

Attachment A



**Bel Air-Beverly Crest Neighborhood Council**  
**Bylaws, Rules and Elections Committee**  
**Wednesday, May 15, 2024, 5:30 P.M.**  
**DRAFT MINUTES**

Name	P	A	Name	P	A
Ellen Evans, Chair	X		Robin Greenberg	X	
Cathy Wayne		X	Nickie Miner	X	
Robert Schlesinger	X		Shawn Bayliss		X
Patricia Templeton	X		Gail Sroloff	X	
Larry Leisten (arr. 5:50)	X		Maureen Smith	X	
			Travis Longcore, <i>Ex Officio</i>	X	

1. **Call to order and Roll Call**  
Meeting was called to order at 5:32 pm.
2. **Motion:** Approval of the Agenda  
Moved by Sroloff; Seconded by Schlesinger; Approved unanimously.
3. **Motion:** Approval of the March 20, 2024 Minutes  
Moved by Longcore; seconded by Sroloff; Approved unanimously.
4. **General Public Comment**  
No public comment was heard
5. **Motion:** To send the draft standing rules for the Outreach Committee and Digital Assets as revised by the committee to the full board for review.  
Moved by Greenberg; Seconded by Smith. Approved unanimously.  
**Discussion:** The committee reviewed the rules and revised to reflect current and best practices.
6. **Discussion and Possible Motion:** Standing Rules: Review draft standing rules for systems and passwords, revise as needed and move for board presentation.  
This item was not considered.
7. **Discussion and Possible Motion:** Review proposed document retention policy, revise as needed and move for board presentation.  
This item was not considered.
8. **Good of the Order:**  
None.
9. **Adjournment. Next meeting:** June 19, 2024, 5:30 pm