*)
- n) Film Permits & Commercial Use of Residential Properties – Ellen Evans, Chair
- o) Task Force on Redistricting: Nickie Miner, Chair

New Business (Discussion, Updates & Possible Motions)

6. **Discussion on Current Board Member's Plans on Running for Board Office**

- 7. **Discussion & Possible Motion**: Per request from Anastasia Mann from HHWNC, that the BABCNC agendize writing a letter on tour buses. Tour buses are on Kings Road & Mulholland at Coldwater. (**Attachment C**)
- 8. **Discussion & Possible Motion**: Consider how BABCNC will participate in Redistricting: Form a committee, have a chair, someone who will commit to going to meetings?
- 9. **Review Octaviano's Post-Meeting Letter which includes a Manual on how to renew trainings (Attachment D)**
Seating of the BABCNC - Starting July 1st, the new board members shall assume their duties and responsibilities. This year it was optional for the new board members to assume their duties and responsibilities at the next regular board meeting after the certification of the election results OR starting **July 1st**. The latter happens with board approval, while the prior requires no action by the board.
Conflicts of Interest among BABCNC board members - The inquiry came up about how often a board member should contact the City Attorney's Office with suspected conflicts of interest. To clarify, anytime a matter may be on an NC agenda or makes it onto an NC meeting agenda, the board member with the suspected conflict of interest should contact the City Attorney's NC Advice Division every time, even if the same organization has received funding from the NC repeatedly in previous years. As a resource, which will be shared with the rest of the board as well, please visit your February 2021 NC Profile that may help clarify this and other legal issues. The relevant section is cut/pasted below. Your currently assigned legal adviser is Mr. Steve Houchin, Deputy City Attorney and can be reached at steve.houchin@lacity.org.
Funding Deadlines - The funding deadlines are listed below for your convenience, and if you have any questions or concerns related to these please don't hesitate to reach out to your Funding Representative Shawna Dungo and or myself. Please note that the deadline for event requests has passed.
June 1st, 2021 - Final date to submit a check payment request through the NC Funding system portal (including Neighborhood Purpose Grants)
June 20th, 2021 - Final date to make purchases with the NC bank card

BABCNC Election Important Dates

- June 8th Region 11 BABCNC Election Date is Tuesday June 8
- **Dropbox Location: Barrington Recreational Center 333 S. Barrington Ave., Los Angeles, CA**
- Mail-in Ballots need to be postmarked by Election Day / received within 10 calendar days, June 18th

EmpowerLA'S LIST:

- Challenge Filing Period Deadline - **June 9**
- Official Results Due/Certification Deadline - **June 23**
- BABCNC June Board Meeting - **June 23 Rescheduled to June 30**
- New board assumes its duties and responsibilities - **July 1st (may be seated at your July board meeting)**

Onboarding of Newly Elected and Continuing Board Members- New and improved onboarding sessions are being held for all incoming board members. We highly recommend you attend the live virtual sessions, but if you can't make it the recordings will be made available in the future. For more information and to rsvp to the next session please click here: <https://www.eventbrite.com/e/neighborhood-council-core-institute-module-1-tickets-154042494247> . Next session of the first module is June 21.

BABCNC Meeting Locations - The issue of holding meetings outside of your boundaries came up last night and wanted to clarify that all board meetings are required to be held within your NC boundaries, but please work with the City Attorney's Office if there are compelling reasons why the board is forced to consider a location outside of its boundaries. And just for future reference, the storage of inventory, such as in an office or a storage unit, may be located outside of your NC boundaries, but consider who will have access to it and assist in keeping it orderly and help prevent the missing of items.

NC Funding Program Training sessions and Workshops for the month of June - Please RSVP at our website [HERE](#). The NC Funding Program training sessions are open to all Board members as well as stakeholders. These are the required training for board members serving as Financial Officers (Treasurer, 2nd Signer, Bank Cardholder, and Alternate Signer). Other Board members may also complete the training online at this [website](#). If you have any questions, please feel free to contact the City Clerk's Office at 213-978-1058.

- NC Funding Fiscal Year Administrative Packet/Annual Budget Form Workshop (forms available on City Clerk's website)
 - Thursday, June 3rd, 2021, 2pm - 3:30pm
 - Thursday, June 17th, 2021, 6pm - 7:30pm
- NC Funding Program & System Portal Training
 - Tuesday, June 8th, 2021, 2pm - 4pm
 - Tuesday, June 22nd, 2021, 6pm - 8pm

10. Discuss Possible Future Speakers

11. Adjournment Next Executive Committee Meeting: **Change to 2nd Thursday July 8th 2021 @ 5:00pm**

- **Public Access of Documents.** In compliance with California Government Code (Govt. Code § 54957.5), non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed before the meeting at our website by clicking on www.babcnc.org. For a copy of any record related to an item on the agenda, please contact (310) 479-6247x7 or council@babcnc.org.
- **The American with Disabilities Act / Accommodations for Disabilities.** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability, and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, listening devices, or other auxiliary aids/services will be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting us at (310) 479-6247x7 or e-mail council@babcnc.org.
- **Notice of Meetings.** The agenda is posted for public review at the Laurel Canyon Country Store @ 2108 Laurel Canyon Blvd, 90046 **and/or** the Glen Market @ 1603 N Beverly Glen Blvd., 90077. Agendas can be seen online at www.babcnc.org & sent via email to those who have signed up for notices at www.babcnc.org <https://www.babcnc.org/joinemail.php>