



Draft Minutes

Bel Air-Beverly Crest Neighborhood Council Budget & Finance Committee Meeting (Virtual Only) Monday May 13, 2024 4:30 PM to 5:30 PM

Name	P	A	Name	P	A
Vadim Levotman, Treasurer & Chair	X		Robin Greenberg VP - Operations	X	
Aaron Kamin	X		Nickie Miner	X	
			Travis Longcore, Ph.D., Ex Officio		X

Chair Levotman called the meeting to order at 4:37 pm with quorum met, and pledge to the flag recited.

1. Approval of Agenda

The Agenda was **approved** unanimously as **moved** by Greenberg and Kamin.

2. Approval of the Minutes

The October 10, 2023 Minutes (**Attachment A**) were **approved** unanimously as **moved** by Greenberg and Kamin.

3. General Public Comment

Quintus Jett, Vice Chair of Congress of Neighborhood asking for all councils to agendize expenditure of at least \$1,000 allocated towards the Congress.

Carla Fuentes cfuentesgvg@gmail.com related that she is helping in efforts of the 2024 Congress, as Chair of their Outreach Committee. She sent an email to our NC on April 10th, asking for a donation contribution of \$1,000 from each NC. The title of the Congress will be The Neighborhood Power Citywide Impact: The Next 25 Years Starts Now. Subject line says Action Requested 2024 Congress of Neighborhoods and lists other ways NCs can contribute to the Congress. She noted that this also coincides with the 25th anniversary of establishment of the NC System. Reach out to either of them with any questions; they'd our NC to be involved, and to serve in the effort.

Questions were asked and answered. Mr. Jett responded to whether we are allowed to donate, noting that funding for NC Congress is an internal transfer from NC account to the Congress Event account managed by the Department of Neighborhood Empowerment. Link to the City Clerk form: https://drive.google.com/file/d/13dXkl5smaEnqK_S_fHK5hgfsBhk9PMIX/view

4. 2024-2025 Fiscal Year Draft Budget

Discussion & Possible Motion Recommend Board approval of Draft Budget Administrative Packet for the FY 2024-2025, for approval at upcoming Board meeting. (**Attachment B**)

Chair Levotman provided a summary of the BABCNC's recent budget history that in the in the first quarter of this fiscal year, we had to cut expenditures and have cut approximately \$5,000 from our budget, approximately 16%, with cuts made including GoToConnect and Frontier, which were removed, and decrease in cost of Google.

He noted that Robin requested \$6,000, and an additional \$3,000 for mailers. He has allocated \$2,500 due to having rollover funds and as soon as we have those, the amount of promotion will be adjusted accordingly.

Discussion was held on the requests from the Outreach Committee, including but not limited with regard to the elections. Public Comment was given by Robert Schlesinger who noted, from past experience with his association, that it would be less expensive to post lawn signs than to send mailers. Member Kamin agreed noting that the BABCNC's masking signs were up for months. When Member Greenberg noted that lawn signs are not allowed to remain in place in our hillsides, it was suggested that they could be posted at homes of NC members. Levotman felt that social media and lawn signs would go further than mailers.

Member Greenberg related the Outreach Committee's recommendations including a tent and tablecloth with embossed names of the BABCNC, and an expenditure to fix a torn banner. Levotman thought \$3,000 would be for banners, tents, tablecloths, etc., and though not personally in favor of mailers, noted that is not within the purview of this committee. Miner would tend to work within the budget that the financial expert of the group proposed, and make a list of the priorities to include in the budget.

Levotman noted that at this point we have allocated 3,000 for banners, tent and other *outreach* items, and have \$2,500 for election expenditures and that how the money will be spent is up to the board.

Currently, the proposed budget shows the following allocation of funds for an estimated budget of \$32,000 plus possible \$5,000 rollover for a total of \$37,000 to work with:
Apple One \$21,500, Facility \$2,500, Webhosting \$2,400, Email \$3,100, Office Supplies \$1,550, PO Box 450, Outreach 3,000, Election \$2,500.

Office & Operational \$31,500 / Outreach \$3,000 / Election \$2,500 = 37,000.

Following discussion, **motion** to recommend the Board accept the budget as presented was **moved** by Greenberg and **seconded** by Kamin. There was no opposition and the motion **passed** unanimously. This will be placed on the agenda of the May meeting, at which time Member Kamin will cover for Levotman in presenting the Administrative Packet.

Meeting adjourned at 5:21 pm. Next Meeting Date: TBD.

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