



Executive Committee Meeting Draft Minutes
Thursday August 12, 2021, 5:00 P.M. to 6:30

Name	P	A	Name	P	A
President Longcore Longcore, President; Executive Committee Chair	X		Robert Schlesinger, Planning & Land Use Committee Chair	X	
Robin Greenberg, VP Operations; Outreach Committee Chair; Immediate Past President	X		Irene Sandler, Traffic Committee Chair	X	
Jamie Hall, VP Legislative Affairs	X		Cathy Wayne, Bylaws, Rules & Elections Chair (designate)	X	
Vadim Levotman, Treasurer	X		André Stojka, Neighborhood Purpose Grant Review Committee Chair	X	
Nickie Miner, Secretary; Budget & Finance Committee Chair	X		Vacant, Public Works & Telecommunications Committee Chair		
Vacant, Emergency Preparedness Committee Chair					

1. **Call to Order:** The meeting was called to order at 5:03 P.M.
2. **Flag Salute:**
3. **Roll Call:** 8 present at 5:04 pm; VP Hall arrived at 5:05pm **9 present; 0 absent; 2 positions unfilled.**
 [Stephanie Savage attended briefly.]
4. **Approval of Agenda**
 Approval of August 12, 2021 Executive Committee Agenda: Board President and Executive Committee Chair Longcore moved to add reports from Committee Chairs after reports from Officers. There was no objection and the agenda was adopted by unanimous consent.
5. **Approval of the Minutes**
 Approval of July 22, 2021 Meeting Minutes (**Attachment A**): The minutes were approved as written by unanimous consent by all 8 voting.
 [VP Hall joined at 5:05pm.]
General Public Comment on Non-Agenda Items: None. (There were no attendees other than committee members.)
6. **Reports of Officers**
 - a) **President – Travis Longcore** related that our purview in his committee to make sure our funds are spent properly; (not to create the budget – that’s Budget & Finance) and to attend to the operations of the council; to look across the committees as to how things are working and make sure that the board functions well as a whole. We receive general correspondence and make sure everything runs smoothly.

President Longcore announced that 1) he is working on a response to the grievance regarding the Bel Air Glen Seat. 2) He noted that VP Hall has an interest in tracking board positions, CISs and motions filed by the council. 3) He noted that collectively we probably need tutorials on parliamentary procedure now that that we have 33 people on this board, to do work in a timely way and get and welcome public engagement. President Longcore discussed the importance of leadership by knowing and following rules at meetings; these rules protect the right of members of the public to have and express their opinions and to make sure that minority opinions are heard but do not stop the operations of the board as a whole.

He would like our help as leadership of the council by setting a good example in meetings and following rules, e.g., having the floor before speaking. He noted the importance of this rule, as otherwise there ends up being a lot of cross talk. We provide an opportunity to listen and not just watch, and need to make sure that every time somebody is speaking it is clear who that person is who is speaking. He asked that if not called on by name, please say who you are before you speak. This helps for the tape and for people who call and don't have the video. These are some best practices recommended by DONE.

- b) **Vice President of Operations – Robin Greenberg** reported that she loves what she is learning and that President Longcore is an excellent teacher.
- c) **Vice President of Legislative Affairs – Jamie Hall** noted 1) that Councilmember Raman's new Field Deputy, Mehmet, is hosting a series of virtual town halls for different communities. VP Hall attended one for the hillsides with only 10 people present and told Mehmet that in the future he should work with us and HOAs to get these notices out for better attendance. VP Hall expressed to Mehmet the 30/35 Conservation motion by Councilmember Koretz & former Councilmember Ryu has been languishing on the city level, while state and federal agencies are working on it. He noted that Mehmet will speak to the Councilmember about championing that motion. 2) VP Hall related the Center for Biological Diversity in conjunction with other organizations had written a good letter on the draft Wildlife Corridor Ordinance. He noted that organizations are working on this now, which highlights that we should be taking a very active role on this.
- d) **Treasurer – Vadim Levotman:** He will attend his financial officer training on the 24th.
- e) **Secretary – Nickie Miner:** No report other than to tell the new Treasurer that she found the treasurer's training interesting and hopes that he will find it so as well.
- f) **Committee Chairs (Added on to the Agenda under Agenda item #4):**

Planning & Land Use Committee Chair Schlesinger reported that 1) Daniel Skolnick was supposed to appear at the last PLU Committee, and didn't make it. A number of people wait to hear him speak. He will call Daniel or Joan on the status. President Longcore asked if we should invite him to speak at the next board meeting, to which Chair Schlesinger noted that Daniel does come to meetings. He will give Joan and Daniel a call. 2) PLU Chair Schlesinger noted that President Longcore had suggested that he and Member Mann, Chair of the Ad Hoc Environmental Committee, put together a group of people to address the environment. President Longcore thinks we should have a small task force of board members to go over this in detail first, and would entertain suggestions from Members Schlesinger and Mann about that task force to review and bring ordinances, e.g., *Ridgeline Protection & Wildlife Corridors*, to both committees. This would have public comment with people who did homework on the ordinances before doing that. President Longcore would agendize establishing that joint task force for the meeting later this month, and give it a month to work it through. VP Hall is in [p]full support of this.

Rules, Bylaws & Elections Committee Chair Designate Cathy Wayne related that there isn't a lot to report. She wanted to put it up for some thought about how we address abstentions going forward, to address how they are counted, as a non-vote or toward a no vote. President Longcore noted that this may become a bylaw revision. He mentioned the case of a vote taken at the recent PLU meeting where there was a 6-3-3 vote. He explained the board's current use of abstentions.

Outreach Committee Chair Robin Greenberg related that we are in the process of writing a newsletter and she is happy to note that Member Stojka is joining us on this. Outreach will also take a role in getting together with the EP committee, to do something about fire season.

Traffic Chair Irene Sandler had technical difficulties with sound, and was briefly able to be heard. She noted her difficulty in calling a meeting of the Traffic Committee without understanding who is on her committee and who can vote. President Longcore noted that he will continue to discuss this with her.

Neighborhood Purpose Grant Committee Chair André Stojka will call a meeting of committee to learn what the city rules are, and what is and isn't appropriate as to NPGs. That is his plan for the next few months.

Budget & Finance Committee Chair Nickie Miner noted that we are in transition. President Longcore related that it is appropriate to have a meeting now that we have the amount that's rolled over and know the amount for the year. A revised budget based on the rollover amount will be needed. Schedule a meeting soon.

Emergency Preparedness & Telecommunications & Public Works – No chairs currently. President Longcore related that we need leadership on EP/Public Safety and noted that Public Works hasn't been particularly active. He asked if there are issues to be taken up by this committee. VP Hall noted that he was on the Public Works Committee last year and wondered if we need to have a standing Public Works Committee and if this may be considered for a bylaws amendment. He thinks we can create an ad hoc committee when things arise from time to time. Member Wayne agreed with VP Hall, and thinks we may be able to merge Public Works into another committee. Secretary Miner thinks it is a good idea so we don't abandon this committee altogether. President Longcore noted that with a little tweak it could cover things like LADBS Polices, which is very active.

7. **New Business**

a) **Committee Composition Standing Rule**

Discussion and possible motion regarding the composition of Standing and Ad Hoc Committees and the balance of Board members to Stakeholders. Actions may include recommendation of alteration of the Standing Rule or establishment of voting and non-voting committee members.

President Longcore noted that he had recommended and we already passed 80% for standing and 50% for ad hoc being board members, due to the idea being that there is more legislation coming out of standing committees than ad hoc committees. He noted that we had some difficulties with regard to the Traffic and EP committees mainly, as they have had a lot of stakeholders involved. He'd like further discussion for this, and whether the reasons were valid. He explained his reasoning having to do with possible lack of geographic diversity; e.g., Sepulveda Transit Corridor, with a lot of stakeholders from west of Beverly Glen, which would potentially mean they weren't representing the interest of the board as a whole, and that recommendations may lead to conflict between committee and the board. He noted that the flip side is not wanting to say no to seasoned and engaged stakeholders and wanting to give them a way to stay involved. He wants to reopen this discussion without a particular solution in mind. There was extensive committee discussion on this, from which President Longcore would write up.

b) **Formalization of Vice Chair Standing Rule**

Discussion and possible motion regarding establishment of Vice Chair positions for committees and the process for their nomination and election.

It was noted that ad hoc committees, e.g., redistricting task force, LADBS Policies, home sharing, environment, commercial use of properties, tend to be led by a chair and the question was whether we should allow for vice chairs to be appointed for ad hoc committees, short-term or just for standing committee.

President Longcore noted that he was provided with standing rules from 2013 which states that stakeholders could be chairs of ad hoc committees but not of standing committees. It is silent on the question of vice chairs. President Longcore will formally nominate Stephanie back to Vice Chair of PLU once the motion is voted on.

c) **Records Retention and Storage**

Discussion of procedures for retention and storage of records, including emails, letters, and video and audio recordings, e.g., use of Google Drive folders, e.g., NPG proposals for committees; go through how that works, how to share.

8. **Adjournment: Moved** by Members Wayne and Schlesinger, and the meeting adjourned at 6:28 P.M.

Next Executive Committee Meeting: September 9th 2021 at 5:00 P.M. (2nd Thursdays)