Office of the City Clerk						7.	and the second s
Administrative Services Division						James Company	SE 102 13 PM
Neighborhood Council (NC) Funding Progr	am						
Board Action Certification (BAC) Form						Section 2	Cinco 19
NC Name: Bel Air-Beverly Crest NC			Meeting Date:	06-19-2019			
Budget Fiscal Year: 2019-2026)		Agenda Item N	o; 16.e.			
Soard Motion and/or Public Benefit Statement (CIP and NPG):	Page 1 of 2: Mo C) [for Budget so				ır Admin.	Packet (Att	achment
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	l Member Reimbu	ırsement
Recused Board Member	s must leave the room prior		e Count sion and may no	ot return to the ro	oom until after t	he vote is comple	ite.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Irene Sandler	Bel Air Crest Master Assn. Rep.	X					
Mark Goodman, M.D.	Bel Air District Rep.					X	
Gail Sroloff	Bel Air District Rep.				X		
Vacant Law	Bel Air Glen District Rep.			X			
Robin Greenberg	Bel Air Hills Assn. (RVA) Rep.	X					
Wendy Morris	Bel Air Hills Assn. (RVA) Rep	The second secon				X	
Andre Stojka	Bel Air Ridge Assn. Rep.	X					
Robert Schlesinger	Benedict Cyn. Assn. Rep.	X					
Don Loze	Benedict Cyn. Assn. Rep.	X					
Nickie Miner	Benedict Cyn. Assn. Rep.	BARRA 10. A. C.			×		
Mindy Mann	Benedict Cyn. Assn. Rep.			X			
Sam Sanandaji	Casiano Estates Assn. Rep.			1	X		
Travis Longcore, Ph.D.	Custodian of Open Spaces Rep.	X			1		
Jackie DeFede	Faith-Based Organizations Rep.	X		POZET A			
Vacant /	Franklin-Coldwater District Rep.	X					
Vacant W	K-6 Private Schools Rep.	and the second second				X	
Jon Wimbish	7-12 Private Schools Rep.		1000		×		
Kristie Holmes	Public Ed. Institutions Rep.				X		The Brown of the Control of the Cont
Jason Spradlin	Holmby Hills Assn. Rep.				X		
Jamie Hall	Laurel Cyn. Assn. Rep.				X		
Stephanie Savage	Laurel Cyn. Assn. Rep.	X					
Cathy Wayne	Laurel Cyn. Assn. Rep.	X					
IM Heather Roy CLUS	Laurel Cyn. Assn. Rep.	X					
Chuck Maginnis	At Large Rep.	X					
Marcia Hobbs	At Large Rep.					X	
Shawn Bayliss	At Large Rep.					X	
Philip Enderwood	At Large: Youth Seat Rep.				X		
Jacqueline Le Kennedy	Commercial/Office District Rep.	(1)			X	(0)	
Board Quorum: 15	Total:	(14/		1(3)	(9)	16)	
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu	ncil, declare the ires. The above	e was approved	by the Neighbor	this form is age hood council Bo	urate and comple pard, at a Brown	te, and that a public Act compliant public
Authorized Signature	Mother	1 a	Authorized Sig	nature: / l	1011	5mg/6	
Print/Type Name: Jacqueline Le	ennedy, Treasure	r	- ·		. Ringler, S	Second Sigr	natory
Date: June 19, 2019			Date: June	19, 2019			

ice of the City Clerk						1000	05.00
ministrative Services Division						100	
ighborhood Council (NC) Funding Progr	am					TOP THE	CONTRACTOR
ard Action Certification (BAC) Form			Meeting Date:	06-19-2019			
Name: Bel Air-Beverly Crest NC	20		Agenda Item N				
dget Fiscal Year: 2019-20; ard Motion and/or Public Benefit	40		NAME OF TAXABLE PARTY OF TAXABLE PARTY OF TAXABLE PARTY OF TAXABLE PARTY.	Section 1	Λ.Ι)aalsat (Atte	sehmont ()
etement (CIP and NPG):	[for Budget see pages 8, 9 & 10]						
ethod of Payment: (Select One)	☐ Check ☐ Credit Card ☐ Board Member Reimbursement Vote Count						
Recused Board Member	s must leave the room prior t	o any discı	ussion and may no	ot return to the ro	om until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Yves Mieszala	North of Sunset District Rep.					X	
Ellen Evans	North of Sunset District Rep.			X			
	Residents of Beverly Glen Rep.	V					
Robert A. Ringler		7					
Dan Palmer	Residents of Beverly Glen Rep.	7					
						+	
According to the second							
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		X					
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		957858611 - CYC					
Board Quorum: 15	Total:						1
Board Quorum: 15 We, the authorized signers of the abo meeting was held in accordance with meeting where a quorum of the Board	all laws, policies, and procedu	ncil, declar ures. The a	e that the information of the state of the s	ation presented o ed by the Neighb	n this form is a orhood Council	Board, at a Brow	onete, and that a pul on Act compliant pul
Authorized Signature	montsent		Authorized	Signature:	1847	Lungh	
Print/Type Name: Jacqueline Le	Kennedy, Treasure	ar	Print/Type	Name: Robert	A. Ringler	Second Si	gnatory
account twice conflict to a constant of a	VKONDONV I TORSI ITE	=1	1	2 / 1/2/1/1/2/1/4/			

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

Treasurer Manual Emby	June 5, 2019		
SIGNATURE OF THE TREASURER	DATE		
Jacqueline Le Kennedy	jkennedy@babcnc.org		
PRINT NAME OF THE TREASURER	EMAIL		
Business Seat / Board Treasurer	310-292-8887		
BOARD POSITION	PHONE NUMBER		

CONTINUES OTHER SIDE

2nd Signer	
X St Rugh	06/19/2019
SIGNATURE OF THE 2 nd SIGNER	DATE /
Robert A. Ringler	raringler@babcnc.org
PRINT NAME OF THE 2 ND SIGNER	EMAIL
Residents of Beverly Glen / Secy & 2nd Signer (Past	310-365-5723
BOARD POSITION	PHONE NUMBER
Alternate Signer (If not applicable, please indicate "N/A")	
SIGNATURE OF THE ALTERNATE SIGNER	DATE
PRINT NAME OF THE ALTERNATE SIGNER	EMAIL
BOARD POSITION	PHONE NUMBER
1st Bank Cardholder SIGNATURE OF THE 1st BANK CARD HOLDER	06/19/2019 DATE
Robert Allen Ringler	raringler@babcnc.org
PRINT NAME OF THE 1st BANK CARD HOLDER	EMAIL
Residents of Beverly Glen / Secy & 2nd Signer (Past	310-365-5723
BOARD POSITION	PHONE NUMBER
2 nd Bank Cardholder	8
Y Roba though bell	6/19/2019
SIGNATURE OF THE 2 nd BANK CARD HOLDER	DATE
PRINT NAME OF THE 2 nd BANK CARD HOLDER	EMAIL
BOARD POSITION	PHONE NUMBER

*** Bank Cardholders, please read further next page ***

Bel Air-Beverly Crest Neighborhood Council Annual Budget for Fiscal Year 2019-2020 Annual Budget Funds Rollover Funds*** Total Annual Budget Funds 42000 42000

Office/Operational Expenditures Category	
Temporary Staff (Lloyd Staffing)	18,000
Office Supplies	500
Internet, Telephone, & Email Services (Frontier, JIVE, Google)	3,600
Web Hosting, Maintenance, & Updates (The Web Corner)	3,000
Post Box Rental & Postage	400
Meeting Facilities and Space Rentals (including refreshments)	4,500
Miscellaneous Expenses	2,000
Total Office/Operational Expenditure	\$32,000.00

^{***}The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds, if any, on August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover funds received.

Outreach Expenditures Category	
Temporary Staff (Lloyd Staffing)	5,000
Marketing Materials, Pens, Cards, & Swag	1,000
Special Event Expenses (Additional Refreshments, etc.)	1,500
Total Outreach Expenditures	\$7,500.00

Election Expenditures Category	
Not Applicable for 2019-2020	0
Total Election Expenditures	0

Neighborhood Purposes Grants (NPG) Expenditures Category	
Neighborhood Purpose Grants	2,250
Total NPG Expenditures	\$2,250

Community Improvement Projects (CIP) Expenditures Category		
Community Improvement Projects	\$250	
Total CIP Expenditures	\$250	

TOTAL EXPENDITURES FOR FISCAL YEAR 2019-2020	\$42,000.00
Community Improvement Project (CIP) Expenditures	\$250.00
Neighborhood Purposes Grants (NPG) Expenditures	\$2,250.00
General and Operational Expenditures	\$39,500.00
Elections Expenditures	0
Outreach Expenditures	\$7,500
Office/Operational Expenditures	\$32,000
TOTAL BUDGET ALLOCATIONS	

NEIGHBORHOOD COUNCIL FUNDING PROGRAM LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm leases or services that NC may currently have or that it would like to secure in the Fiscal Year. If a lease or service agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any actual agreement or lease, if drafted.

Office Lease: *City of LA provides our office space at WLA Municipal Bldg.

Property Name:	West LA Municipal Bldg.
Property Address:	1645 Corinth, Room #103-4 Los Angeles, CA 90025
Property Owner:	Facilities Manager: Alex @ Office CM Mike Bonin 2nd Floor
Property Owner Phone Number:	Facilities Manager: 310-575-8461
Property Owner Email:	
Monthly Cost:	\$0.00
Donation Value (if applicable):	N/A

One meeting month @ \$125.00 & one meeting donated. **Board Meeting Location:** Existing(may need to renew agreement)

New(new agreement may be needed)

Donated

NA Property Name: American Jewish University (AJU) Property Address: 15600 Mulholland Drive L.A., CA 90077 Property Owner: Facilities Manager: Sam Levitt Property Owner Phone Number: (310) 476-9777, ext. 288 SLevitt@aju.edu One meeting/mo. donated Property Owner Email: Do you pay for the meeting location? Yes □ No \$3,000.00 Donation Value (if applicable):

orage Facility:				
□Existing(may need to renew a	greement	New(new agreement may be needed)	□Donated	MINA
Facility Name/Owner				
Facility Address:				
Facility Owner Phone Number:				
Facility Owner Email:				
Name on Facility Account:				
Monthly Cost:				
O. Box:				
Existing(may need to renew a	ngreemen	t)	□Donated	□NA
Property Name/Owner:	US P	ostal Service		
NC P.O. Box Address	252007			
Property Owner Address:	11420 Santa Monica Blvd., 90025-9998			
Property Owner Phone Numbe	r:			
Property Owner Email:	council@babcnc.org			
Name on P.O. Box Account:	BABCNC			
Monthly Cost:	30.50			
Vebsite Services: ✓Existing(may need to renew	agreeme	nt) New(new agreement may be needed)	□Donated	□NA
Name of Website Services Pro	vider:	The Web Corner		
Service Provider Address:		19509 Ventura Blvd., Tarzana, C	A 91356	
Service Provider Phone Number:		818-345-7443		and the second second second second
Service Provider Email:		ncsupport@thewebcorner.org		
Type of Services Provided:		Monthly maintanence and websit news items, photos, sending out blasts, providing updates to our latabase.	Mail Chimp	oosting emai
Monthly Cost:		165.00		