

Attachment "E"

Bel Air-Beverly Crest Neighborhood Council
DRAFT Statement of Responsibilities
2/3/24

I, _____, agree to fulfill the responsibilities of representative to the Bel Air-Beverly Crest Neighborhood Council as elaborated in the Standing Rules of the Neighborhood Council.

I will engage in regular communication with my constituents and bring their concerns and views to the attention of the Neighborhood Council.

I will do my very best to prepare for and attend all meetings.

I will complete training when required and without delay.

I will be respectful and polite in my interactions with other board members.

I will support outreach activities of the Council.

I will read and respond to communications in a timely manner.

I will speak on behalf of the Council only when specifically authorized to do so.

I will identify and act appropriately regarding any potential or actual conflict of interest that I may have.

Signed,

Signature

Print Name

Date