



**DRAFT MINUTES**  
**Outreach Committee Meeting**  
**Monday, July 12, 2021, 12:00 pm - 1:00 pm**

1. **Call to Order and Roll Call:** Ellen Evans, Committee Chair, called meeting to order at 12:00 pm.  
**7 Present:** Ellen Evans, Robin Greenberg, Mindy Mann, Nickie Miner, Robert Schlesinger, Maureen Smith, André Stojka; **1 Absent:** Heather Roy.
2. **Motion:** Approve July 12, 2021 Outreach Committee meeting Agenda.  
**Moved** by Andre; **seconded** by Robert; **7/0/0; passed.**
3. **Motion:** Approve June 14, 2021 Outreach Committee Minutes.  
**Moved** by Andre; **seconded** by Maureen; **7/0/0; passed.**
4. **General Public Comments**  
None.
5. **Chair Report** – Update by Chair, Ellen Evans  
None.
6. **Discussion:** Preparation for town hall. Various actions were recommended to be taken in preparation for the Town Hall on Fire-Prepared Communities.
7. **Discussion:** Assign topics for July newsletter. Topics were assigned and a due date of July 23 was set.
8. **Discussion:** Preliminary discussion of priorities for new fiscal year. It was suggested that webcorner be invited to the next Outreach Committee meeting and that we should learn what ways the website could be updated without changing providers. A question was raised by Robin as to whether one could “subscribe” to the website. In addition, a “Meet Your Neighborhood Council” in-person event was suggested as a possible future Outreach Committee event.
9. **Good of the Order**  
None.
10. **Adjournment** Moved by Robin, seconded by Andre and the meeting adjourned at 1:00 pm.

**Next Meeting Date: TBD**