



Joint Executive Committee and Bylaws, Rules & Elections Committee Meeting Minutes
Friday March 6, 2020 1:00 pm – 2:00pm
Bel Air Crest Clubhouse 11701 Bel Air Crest Road

1. Call to Order 1:15 pm

Roll Call – Executive Committee – Robin Greenberg, Board President & Chair + Nickie Miner, VP, Robert Ringler, Secretary, Jacqueline Kennedy, Treasurer, Committee Chairs: Larry Leisten, Bob Schlesinger or Stephanie Savage, Chuck Maginnis, Ellen Evans, Irene Sandler & Marcia Hobbs

7 Present: Robin, Nickie, Bob, Ellen, Irene, Marcia and Larry

3 Absent: Robert, Jacqueline & Chuck

2. Roll Call – Bylaws, Rules & Elections Committee – Larry Leisten, Chair + Robin Greenberg, Bob Schlesinger, Jamie Hall, Ellen Evans, Cathy Wayne, Maureen Smith, Rob Farber, & Shawn Bayliss

8 Present: Robin, Bob, Jamie, Ellen, Cathy, Rob, Shawn and Larry

1 Absent: Maureen Smith

3. Motion: Approval of March 6, 2020 Joint Committee AGENDA (per Bylaws, Article VIII, Section 2) Moved by Cathy, seconded by Bob, approved by all voting.

4. Motion: Approval of February 3, 2020 Joint Committee Meeting MINUTES Moved by Cathy, seconded by Irene, 4 abstentions: Shawn, Ellen, Rob & Nickie, approved.

5. Public Comment: BABCNC welcomes comment on any topic not on adopted agenda.
- Ellen related that California Secretary of State Alex Padilla has announced that we will all have paper ballots for the November general election.
- Irene expressed concern as regards the Corona virus, to not panic, but to think about reasonable precautions for our area, including public meetings.

6. Presentation of Liaison Duties & Responsibilities for DONE & BABCNC Liaisons – Ellen Evans
- Ellen noted importance of having better communication with different departments. She has created a form. Discussed the DONE-approach to liaisons. Ellen will give presentation at next board meeting.

7. Executive Committee (Discussion & Possible Action) – Robin Greenberg, Chair noted that at the executive committee meetings we are talking about the upcoming board meeting and agenda setting.

8. Standing Committee Chair Reports

- a) Planning & Land Use Committee – Robert Schlesinger, Chair or Stephanie Savage, Vice Chair
- Robert has four projects on the agenda for Tuesday. Stephanie’s input has been a great help to Bob.
- b) Emergency Preparedness Committee – Chuck Maginnis, Chair – Chuck was absent; however, discussion ensued to include but not limited to:
- Irene recommends EP ad-hoc committee address health issues; discuss questions about public

- locations/gatherings, closing certain spaces & getting supplies for communities.
- Bob will get quotes for the Okay/Help sign, to buy in batches of a couple hundred for his BC association; Shawn has a lot of them at the BAA office.
 - Marcia noted that this area has excellent LAFD and LAPD response and resources and mentioned excellent response to a shooting recently, which included a helicopter.
 - Cathy Wayne has heard that Laurel Canyon needs to be prepared to be on their own for several weeks. Discussion was held on idea of being on your own for a few weeks in various areas.
 - Robin & Ellen worked on the EP door hanger, and are getting bids for printing and lamination. Robert offered to get a bid at his printers.
 - Jamie opined that the Number 1 role is to inform our constituents, NC and HOAs of best practices to avoid getting the Corona virus; encourage NC & all HOAs to send similar message as that of his message to LCA. Ellen has been posting on all of our social media what the County and Mayor are saying and will include the LCA message in our newsletter.
 - Mindy would like a mechanism to exchange with other communities.
- c) Outreach Committee – Ellen Evans, Chair
- Ellen reported that she has no updates since the meeting; however, she has created our first newsletter. We discussed distributing the newsletter to all of the HOAs.
 - Jamie would like his association’s newsletter to have a “NC Corner” with BABCNC logo, which says what is going on in the NC, with 4 bullets, for more info click hyperlinks; those interested can click and go into the MailChimp. BAA has a weekly blog.
 - Ellen discussed need for the HOA Reps to keep their constituents informed of what the NC is doing.
- d) Budget & Finance Committee – Jacqueline Le Kennedy, Chair – Absent
- Robin would like information from Jacqueline as to the balance remaining to spend this fiscal year.
- e) Traffic Committee – Irene Sandler, Chair
- Jamie gave update on #218 bus, Next Gen; saw a letter to Metro by Councilmembers Paul Koretz & David Ryu opposing discontinuation of #218. Irene & Jamie will attend a meeting and are working on keeping their bus line. Cathy noted that the #218 currently goes to CSMC; she’d like it to go down Fairfax, the Grove, and Subway @ Wilshire/Fairfax. Jamie thanked Irene for helping navigate Metro.
 - Irene mentioned ongoing problem and effort around the airport air noise.
 - Mindy noted quieter skies from planes coming out of Burbank, while others, including Wendy reportedly has not had improvement. Irene noted that Burbank Airport plans for more runways.
 - Cathy mentioned ridership for scooters is way down in general, other than certain areas, e.g., Beverly Grove, Farmer’s Market, and West Side.
- f) Public Works and Telecommunications Committee – Marcia Wilson Hobbs, Chair:
- Marcia complimented the group who worked on Bel Air Road, who got it right, from Sunset back.
 - Larry recalled that we spoke about power sources and battery backup last month and there was an episode on 60 Minutes on (rebuilding) power infrastructure in the Bahamas (Air date: February 26th).
- g) Added to the Agenda: Environmental Ad Hoc Committee – Mindy Mann
- Mindy discussed a special project with Garrett Carlson, Landscape Architect in Benedict Canyon (BC), to landscape around a guardrail on Mulholland, two or three blocks down Benedict Canyon, where pine trees were cut down. Discussed who owns the land, e.g., the first three-four feet belongs to the City, and the other side of the guardrail land is owned by homes down at the bottom. She’ll approach those houses, find out about map of property line, and will ask if they could use their water if they do this. Question of who will pay for the water. She would like to do this as a pilot project, to work for very little money. Marcia noted she needs permissions and budget.

- 9. Discussion on Level of Detail in the Minutes:** Robin asked for each one to express their opinion on this.
- Ellen would like what topic was addressed and what action was taken.
 - Nickie thinks that the minutes are fabulous.
 - Irene likes detailed minutes to refer back to it.
 - Cathy likes detail.
 - Bob & Mindy would like detail to be somewhere in between.
 - Mindy thinks we just need a tape for detail if needed and in general minutes could be a little less detailed while motions need to be detailed.
 - Rob would like basic idea of the conversation; not every quote.
 - Marcia thinks the minutes are fine.
 - Jamie finds the minutes too detailed; he loved the minutes Robin took in the past.
 - Shawn: What makes life easier for Cathy; takes less of her time.
 - Larry: What we have is too detailed. One or two sentences is sufficient for rationale behind board decision;
 - Bob for PLU & Larry would like salient points and to relieve Cathy.

10. Speakers for Board Meeting: DPW, President Kevin James & Adel Hagekhalil, Bureau of Street Services

11. Bylaws, Standing Rules & Elections Committee (Discussion & Possible Action) – Larry Leisten, Chair
Larry led continued discussion of proposed revisions to Bylaws, providing draft used at the 02/26 meeting. Items discussed included but were not limited to:

□ Residential Stakeholder Group Representative Duty. Specific language to be adopted describing duties of Board Member representing residential Stakeholder Group to provide in writing, signed by officer of Group's board, verifying such Board Member was "chosen" by Group by means of a democratic process. Discussion to ensure compliance.

- Larry noted that we don't know how each group chooses their representatives, e.g., Casiano. Need a description of the method of appointing the board representative in the letter. - Goal is to demonstrate to City that even though private homeowner groups & HOAs are choosing their own representatives beyond administration of the City Clerk, the process is still democratic. Each resident has an opportunity to run for a seat, and vote directly, or indirectly where elected board of group votes.

- Discussion was held regarding how each HOA rep is chosen.

[Nickie left at 2:30.]

- Shawn asked about Biennial Survey regarding residential count. He would like Bel Air Association included in count. Larry noted BAA no longer falls under appointed residential stakeholder group; BAA & North of Sunset were converted into public districts in response to City requirement of at least 50% publicly elected Board. We aimed at approaching 50%.

- Larry, proposed to make at least one rep from Bel Air & North of Sunset, which have multiple seats, be chosen by HOA rather than publicly elected, but for next election, not this one.

[Shawn left at this point to pick up his kids.]

- Larry noted, aforementioned proposal possible so long as private HOA boundaries are co-terminous with existing public districts. Ellen noted such to be the case for North of Sunset, as is the case for BAA.

- Specify it will be democratically chosen. Cathy Wayne noted that the HOA has the right to choose...

- Larry would like to create a model.

□ Absences. Discussion of specific language of procedure to address absences by Board Member beyond 2 consecutive Board Meetings. Specifically language will be drafted in Standing Rules providing subjective guidance to President to determine whether or not absence is an "excused absence."

- Larry would like the definition of an excused absence to be meaningful.

□ Additional Offices of Vice President. Continued discussion of possibility of adding VP positions such as Executive, First, or Field Vice President in order that traditional functions of VP be performed by several officers, rather than burdening just single VP

- Larry read from the bylaws describing duties of the VP. He said he would remove what is there now.
- Larry expressed this go around to only address specific duties of the VP.
- Marcia suggested language that says “the VP shall work with the president and serve the board as needed, as directed by the president.”
- Robin, Cathy and Jamie would like to have two VPs because there is a lot to do. Jamie would like to tee-up the person to potentially be a president in the future, to mentor people who may want a leadership position in the NC.
- Bob noted that if two VPs, both VPs should have equal standing with designated roles.

□ Committee Meetings – No Action Taken. Specific language. What is required? Agenda, public notice. What is not required? Establishing quorum, taking of minutes. Up to chair if chair wishes to produce report of meeting.

- Discussed whether committees should take minutes when no action is taken. Larry opined that while relieved of obligation, we can still do it. There should be a record.

□ Committees & Standing Rules. Short discussion of use of alternates on committees, absences, & other procedures to be inserted in the first revision to the Standing Rules in about 7 years.

Additional comments:

- Discussed need to hold meetings at least once a year, on the other end of the BABCNC territory. Marcia would recommend saying “the meetings will be held in a variety of locations to reach the public.”
- Vacancies: Where it says all nominations currently made by the president could be changed to any board member can nominate. Agreed by the committee.

12. Good of the Order:

- Ellen DSPNA is having a Happy Hour Monday 6:30 pm @ Chateau Marmont.
- Jamie went to the CFAC meeting twice, and they are circulating a joint letter to have NCs to sign off on, for increased funds on Forest Management. He requested that this be agendized.
- Bob has been receiving tree removal notices. Ellen would take a position at the board, have a general letter.
- Robin noted that Michelle Bisnoff sent an email regarding proposed Getty Parking Lot. Their land use has reviewed and has no objections. Robin will ask for particulars as to permits requested and EIRs.
- Rob asked Ellen if there will be liaisons to LAPD and LAFD.

13. Adjournment Meeting adjourned at 3:30pm

Next Executive Committee Meeting: TBD

Next Bylaws Committee Meeting: TBD

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