

Monthly Expenditure Report



Reporting Month: November 2025 Budget Fiscal Year: 2025-2026

**NC Name: Bel Air-Beverly Crest
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$34222.69	\$5226.80	\$28995.89	\$0.00	\$0.00	\$28995.89

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$42241.91	\$5226.80	\$28995.89	\$0.00	\$28995.89
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$8019.22	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_BABCNC.	11/01/2025	Google Workspace	General Operations Expenditure	Office	\$263.99
2	THE WEB CORNER, INC.	11/01/2025	November 2025 Monthly Hosting for babcnc.org	General Operations Expenditure	Office	\$199.00
3	ANDERSON TROPHY	11/11/2025	BABCNC Badges for the board members	General Operations Expenditure	Office	\$342.55
4	ADOBE	11/20/2025	Acrobat Standard	General Operations Expenditure	Office	\$155.88
5	ADOBE	11/20/2025	Acrobat Standard	General Operations Expenditure	Office	\$-1.30
6	PARTNERS IN DIVERSITY, INC.	11/18/2025	Board Administrator Services for the week ending 8/17/2025 - 10/26/2025 Invoice number: 45203, 45237, 45313, 45420, 45562	General Operations Expenditure	Office	\$4266.68
Subtotal:						\$5226.80

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

	Subtotal: Outstanding	\$0.00
--	------------------------------	---------------



Invoice

Invoice number: 5398318642

Google LLC

1600 Amphitheatre Pkwy

Mountain View, CA 94043

United States

Federal Tax ID: 77-0493581

Bill to

Robert Ringler

Bel Air Beverly Crest Neighborhood Council

PO Box 252007

Los Angeles, CA 90025

United States

Details

Invoice number5398318642

Invoice dateOct 31, 2025

Billing ID7677-2853-5183

Domain namebabnc.org

Google Workspace

Total in USD

\$263.99

Summary for Oct 1, 2025 - Oct 31, 2025

Subtotal in USD

\$263.99

Tax (0%)

\$0.00

Total in USD

\$263.99

You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Starter	Commitment	Oct 1 - Oct 31	44	263.99
Subtotal in USD				\$263.99
Tax (0%)				\$0.00
Total in USD				\$263.99

Need help understanding the charges on your invoice? [Click here for detailed explanations](https://support.google.com/a?p=gsuite-bills-and-charges)
<https://support.google.com/a?p=gsuite-bills-and-charges>

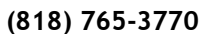
The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Invoice

		Date	Invoice #	Terms
		11/01/2025	28965	Due on Receipt
Bill To		Ship To		
Bel Air-Beverly Crest NC				

QTY	Description	Price Each	Amount
1	November 2025 Monthly Maintenance: includes up to 1.0 hours for; phone support, web development, requests, & website adjustments	199.00	199.00
1	November 2025 Monthly Hosting for babcnc.org (included in Maintenance)	0.00	0.00
Thank you for your business.		Total \$199.00	
		Payments/Credits -\$199.00	
		Balance Due \$0.00	



12901 Saticoy Street
North Hollywood, CA 91605

DOCUMENT NO.: 316045

DATE: 10/3/2025

TERMS: Upon Order

SALES REP: Jon

SALES REP EMAIL:

SOLD TO:

Bel Air-Beverly Crest N.C.

ORDERED BY:	Cathy Palmer
-------------	--------------

PHONE: 323-304-7444

CUSTOMER EMAIL: council@babcn.org

SHIP TO:

Bel Air-Beverly Crest N.C.

Municipal Building

Cathy Palmer

1645 Corinth Avenue, Room 103-4

Los Angeles, CA 90025

Subtotal	\$313.00
Sales Tax (9.75%)	\$29.55
Total	\$342.55

AndersonTrophy.com

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Bel Air-Beverly Crest NC

Meeting Date: October 22, 2025

Budget Fiscal Year: 2025/2026

Agenda Item No: 8

Board Motion and/or Public Benefit Statement (CIP and NPG):

Updated Motion to approve the ordering of an additional LA City Hanging Badges with raised City Seal, Double Sided, and Lanyard from Anderson Trophy @ \$15.95 each plus taxes and shipping for up to \$450.00. (Unit price unchanged).

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Elizabeth Barcohana	Private K-6 Schools				X		
Aaron Lawrence	At-Large Traditional Stakeholder	X					
Ellen Evans	Community Interest At-Large				X		
M. Levinson for M Goodman, MD	Bel-Air Association	X					
Robin Greenberg	Religious Institutions	X					
Lynn Roth	DSPNA				X		
Jamie Hall	Laurel Canyon Assn.					X	
Kristie Halsey Holmes, Ph.D.	Public Educational Institutions	X					
David Scott Kadin	Benedict Canyon Assn.	X					
Aaron Kamin	North of Sunset District	X					
Robert (Bobby) Kwan	Laurel Canyon Association				X		
Vadim Levotman	North of Sunset District				X		
Travis Longcore, Ph.D.	Custodians of Open Space	X					
Mindy Rothstein Mann	Benedict Canyon Assn.	X					
Alan Kaye	At-Large Traditional Stakeholder	X					
Nickie Miner	Benedict Canyon Assn.	X					
Michael Kemp	Bel Air Hills Assn.	X					
David Christensen	Residents of Beverly Glen					X	
Robert A. Ringler	Residents of Beverly Glen				X		
Tad Marburg	North of Sunset District	X					
Jonathan Brand	Bel-Air Association				X		
Sandy Ryan	Casiano Estates Assn.				X		
Irene Sandler	Bel Air Crest Master Assn.	X					
Stephanie Savage	Laurel Canyon Assn.				X		
Robert Schlesinger	Benedict Canyon Assn.					X	
Maureen Smith	Commercial or Office	X					
Jason Spradlin	Holmby Hills HOA	X					
Jonathan Silver	Bel Air Association				X		
Board Quorum: 21	Total:						

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: Signature page follows

Authorized Signature: Signature page follows

Print/Type Name:

Print/Type Name:

Date:

Date:



Adobe Inc.
345 Park Avenue
San Jose CA 95110-2704
United States
Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 3283041935
Invoice Date 20-NOV-2025
Payment Terms Credit Card
Purchase Order HB06650902808CUS
Order Number 7235823152
Customer Number 556539695
Currency USD

Bill To

Robert Ringler
CA 90012

INVOICE

Item Details

Service Term: 20-NOV-2025 to 19-NOV-2026

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65230453	Acrobat Standard	1	EA	155.88	155.88	0.00%	0.00	155.88

Invoice Total

NET AMOUNT (USD)	155.88
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL (USD)	155.88

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!



Adobe Inc.
345 Park Ave
San Jose, CA 95110

ORIGINAL

Invoice Information

Invoice Number	3283048618
Invoice Date	20-NOV-2025
Payment Terms	Credit Card
Purchase Order	HB01682205199CUS
Order Number	269652034
Customer Number	556539695
Currency	USD

Bill To

Cathy Palmer
511 North Fuller Avenue
CA 90036-1940
UNITED STATES

CREDIT MEMO

Item Details

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65230474	Acrobat Standard	1	EA	(1.30)	(1.30)	0.00%	(0.00)	(1.30)

Invoice Total

NET AMOUNT (USD)	(1.30)
TAXES (SEE DETAILS FOR RATES)	(0.00)
VAT	

GRAND TOTAL (USD)	(1.30)
-------------------	--------

Comments:

Product Exemption

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654

South Pasadena, CA 91031-0654

Neighborhood Council - Bel Air-Beverly Crest

PO Box 252007

Los Angeles, CA 90025

INVOICE

Invoice Amount

\$537.41

Payment Terms

Due On Receipt

Invoice Date

08/18/2025

Invoice No.

45203

Customer No.

2386

PO Number: C-146992

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council - Bel Air-Beverly Crest	Main	2386	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 08/17/2025				
Palmer, Catherine R. Administrative Assistant	Reg	16.50	\$32.57	\$537.41
Total This Week ending:				\$537.41

Reg: 16.5 OT: 0 DT: 0	Total - This Invoice:	\$537.41
------------------------------	------------------------------	-----------------

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

IMPORTANT NOTICE:

To all clients who pay our invoices via ACH: Please do not accept any requests to change our banking or account information unless you have verbally verified the request with your primary point of contact at Partners in Diversity, Inc. This is to protect against potential fraud and ensure the security of our financial transactions.

Thank you for your attention and cooperation.



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654

South Pasadena, CA 91031-0654

Neighborhood Council - Bel Air-Beverly Crest

PO Box 252007

Los Angeles, CA 90025

INVOICE

Invoice Amount

\$488.55

Payment Terms

Due On Receipt

Invoice Date

08/25/2025

Invoice No.

45237

Customer No.

2386

PO Number: C-146992

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council - Bel Air-Beverly Crest	Main	2386	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 08/24/2025				
Palmer, Catherine R. Administrative Assistant	Reg	15.00	\$32.57	\$488.55
Total This Week ending:				\$488.55

Reg: 15 OT: 0 DT: 0	Total - This Invoice:	\$488.55
----------------------------	------------------------------	-----------------

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

IMPORTANT NOTICE:

To all clients who pay our invoices via ACH: Please do not accept any requests to change our banking or account information unless you have verbally verified the request with your primary point of contact at Partners in Diversity, Inc. This is to protect against potential fraud and ensure the security of our financial transactions.

Thank you for your attention and cooperation.



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654

South Pasadena, CA 91031-0654

Neighborhood Council - Bel Air-Beverly Crest

PO Box 252007

Los Angeles, CA 90025

INVOICE

Invoice Amount

\$977.10

Payment Terms

Due On Receipt

Invoice Date

09/08/2025

Invoice No.

45313

Customer No.

2386

PO Number: C-146992

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council - Bel Air-Beverly Crest	Main	2386	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 08/31/2025				
Palmer, Catherine R. Administrative Assistant	Reg	15.00	\$32.57	\$488.55
Total This Week ending:				\$488.55
Week ending: 09/07/2025				
Palmer, Catherine R. Administrative Assistant	Reg	15.00	\$32.57	\$488.55
Total This Week ending:				\$488.55

Reg: 30 OT: 0 DT: 0	Total - This Invoice:	\$977.10
----------------------------	------------------------------	-----------------

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

IMPORTANT NOTICE:

To all clients who pay our invoices via ACH: Please do not accept any requests to change our banking or account information unless you have verbally verified the request with your primary point of contact at Partners in Diversity, Inc. This is to protect against potential fraud and ensure the security of our financial transactions.

Thank you for your attention and cooperation.



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654

South Pasadena, CA 91031-0654

Neighborhood Council - Bel Air-Beverly Crest

PO Box 252007

Los Angeles, CA 90025

INVOICE

Invoice Amount

\$1,042.24

Payment Terms

Due On Receipt

Invoice Date

09/29/2025

Invoice No.

45420

Customer No.

2386

PO Number: C-146992

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council - Bel Air-Beverly Crest	Main	2386	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 09/14/2025				
Palmer, Catherine R. Administrative Assistant	Reg	11.00	\$32.57	\$358.27
Total This Week ending:				\$358.27
Week ending: 09/21/2025				
Palmer, Catherine R. Administrative Assistant	Reg	10.00	\$32.57	\$325.70
Total This Week ending:				\$325.70
Week ending: 09/28/2025				
Palmer, Catherine R. Administrative Assistant	Reg	11.00	\$32.57	\$358.27
Total This Week ending:				\$358.27

Reg: 32 OT: 0 DT: 0

Total - This Invoice:

\$1,042.24

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

IMPORTANT NOTICE:

To all clients who pay our invoices via ACH: Please do not accept any requests to change our banking or account information unless you have verbally verified the request with your primary point of contact at Partners in Diversity, Inc. This is to protect against potential fraud and ensure the security of our financial transactions.

Thank you for your attention and cooperation.



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654

South Pasadena, CA 91031-0654

Neighborhood Council - Bel Air-Beverly Crest

PO Box 252007

Los Angeles, CA 90025

INVOICE

Invoice Amount

\$1,221.38

Payment Terms

Due On Receipt

Invoice Date

10/27/2025

Invoice No.

45562

Customer No.

2386

PO Number: C-146992

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council - Bel Air-Beverly Crest	Main	2386	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 10/05/2025				
Palmer, Catherine R. Administrative Assistant	Reg	10.00	\$32.57	\$325.70
	Total This Week ending:			\$325.70
Week ending: 10/12/2025				
Palmer, Catherine R. Administrative Assistant	Reg	5.00	\$32.57	\$162.85
	Total This Week ending:			\$162.85
Week ending: 10/19/2025				
Palmer, Catherine R. Administrative Assistant	Reg	11.50	\$32.57	\$374.56
	Total This Week ending:			\$374.56
Week ending: 10/26/2025				
Palmer, Catherine R. Administrative Assistant	Reg	11.00	\$32.57	\$358.27
	Total This Week ending:			\$358.27

Reg: 37.5 OT: 0 DT: 0

Total - This Invoice:

\$1,221.38

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

IMPORTANT NOTICE:

To all clients who pay our invoices via ACH: Please do not accept any requests to change our banking or account information unless you have verbally verified the request with your primary point of contact at Partners in Diversity, Inc. This is to protect against potential fraud and ensure the security of our financial transactions.

Thank you for your attention and cooperation.

