

Virtual Executive Committee Meeting Draft Minutes for Committee Review & Approval

Thursday June 3, 2021 5:00 pm to 6:30 pm

Name	P	A	Name	P	A
Robin Greenberg, President & Executive Committee Chair	X		Robert Ringler, Board Secretary & Past President		X
Ellen Evans, Vice President of Operations & Outreach Chair (<i>left at 5:30pm</i>)	X		Jamie Hall, Vice President of Legislative Affairs		X
Nickie Miner, Treasurer / Budget & Finance Chair (<i>arrived 5:30pm</i>)	X		Larry Leisten, Bylaws, Rules & Elections Chair (<i>left at 6:30pm</i>)	X	
Robert Schlesinger, Planning & Land Use Committee Chair	X		Patricia Murphy, Public Works & Telecoms Chair		X
Chuck Maginnis, Emergency Preparedness Committee Chair	X		Irene Sandler, Traffic Committee Chair	X	
André Stojka, Neighborhood Purpose Grant Committee Chair		X			

1. **Call to Order, Roll Call & Flag Salute** – Robin Greenberg, Board President & Chair: Robin called the meeting to order at 5:06pm at which time there were 6 committee members present; a 7th member arrived shortly thereafter. Ellen initiated the Zoom call and left at approximately 5:30, at which time Nickie arrived.
2. **Motion:** Approval of June 3, 2021 Executive Committee AGENDA (per Bylaws, Article VIII, Section 2) Larry **moved**; Irene **seconded**; **6-0-0**; **passed**.
3. **Motion:** Approval of May 13, 2021 MINUTES (**Attachment A**) **Moved** by Robert; **seconded** by Larry; **5-0-1**; Chuck abstained; **passed**.
4. **General Public Comment on Non-Agenda Items:** Irene commented that she heard on a TV commercial from a company that will build ADUs for anyone with a backyard; manage it and make sure people rent it. Larry noted that he sees these ads online, soliciting people who own property.
5. **Reports of Officers**
 - a) President – Robin Greenberg hopes that we can determine the agenda for the upcoming board meeting by having this executive committee meeting so the board meeting flows well. As to scheduling committee meetings, the more notice you can give people of your meeting the better.
 - b) Vice President of Operations – Ellen Evans: No report
 - c) VP of Legislative Affairs – J. Hall: **BABCNC taking lead on Wildlife Corridor Ordinance:** Read Ordinance & Register for Wildlife Ordinance Online Workshop Thursday June 10, 2021 6:00pm-7:30pm (**Attachment B**)
Not present
 - d) Secretary – Robert Ringler Not present
 - e) Treasurer – Nickie Miner Not present
6. **Committee Reports**

Standing Committees

- a) Bylaws, Rules & Elections – Larry Leisten, Chair, noted need to check if our drop box is in place. Robin will check tomorrow. He discussed having the board be seated by the end of this fiscal year and need to know what we need to do (for that meeting.) He noted that Travis called, wanting an explanation as to what's going on with the bylaws. He related to Travis the history of the bylaws and where we are at, that the substantive changes made to our bylaws were regarding city ordinances, and that by operation of law they are in the bylaws whether we make changes or not. He noted that these are our bylaws and not the city's bylaws. We have to adopt the bylaws as a board, and he will check that all that was changed is from the ordinance and will look at the Code of Civility as amended. He noted that the standing rules still need to get done.

He thinks there is a lot of merit to having staggered elections, as half are up for election every two years and if elected, have a four-year term rather than a two-year term. He noted that this is something we might adopt in early 2022. Bob likes the idea and Ellen noted that some people may not want to run for a four-year term. Larry noted that they can always resign but that hopefully you want someone who wants to be more involved.

Attention was turned to the June meeting. Larry noted that the election results are certified on the 23rd, we will need to congratulate the winners, invite people who were not successful to still participate, e.g., as an alternate or committee member. There would be two seats to appoint. We will give public notice on the agenda for appointments to the Faith-Based and Bel Air Glen District seats. This could be done at the June or the July meeting when the board will elect officers. He is concerned that newly-appointed members need to have enough time to run for office or committee chair.

- b) Outreach – Ellen Evans, Chair: Nothing to report.
- c) Planning & Land Use – Bob Schlesinger, Chair / Stephanie Savage, Vice Chair: Robert noted that no one is appearing for projects at the upcoming June PLU meeting; however, we might still have a meeting because of the HCR and Ridgeline Ordinance which we would like to discuss. We had a preliminary meeting with a few people yesterday; there may not be a land use meeting this month; chances greater than 50% we won't.
- d) Emergency Preparedness – Chuck Maginnis, Chair: Chuck noted that Philip expressed an interest in chairing the EP Committee; however, said that we have to see if he is going to be on the board. Irene asked Chuck about the fire-detecting cameras. Chuck noted that FEMA is sponsoring this. Chuck asked Cathy to post draft minutes from May agenda that have not yet been approved. Chuck doesn't anticipate meeting this month.

[Nickie stated that she arrived at 5:30pm at this point in the meeting.]

- e) Traffic – Irene Sandler, Chair:
- Irene noted that have skipped a couple of opportunities to nominate Graham Green as a member of the committee. Robin will put this on the agenda for June.
 - Irene reported that there are two sinkholes (not potholes) south of Mulholland, in the area of Laurel Canyon south of Mulholland and that as CD4 thinks they are potholes, they are not acting on them.
 - Irene related Bob Anderson has sent us more information about the cross-mountain project, including a scary rendering with the monorail having a bridge that crosses the freeway and into Leo Baeck. Larry explained that it is just a concept.
 - Other issues regarding the project were discussed. Irene noted that now they are paying money to Bechtel and Skyrail Express and are pushing to complete this in 2028 rather than 2033. Larry noted that what has transpired is that they hired two different firms for preliminary design concepts. They won't know where they are going until they see what these two groups produce, and if they need funding they'll seek it.
 - Irene is concerned for Bel Air Crest, if the concept on the freeway goes, the top of the monorail at 80 feet would be right in front of her front door.
 - Robin asked if she will be having a meeting after METRO's informational meeting. She will not that week.
- f) Public Works & Telecommunications – Patricia Murphy, Chair
- g) Neighborhood Purpose Grant – André Stojka, Chair
- h) Budget & Finance – Nicole Miner, Chair: Nickie is trying to put together a meeting.

Ad Hoc Committees

- i) Home Sharing & Party House Ordinances – Ellen Evans, Chair / Stephanie Savage, Vice Chair:
Robin gave report in Ellen's absence, noting it was a good meeting. Members of the Police & Fire Departments came to discuss airbnb and related party houses. The committee is trying to convince them to better enforce these. They discussed the question of, if neighbors saw preparations, what could be done ahead of the event? Wait until the event is well underway to bring in enforcement? If you have enough notice, the neighbors should be able to bring in the enforcement before having a calamity at the end.
- j) Environmental Issues – Mindy Rothstein Mann, Chair (*Written Report if Available*) Not Present
- k) Continuing Teleconference Meetings after Safer-At-Home Order – Jamie Hall Not Present
- l) LADBS Policies – Stella Grey, Chair / S. Savage, Vice Chair (*Written Report if Available*) Not Present
- m) Tree Removal and Notification, Mindy Mann, Chair (*Written Report if Available*) Not Present
- n) Film Permits & Commercial Use of Residential Properties – Ellen Evans, Chair Not Present
- o) Task Force on Redistricting: Nickie Miner, Chair would like to nominate Travis to join the redistricting committee. He has said he would be interested in doing it.

New Business (Discussion, Updates & Possible Motions)

- 7. Discussion on Current Board Member's Plans on Running for Board Office: No comments
- 8. Discussion & Possible Motion: Per request from Anastasia Mann from HHWNC, that the BABCNC agendize writing a letter on tour buses. Tour buses are on Kings Road & Mulholland at Coldwater. **(Attachment C)**
- Discussion was held. Chuck noted that his street has tour buses. Larry asked how this can be regulated as there is not a constitutional right to prohibit these tours. He asked what she is looking for as a way to regulate these buses and what do they wish to accomplish. He noted that they are a nuisance to cyclists on Mulholland, up Beverly Glen, and in Chuck's neighborhood, and asked that we find out exactly what they want to accomplish. Chuck agreed. Robin noted that Cathy wrote to Anastasia and hasn't heard back. Irene noted that we could look at issues related to traffic caused by the buses. **No action was taken.**
- 9. Discussion & Possible Motion: Consider how BABCNC will participate in Redistricting: Form a committee, have a chair, someone who will commit to going to meetings? Currently, we have Nickie, Cathy Wayne, Ellen & Travis. Currently there is no chair person.
- 10. Review Selections of Octaviano's Post-Meeting Letter & the Manual on how to renew trainings with Cornerstone (Attachment D)
Octaviano's letter regarding seating of the BABCNC states that starting July 1st, the new board members shall assume their duties and responsibilities. This year it was optional for the new board members to assume their duties and responsibilities at the next regular board meeting after the certification of the election results OR starting July 1st. The latter happens with board approval, while the prior requires no action by the board.
Octaviano's letter regarding Conflicts of Interest among BABCNC board members indicates that the inquiry came up about how often a board member should contact the City Attorney's Office with suspected conflicts of interest. To clarify, anytime a matter may be on an NC agenda or makes it onto an NC meeting agenda, the board member with the suspected conflict of interest should contact the City Attorney's NC Advice Division every time, even if the same organization has received funding from the NC repeatedly in previous years. Your currently assigned legal adviser is Mr. Steve Houchin, Deputy City Attorney and can be reached at steve.houchin@lacity.org.
<https://drive.google.com/file/d/1tyY1NSEsMhS9x7abSh-UM2cT-7TksM8N/view>
<https://drive.google.com/file/d/1ntVEv0BmbiZWEXwRNDrDaboWVOMMG4p6/view>
- Committee discussion was held on who can speak to the City Attorney, noting that in the past we were told only one person should be able to speak to the CA. Larry recommended putting something into the standing rules. He noted that we all take the ethics training. If we have some doubts he would recommend that we first consult a board member whom we respect. Detailed discussion was held as to direct conflict vs. appearance of conflict.
- Need to get clarification if there is still a need for one person to call the CA.
- [Larry left @ 6:30pm]

Continuation of Agenda Item #10, Selections of Octaviano's letter:

Funding Deadlines - The funding deadlines are listed below

June 1st, 2021 - Final date to submit a check payment request through the NC Funding system portal (including Neighborhood Purpose Grants)

June 20th, 2021 - Final date to make purchases with the NC bank card

BABCNC's List of Important Election Dates

- June 8th Region 11 BABCNC Election Date is Tuesday June 8
- **Dropbox Location: Barrington Recreational Center 333 S. Barrington Ave., Los Angeles, CA**
- Mail-in Ballots need to be postmarked by Election Day / received within 10 calendar days, June 18th

EmpowerLA'S LIST of Important Dates:

- Challenge Filing Period Deadline - **June 9**
- Official Results Due/Certification Deadline - **June 23**
- BABCNC June Board Meeting - **Rescheduled to June 30**

Onboarding of Newly Elected and Continuing Board Members: <https://www.eventbrite.com/e/neighborhood-council-core-institute-module-1-tickets-154042494247> Next session of the first module is June 21.

BABCNC Meeting Locations: All board meetings are required to be held within your NC boundaries, but please work with the City Attorney's Office if there are compelling reasons why the board is forced to consider a location outside of its boundaries. And just for future reference, the storage of inventory, such as in an office or a storage unit, may be located outside of your NC boundaries, but consider who will have access to it and assist in keeping it orderly and help prevent the missing of items.

NC Funding Program Training sessions and Workshops for the month of June - Please RSVP at our website. The NC Funding Program training sessions are open to all Board members as well as stakeholders. These are the required training for board members serving as Financial Officers (Treasurer, 2nd Signer, Bank Cardholder, and Alternate Signer). Other Board members may also complete the training online. If you have any questions, please feel free to contact the City Clerk's Office at 213-978-1058. NC Funding Fiscal Year Administrative Packet/Annual Budget Form Workshop (forms available on City Clerk's website)

- **Thursday, June 17th, 2021, 6pm - 7:30pm**
- NC Funding Program & System Portal Training
 - **Tuesday, June 8th, 2021, 2pm - 4pm**
 - **Tuesday, June 22nd, 2021, 6pm - 8pm**

11. **Discuss Possible Future Speakers** Robin would like to invite all the city council members eventually.

12. **Adjournment** Prior to adjournment, it was noted that for any problems with application or ballot call City Clerk @ 213-978-0444. Robin adjourned the meeting at 6:33pm

Next Executive Committee Meeting: **Change to 2nd Thursday July 8th 2021 @ 5:00pm**

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