



**REVISED AGENDA**

**Virtual Outreach Committee Meeting**  
**Monday, May 18, 2020, Noon – 2:00 pm**  
To Join Meeting Dial (669) 900-6833  
Meeting ID: 963 9614 4678

- In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the Bel Air-Beverly Crest Neighborhood Council meeting will be conducted entirely telephonically. Members of the public who wish to listen to the meeting or participate in public comment to the Neighborhood Council must dial (669) 900-6833 enter 963 9614 4678 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.
  - **Public Comment:** The public is welcome to speak. When the Board considers agenda item “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. Public comment is limited to one minute per speaker unless waived by presiding officer. Please note, under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, issues raised by a member of the public may become the subject of a future Board meeting. The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period.
1. **Call to Order and Roll Call:**  
**Outreach Committee Members:** Ellen Evans, Chair + Robin Greenberg, Nickie Miner, Maureen Smith, André Stojka
  2. **Motion:** Approve May 18, 2020 Outreach Committee meeting Agenda.
  3. **Motion:** Approve February 10, 2020 Outreach Committee Minutes. (**Attachment A**)
  4. **General Public Comments**
  5. **Chair Report** – Update by Chair, Ellen Evans
  6. **Discussion and Possible Motion:** That the BABCNC Board approve expenditure for 13,100 postcards to be mailed in the BABCNC territory in amount of \$4,019.47 (**Attachment B**)
  7. **Discussion and Possible Motion:** Create 100 single-sided lawn signs with logo reminding people about social distancing and masks for \$491.99.
  8. **Discussion and Possible Motion:** Create 200 custom logo 2-ply cotton washable masks with logo for \$1990.
  9. **Discussion and Possible Motion:** Create 100 custom logo neck gaiters for \$1520.57
  10. **Discussion and Possible Motion:** Increase the budget for the EP door hangers to \$900 to get bigger hangers and logo refrigerator magnets.
  11. **Discussion and Possible Motion:** Review and discuss current outreach efforts and assess future outreach strategies and needs in light of COVID-19.
  12. **Discussion and Possible Motion:** Brainstorm future virtual events.

**13. Good of the Order / Other items to agendaize within jurisdiction of these committees**

**\*\*\*IMPORTANT FISCAL DATES\*\*\***

- i. **May 20th, 2020 - Final date to submit event requests scheduled through July 15th, 2020**
- ii. **June 1st, 2020 - Final date to submit a check payment request, including NPG applications**
- iii. **June 20th, 2020 - Final date to make purchases with the NC bank card**

**14. Adjournment**

**Next Meeting Date: TBD**

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