



DRAFT MINUTES

Virtual Budget & Finance Committee Meeting
Wednesday June 23, 2021 5:00 pm-6:00pm

- 1. Call to Order & Roll Call:** Meeting called to order at 5:01pm. **5 Present:** Nickie Miner, Chair; Robin Greenberg, President; Robinson Farber, Cathy Wayne and Jacqueline Le Kennedy; **2 Absent:** Kristie Holmes & Heather Roy.
- 2. Motion:** Approve June 23, 2021 Budget & Finance Committee Meeting Agenda. Cathy Wayne **moved** and **seconded** by Rob Farber. Cathy Wayne **amended the motion** noting that there was a date mistake on this agenda item. It should say 23rd not 21st. Agenda approved as amended.
- 3. Motion:** Approve February 4, 2021 B&F Committee Meeting Minutes. (**Attachment A**) **Moved** by Cathy Wayne and **seconded** by Robinson Farber and the Minutes were **approved** by **5-0-0**.
- 4. General Public Comments:** None.
- 5. Discussion & Possible Motion:** Review figures and adjust as needed for inclusion in the FY 2021-2022 Administrative Packet for board approval on June 30th. (**Attachment B**)
June 30, 2020 is the deadline to turn in FY 2021-2022 Administrative Packet.
 - Nickie recommended that we wait until the rollover funds come in to go through the details of the budget as we will have to amend the budget at that time.
 - Jacqueline noted that this budget has the election amount removed and returned to the facilities of \$3,000. Jacqueline believes the amount on this budget for Lloyd Staffing looks accurate for the past year. Usually we budget \$20,000 for Lloyd Staffing if not for under COVID. Presently there is \$32,000 allocated and approximately \$8,500 which will be rolled over.

Motion: To submit this budget at it stands now (*Attachment B*) **moved** by Cathy, **seconded** by Rob, **5-0-0; passed**. Discussion ensued about meeting in person versus hybrid, etc., and whether to remove some funds from facilities. Cathy Wayne would deduct meeting facilities and would reconsider the previous motion which she had moved. **Amended Motion:** To remove \$860 from meeting facilities to bring total to \$32,000; **moved** by Cathy; **seconded** by Rob; **5-0-0 passed**.

Non-Agendized Motion: To make Jacqueline Le Kennedy Assistant Treasurer. Jacqueline related that she will ask Shawna and the city for accommodations for Nickie as Treasurer. Rob agreed with Jacqueline being Assistant Treasurer. Cathy **moved** and Rob **seconded**; **approved unanimously**.

Cathy Wayne related that we need to ask for additional people to be on this committee because a couple of people don't seem to attend regularly. It was noted that there will be a re-seating of committees in July when committees will be open to others to join.
- 6. Adjournment:** Cathy **moved**; Rob **seconded** and the meeting adjourned at 5:48 pm, with Nickie mentioning that her grandson has his Bar Mitzvah on Saturday. **Next Meeting Date TBD**