

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Bel-Air Beverly Crest Neighborhood Council

SECTION I - APPLICANT INFORMATION

| | | | |
|---|---|--|--|
| 1a) <u>Laurel Canyon Land Trust</u> <i>Organization Name</i> | <u>82-1342893</u> <i>Federal I.D. # (EIN#)</i> | <u>California</u> <i>State of Incorporation</i> | <u>May 8, 2017</u> <i>Date of 501(c)(3) Status (if applicable)</i> |
| 1b) <u>8453 Kirkwood Drive</u> <i>Organization Mailing Address</i> | <u>Los Angeles</u> <i>City</i> | <u>CA</u> <i>State</i> | <u>90046</u> <i>Zip Code</i> |
| 1c) _____ <i>Business Address (If different)</i> | _____ <i>City</i> | _____ <i>State</i> | _____ <i>Zip Code</i> |
| 1d) PRIMARY CONTACT INFORMATION: | | | |
| <u>Catherine Deakins</u> <i>Name</i> | <u>917 776-5841</u> <i>Phone</i> | <u>catdeakins@gmail.com</u> <i>Email</i> | |
| 2) Type of Organization- Please select one: | | | |
| <input type="checkbox"/> Public School <i>(not to include private schools)</i> Attach Signed letter on School Letterhead | | or | <input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i> Attach IRS Determination Letter |
| 3) _____ | _____ | _____ | _____ |
| <i>Name / Address of Affiliated Organization (if applicable)</i> | <i>City</i> | <i>State</i> | <i>Zip Code</i> |

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The purposes of the grant is to pay for annual brush clearance services for three parcels owned by the Laurel Canyon Land Trust. The Land Trust is a non-profit 501(c)(3) organization whose mission is to accept donations of open space, purchase open space and educate the public as to the value of these lands. Currently, the Laurel Canyon Land Trust owns three parcels in Laurel Canyon within the boundaries of the Bel-Air Beverly Crest Neighborhood Council. None of the parcels are fenced and they are publicly accessible. Because the lands are located within the City's Very High Fire Hazard Severity Zone, brush clearance is required by the Los Angeles Fire Department on an annual basis. More information regarding this requirement can be found at <https://www.lafd.org/fire-prevention/brush>.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

According to the Los Angeles Fire Department, brush fires threaten life and property. As a result, the City of Los Angeles established the Very High Fire Hazard Severity Zone in 1999. LAFD now provides a thorough and comprehensive brush program in order to protect lives and property for those who live and enjoy the hillside communities within the City of Los Angeles. The grant funds will support and serve a public purpose (and benefit the public at large) by reducing the fire risk both within the Very High Fire Hazard Severity Zone and within the Bel-Air Beverly Crest Neighborhood Council. LAFD states that "public safety can be significantly increased with proper brush clearance." LAFD maintains a brush clearance contractors list and the Laurel Canyon Land Trust expects to use a contractor from this list. See lafd.org/fire-prevention/brush/clearance-contractor-list. No trees will removed during the brush clearance process.

Finally, the Land Trust normally engages in fundraising to pay for this annual maintenance activity. However, the COVID-19 pandemic put a huge damper on fundraising due to the disruption to the local economy.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

| | | | |
|-----|---------------------------------------|------------------------|-----------------------------|
| 6a) | Personnel Related Expenses | Requested of NC | Total Projected Cost |
| | | \$ | \$ |
| | | \$ | \$ |
| | | \$ | \$ |
| 6b) | Non-Personnel Related Expenses | Requested of NC | Total Projected Cost |
| | Brush Clearance Contractor | \$ 2000 | \$ 2000 |
| | | \$ | \$ |
| | | \$ | \$ |

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

| Source of Funding | Amount | Total Projected Cost |
|-------------------|--------|----------------------|
| | \$ | \$ |
| | \$ | \$ |
| | \$ | \$ |

9) What is the TOTAL amount of the grant funding requested with this application: **\$ 2000**

10a) Start date: 06 / 01 / 2020 10b) Date Funds Required: 06 / 30 / 2020 10c) Expected Completion Date: 06 / 30 / 2020
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:


| Name of NC Board Member | Relationship to Applicant |
|-------------------------|---------------------------------------|
| Jamie T. Hall | President of Laurel Canyon Land Trust |
| Heather Roy | Director of Laurel Canyon Land Trust |
| | |

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - **REQUIRED***

| | | | |
|-------------------|--------------|--|--------------|
| Catherine Deakins | Treasurer |  | May 19, 2020 |
| <i>PRINT Name</i> | <i>Title</i> | <i>Signature</i> | <i>Date</i> |

12b) Secretary of Non-profit Corporation or Assistant School Principal - **REQUIRED***

| | | | |
|-----------------------|--------------|--|--------------|
| Julian K. Quattlebaum | Secretary |  | May 19, 2020 |
| <i>PRINT Name</i> | <i>Title</i> | <i>Signature</i> | <i>Date</i> |

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 08 2017**

LAUREL CANYON LAND TRUST
8453 KIRKWOOD DRIVE
LOS ANGELES, CA 90046-0000

Employer Identification Number:
82-1342893
DLN:
26053524001517
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
March 13, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

LAUREL CANYON LAND TRUST

Sincerely,

Stephen a. martin

Director, Exempt Organizations
Rulings and Agreements